CITY OF LA CRESCENT

AGENDA
REGULAR MEETING
LA CRESCENT COMMUNITY BUILDING
336 SOUTH FIRST STREET
MARCH 25, 2024
5:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1.1 MINUTES – MARCH 11, 2024
1.2 BILLS PAYABLE THROUGH MARCH 22, 2024
1.3

2. PUBLIC HEARING

3. ITEMS FOR CONSIDERATION

3.1 AUTHORIZE EXPENDITURE – POLICE DEPARTMENT TASERS
3.2 MN DEPARTMENT OF HEALTH – LEAD SERVICE LINE INVENTORY
3.3 WELL #3 UPDATE
3.4 BEEKEEPING ORDINANCE AMENDMENT
3.5 ADOPT-A-DRAIN ANNUAL REPORT
3.6 INSURANCE LIABILITY COVERAGE WAIVER
3.7 LIBRARY REQUEST – USE OF CITY LOT
3.8 BICYCLE/PEDESTRIAN COMMISSION APPOINTMENTS
3.9 DONATION RESOLUTIONS
3.10

4. UNFINISHED BUSINESS

4.1

CITY OF LA CRESCENT

AGENDA
REGULAR MEETING
LA CRESCENT COMMUNITY BUILDING
336 SOUTH FIRST STREET
MARCH 25, 2024
5:00 P.M.

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5. MAYOR'S COMMENTS

5.1

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 2023 NATURAL RESOURCE ADVISORY GROUP SUMMARY OF ACTIVITY
6.2 NEWS STORIES – PINE CREEK IMPROVEMENT PROJECT
6.3 PARK & RECREATION COMMISSION MINUTES – 3/18/24
6.4 BICYCLE/PEDESTRIAN COMMITTEE MINUTES – 3/6/24
6.5 EXPLORE LA CROSSE

7. CORRESPONDENCE

7.1
7.2
7.3

8. CHAMBER OF COMMERCE

8.1

9 ITEMS FOR NEXT AGENDA

10. ADJOURNMENT

#1.1

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
MARCH 11, 2024

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of March was called to order by Mayor Mike Poellinger at 5:00 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, March 11, 2024.

PLEDGE OF ALLEGIANCE

Members from Boy Scout Troop 33 led the Pledge of Allegiance.

ROLL CALL

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: Ryan Hutchinson. Also present were, City Attorney Skip Wieser, City Administrator Bill Waller, Community Development Director Larry Kirch, Sustainability Coordinator Jason Ludwigson, Public Works Director Tyler Benish, and City Clerk Angie Boettcher.

Also present were Boy Scout Troop 33 members Riley Schuldt and Peyton Jerue, and La Crescent Live Committee member Dave Ebner.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

1.1 MINUTES – FEBRUARY 26, 2024
1.2 BILLS PAYABLE THROUGH – MARCH 8, 2024
1.3

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA WITH A SPELLING CORRECTION IN ITEM #3.4 OF THE FEBRUARY 26TH MEETING MINUTES.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member Jostad abstained. The motion was declared duly carried by a 3-0 vote.

ITEM 3.1 – RILEY SCHULDT – AUTHORIZE EXPENDITURES FOR EAGLE SCOUT CANOE/KAYAK PROJECT

Riley Schuldt from Boy Scout Troop 33 was in attendance and provided City Council with an update on his canoe/kayak project.

Public Works Director Tyler Benish reviewed with City Council the expenditures for the project. A quote from Coulee Region Docks of $17,773.50 was received for a dock, bench, and EZ kayak launch. This amount would be used out of the $19,201.00 that Mr. Schuldt has raised in donations for the project. It was recommended that City Council approve this expenditure. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE EXPENDITURE OF $17,773.50 FOR A DOCK, BENCH, AND EZ KAYAK LAUNCH FROM COULEE REGION DOCKS FOR RILEY SCHULDTS EAGLE SCOUT CANOE/KAYAK PROJECT USING THE DONATIONS THAT MR. SHULDT RAISED FOR THE PROJECT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Mr. Benish reviewed with City Council for approval expenditures for a dock landing, ADA concrete ramp, and ADA parking stall with a quote from Wieser Brothers of $17,520.00 and a handrail estimate from Wieser-Doric of $4,000.00. The expenditure would come from the remaining balance of canoe/kayak project donations and a request to City Council to amend the 2024 general fund budget for the remaining project cost to come from the $60,000.00 budgeted for the repair/maintenance streets and alleys fund.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE EXPENDITURE OF $17,520.00 FOR A DOCK LANDING, ADA CONCRETE RAMP, AND ADA PARKING STALL QUOTED FROM WIESER BROTHERS AND $4,000.00 FOR A HANDRAIL FROM WIESER-DORIC WITH THE EXPENDITURE COMING FROM THE REMAINING BALANCE OF THE CANOE/KAYAK PROJECT DONATIONS AND AMENDING THE 2024 GENERAL FUND BUDGET FOR THE REMAINING PROJECT COST TO COME FROM THE REPAIR/MAINTENANCE-STREETS AND ALLEYS FUND.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – PEYTON JERUE – AUTHORIZE EXPENDITURES FOR EAGLE SCOUT DOG PARK PROJECT

Peyton Jerue from Boy Scout Troop 33 was in attendance and provided City Council with an update on his dog park project site located on Chestnut Street.

Public Works Director Tyler Benish reviewed with City Council the expenditures for the project. A quote of $19,780.00 was received from Zenke inc. to install a manhole structure with the addition of 120 feet of 24-inch stormwater pipe. The following three quotes were received to install a four-foot fence and gates to enclose the dog park:

1. River Valley Fence, LLC - $15,120.00
2. Fence Brothers - $23,292.35
3. Phillips Outdoor Services - $24,231.19

Mr. Jerue has raised funds for the project in the amount of $4,105.00. Some of these funds have been spent on the original site preparation at the South 7th Street location. It was recommended that City Council accept the quotes from Zenke inc. and River Valley Fence. It was also requested that City Council amend the 2024 general fund budget for the remaining project cost to come from the $60,000.00 budgeted for the repair/maintenance streets and alleys fund. The streets and alleys fund has $60,000.00 budgeted for approximately half of the cost to pave Old Hickory Park parking lot. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE EXPENDITURE OF $19,780.00 FOR A MANHOLE STRUCTURE AND ADDITION OF 120 FEET OF 24-INCH STORMWATER PIPE FROM ZENKE INC. AND $15,120.00 FOR THE INSTALLATION OF A FOUR-FOOT-TALL FENCE FROM RIVER VALLEY FENCE LLC. WITH THE EXPENDITURE COMING FROM THE DONATIONS RAISED BY MR. JERUE AND AMENDING THE 2024 GENERAL FUND BUDGET FOR THE REMAINING PROJECT COST TO COME FROM THE REPAIR/MAINTENANCE STREETS AND ALLEYS FUND.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – SHORE ACRES NO-WAKE ZONE UPDATE

Mayor Poellinger provided City Council with an update on the No-Wake Zone.

ITEM 3.6- LA CRESCENT LIVE – 2024 PERFORMANCE SCHEDULE/REQUEST FOR ASSISTANCE

La Crescent Live Committee member Dave Ebner was in attendance and provided City Council with information about the upcoming free summer concert series and requested the use of the City-owned property behind City Hall to host the concert series. La Crescent Live is also requesting assistance from city staff to place picnic tables, and garbage cans, with a request from City Council to approve improvements to the green space including electrical service and a concrete performance area. The electrical service would be installed by Crescent Electric for $4,350.00 and will include outlets for bands, and performers, and have the ability to operate an EV Charger in the future. The concrete performance area would be installed by city staff at an approximate cost of $650.00. La Crescent Live will contribute up to $2,500.00 or half of the cost to help with the improvements to the green space. It was recommended that the City Council approve the request from La Crescent Live, assistance for La Crescent Live, and amend the 2024 general fund budget to reflect the improvements to be taken from park-landscaping materials which has funds from the Re-Leaf grant. Following discussion Member Williams made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE THE REQUEST FROM LA CRESCENT LIVE FOR THE USE OF THE CITY-OWNED PROPERTY BEHIND CITY HALL TO HOST THEIR FREE SUMMER CONCERT SERIES WITH ASSISTANCE FROM CITY STAFF TO PREPARE THE SPACE

WITH ELECTRICAL SERVICE TO BE INSTALLED BY CRESCENT ELECTRIC FOR $4,350.00 WHICH WILL INCLUDE OUTLETS FOR THE BANDS, PERFORMERS, AND FUTURE ABILITY TO OPERATE AN EV CHARGING STATION ALONG WITH INSTALLATION OF A CONCRETE PERFORMANCE AREA FOR $650.00 TO BE INSTALLED BY CITY STAFF WITH LA CRESCENT LIVE CONTRIBUTING UP TO $2,500.00 OR HALF OF THE COST AND APPROVAL TO AMEND THE 2024 GENERAL FUND BUDGET TO REFLECT THE IMPROVEMENTS TAKEN FROM THE PARK-LANDSCAPING MATERIALS WITH FUNDS FROM THE RE-LEAF GRANT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member O'Donnell-Ebner abstained. The motion was declared duly carried by a 3-0 vote.

ITEM 3.7 AUTHORIZE CAPITAL EXPENDITURE

Public Works Director Tyler Benish requested approval from City Council for the purchase of a rotary brush cutter attachment to maintain areas around newly planted trees from Bobcat of the Coulee Region for $8,647.60. The City of La Crescent received a Re-Leaf grant that will reimburse the city up to $5,000.00 for the purchase of the equipment with requested approval from City Council to amend the 2022 capital equipment certificate to pay the remaining balance. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE THE PURCHASE OF A ROTARY BRUSH CUTTER ATTACHMENT FROM BOBCAT OF THE COULEE REGION FOR $8,647.60 WITH $5,000.00 FROM THE RE-LEAF GRANT AND APPROVAL TO AMEND THE 2022 CAPITAL EQUIPMENT CERTIFICATE TO PAY THE REMAINING BALANCE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and Member Williams abstained. The motion was declared duly carried by a 3-0 vote.

ITEM 3.8 – RESOLUTION – OUTDOOR RECREATION GRANT APPLICATION

Sustainability Coordinator Jason Ludwigson reviewed with City Council a Resolution approving an application to the Minnesota Department of Natural Resources for an Outdoor Recreation Grant. Following discussion, Member O'Donnell-Ebner introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 03-24-10

A RESOLUTION APPROVING AN APPLICATION TO THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR AN OUTDOOR RECREATION GRANT

BE IT RESOLVED, that the City of La Crescent, MN act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on April 1, 2024, and that Jason Ludwigson is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the City of La Crescent.

BE IT FURTHER RESOLVED, that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that the City of La Crescent has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of La Crescent has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that the City of La Crescent has fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, the City of La Crescent may enter into an agreement with the State for the above-referenced project, and the City of La Crescent certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that the Sustainability Coordinator is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of La Crescent on March 11, 2024.

SIGNED: WITNESSED:

Mike Poellinger Angie Boettcher

Mayor Date City Clerk Date

The motion for the adoption of the foregoing resolution was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – MN GREEN CORPS APPLICATION

Sustainability Coordinator Jason Ludwigson reviewed with City Council information regarding the MN Green Corps Application. This was informational only, no action required.

ITEM 3.10 – PERSONNEL COMMITTEE RECOMMENDATIONS

City Council reviewed the following recommendations from the Personnel Committee for approval:

1. That the City Council approve advertising the position of Groundskeeper at Pine Creek Golf Course. This position will be vacant due to a retirement and is included in the union agreement with the Operating Engineers. A hiring recommendation will be presented at a future City Council meeting. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE ADVERTISING THE POSITION OF GROUNDSKEEPER AT PINE CREEK GOLF COURSE WITH A HIRING RECOMMENDATION BEING BROUGHT TO A FUTURE COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

2. That due to the challenges in hiring lifeguards at the La Crescent Aquatic Center, the City Council approve an increase in the rate of pay for this position for the 2024 summer season. In the past, these positions have started at minimum wage, and then had the wage adjusted up for each year that they returned to the position. The current minimum wage is $10.85 per hour. The following is recommended:
   A. Effective May 1, 2024, increase the starting wage for lifeguards to $13.00 per hour. In addition, increase the wage by $1.00 per hour for each year of employment with the City up to a maximum of $16.00 per hour.
   B. Lifeguards are required to obtain and maintain certification as a lifeguard, which also includes CPR/AED and First Aid Training. The initial cost for certification is $285.00 and recertification is required every 2 years at a cost of $125.00. It is recommended that lifeguards who are still actively employed at the end of the swimming season and have worked a minimum of 150 hours during the season, be reimbursed for the cost of certification that they incurred during the 2024 summer recreation season.

Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE AN INCREASE IN THE STARTING WAGE FOR LIFEGUARDS TO $13.00 PER HOUR EFFECTIVE MAY 1, 2024 AND IN ADDITION INCREASE THE WAGE BY $1.00 PER HOUR FOR EACH YEAR OF EMPLOYMENT WITH THE CITY UP TO A MAXIMUM OF $16.00 PER HOUR, AND TO REIMBURSE LIFEGUARDS FOR THE INITIAL COST OF CPR/AED AND FIRST AID TRAINING CERTIFICATION $285.00 OR RECERTIFICATION OF $125.00 FOR LIFEGUARDS THAT ARE STILL ACTIVELY EMPLOYED AT THE END OF THE SWIMMING SEASON, AND HAVE WORKED A MINIMUM OF 150 HOURS DURING THE SEASON.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.11- PLANNING COMMISSION APPOINTMENT

City Administrator Bill Waller reviewed with City Council for approval an application from Judy Enright to fill the current vacancy on the City's Planning Commission. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE APPOINTMENT OF JUDY ENRIGHT TO FILL THE CURRENT VACANCY ON THE CITY'S PLANNING COMMISSION.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

2. PUBLIC HEARING- SMALL CITIES DEVELOPMENT PROGRAM (SCDP) GRANT APPLICATION

At 5:30 p.m. Mayor Poellinger recessed the regular Council Meeting for the Public Hearing regarding the Small Cities Development Program (SCDP) Grant Application.

Community Development Director Larry Kirch reviewed the application for the MnDEED Small Cities Development Program for the Walnut Street streetscaping project. The following information was reviewed with the public and the City council:

a. Citizen input on identifying community development and housing needs of the community; including the needs of very low-and low-income persons.
b. Proposed SCDP activities within the application and the benefiting location(s).
c. Overall costs and project financing.
d. Implementation schedule.
e. Past performance of staff proposed to carry out the project.
f. Compliance with historic requirements.

g. Include whether there are or may be historic or potential historic buildings in the project area and how the community intends to address compliance with federal regulations governing historic properties.

Mayor Poellinger opened for public comment. No one from the public wished to comment.

The Mayor closed the public hearing at 5:39 p.m. and resumed the regularly scheduled City Council meeting.

ITEM 3.4 – APPROVE SCDP GRANT APPLICATION

Community Development Director Larry Kirch reviewed with City Council the Small Cities Development Program (SCDP) Grant Application. This was informational only, no action required.

ITEM 3.5 – RESOLUTION – SCDP SLUM/BLIGHT DESIGNATION

Community Development Director Larry Kirch reviewed with City Council for approval a Resolution designating the Walnut Street corridor as blighted for the purpose of revitalizing the corridor, in part, through streetscaping. Following discussion, Member Williams introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 03-24-09

A RESOLUTION DESIGNATING PORTIONS OF THE WALNUT STREET CORRIDOR A SLUM AND BLIGHT AREA UNDER STATE AND COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM REQUIREMENTS IN ORDER ACHIEVE REVITALIZATION OBJECTIVES

BE IT RESOLVED that the City of La Crescent is concerned about the economic viability of slum and blighted area within its corporate limits, and

BE IT FURTHER RESOLVED the slum and blighted area projects a negative visual image of the community, and

BE IT FURTHER RESOLVED the economic, social, physical, and cultural well-being of the City is adversely affected by the conditions of this slum and blighted area, and

BE IT FURTHER RESOLVED there exists the opportunity to improve, preserve, and re-develop this slum and blighted area to the benefit of the community, and

BE IT FURTHER RESOLVED the following detrimental conditions have been identified which qualify the area under State law and Community Development Block Grant Program requirements:

1) Public Improvements are in a general state of deterioration; or
2) At least 25% of the buildings are deteriorated or deteriorating and have at least one of the following characteristics: Physical deterioration of building or improvement; Abandonment of property; Chronic high turnover or vacancy rate; Significant decline in property value or abnormally low property value in relation to other areas of the community; or Known or suspected environmental contamination.

BE IT FURTHER RESOLVED of all the parcels within the target area, 95 percent of them are occupied by buildings. Of the 41 buildings in the target area, 39 of them are structurally standard, three of them are structurally substandard, and 1 is dilapidated.

NOW THEREFORE, BE IT RESOLVED, that the Walnut Street Corridor is designated a "Slum and Blighted Area" with public improvements in a general state of deterioration.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of La Crescent on the 11th day of March, 2024.

Signed:

_____
Mike Poellinger, Mayor

Attest:

_____
Angie Boettcher, City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.12 – IT CONTRACT – MORRIS ELECTRONICS

City Council reviewed for approval an IT Contract Agreement between the City of La Crescent and Morris Electronics. The contract would be effective as of March 11, 2024 through December 31, 2024. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE IT CONTRACT AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND MORRIS ELECTRONICS EFFECTIVE MARCH 11, 2024 THROUGH DECEMBER 31, 2024.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.13 – 2024 VECTOR CONTROL AGREEMENT

City Council reviewed for approval the 2024 purchase contract regarding mosquito abatement services. Vector Control remains part of the MS4 requirements. The contract is once again through Driftless Region Vector Control and compensation is a total of $3,272.00 and includes canvassing-initial check and two rechecks, monitoring standing water, placement of mosquito egg traps, and recording. Following discussion, Member Jostad made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE THE 2024 PURCHASE CONTRACT FOR MOSQUITO ABATEMENT SERVICES BETWEEN THE CITY OF LA CRESCENT AND DRIFTLESS REGION VECTOR CONTROL FOR $3,272.00.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

Mike Poellinger Yes

and none voted against the same. The motion was declared duly carried.

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 City Council reviewed the February 20, 2024 Explore La Crosse Board meeting agenda and the January 16, 2024 meeting minutes.

6.2

9. CHAMBER OF COMMERCE

Chamber of Commerce representative Cameron Packwood was in attendance and provided an update.

There being no further business to come before the Council at this time, Member O'Donnell-Ebner made a motion, seconded by Member Williams to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:43 P.M.

APPROVAL DATE: _____.

SIGNED:

_____
Mayor

ATTEST:

_____
City Administrator

#1.2

TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator
DATE: March 22, 2024
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending March 22, 2024. We would suggest that the City Council approve the payment of the bills payable as presented.

CITY OF LA CRESCENT
315 Main Street
P.O. BOX 142
La Crescent, MN 55947
P: (507) 895-2595
cityoflacrescent-mn.gov

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
A1 PRECISION PUMPING INC						
12383	CAMERA & INSPECT POOL LINES	03/11/2024	250.00	.00		
12399	GRINDER PUMP REPAIR - 632 SHORE ACRES	03/15/2024	250.00	.00		
Total 9080:			500.00	.00		
ABILITY BUILDING CENTER INC						
19590	FD - CLEANING COMM RM	02/29/2024	318.00	.00		
19590	FD - CLEANING STATION	02/29/2024	201.00	.00		
19591	CITY HALL - CLEANING	02/29/2024	94.50	.00		
19591	CITY HALL - SHREDDING	02/29/2024	35.49	.00		
Total 8085:			648.99	.00		
AMAZON CAPITAL SERVICES						
11K9-PJLR-1YTJ	WARNING SIGNS FOR POOL	03/13/2024	166.15	.00		
11YR-LC4C-7Q7	CITY - OFFICE SUPPLIES	03/14/2024	15.67	.00		
14CC-F1CC-T3V	LIBRARY - BOOKS	03/11/2024	17.96	.00		
16GJ-T9RG-CG	PD - COMMINITY POLICING/BRINGING BOOKS TO LIFE	03/06/2024	76.17	.00		
19Q4-JN3M-GL7	CITY - OFFICE SUPPLIES	03/06/2024	117.95	.00		
1DQ9-KK3L-4HJ	LIBRARY- BOOKS GRANT FUNDED	03/07/2024	20.99	.00		
1FHM-V6CN-V9	LIBRARY - OFFICE SUPPLIES	03/11/2024	13.08	.00		
1FNL-HFKW-L6J	PD - OFFICE SUPPLIES	03/10/2024	58.69	.00		
1G46-6H3K-6WL	CITY - OFFICE SUPPLIES	03/14/2024	5.08	.00		
1G46-6H3K-6WL	PD - 2 WAY RADIO BATTERY REPLACEMENTS	03/14/2024	145.47	.00		
1KYX-L4WR-VW	PD - FIREARM EQUIPMENT	03/17/2024	8.99	.00		
1M67-CYQN-4PL	LIBRARY- BOOKS GRANT FUNDED CREDIT	03/07/2024	.33-	.00		
1MDK-WKLT-PW	PD - COMMINITY POLICING/BRINGING BOOKS TO LIFE	03/10/2024	6.99	.00		
1QJ4-JMX9-MP7	B&Z - TOOLS	03/10/2024	44.98	.00		
1R67-LV4H-RJ7Y	GC - BAGS FOR USED GOLF BALLS	03/11/2024	105.44	.00		
1RPN-H46K-1HK	FD - TRAINING SUPPLIES	03/13/2024	93.90	.00		
1VKJ-YTXQ-NMJ	PD - P21 PRINTER FOR TICKETS	03/16/2024	358.98	.00		
1XRM-KJD7-L7	LIBRARY - BOOKS	03/10/2024	32.55	.00		
Total 9956:			1,288.71	.00		
AT&T MOBILITY						
2/24 FIRE	FD - WIRELESS	02/29/2024	100.50	.00		
Total 9870:			100.50	.00		
BAKER & TAYLOR						
2038114611	LIBRARY - BOOKS GRANT FUNDED	02/20/2024	102.62	.00		
2038114611	LIBRARY - BOOKS	02/20/2024	308.52	.00		
2038128655	LIBRARY - BOOKS GRANT FUNDED	02/28/2024	348.55	.00		
2038129380	LIBRARY - BOOKS GRANT FUNDED	02/28/2024	121.59	.00		
Total 8022:			881.28	.00		
BAKKUM, DOUGLAS						
3/11/24	GC - USED BALLS FOR RESALE	03/11/2024	240.00	.00		
Total 9326:			240.00	.00		
BOB'S SERVICE						
718072	FD - BATHROOM REPAIR	03/05/2024	98.21	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 8841:			98.21	.00		
BOETTCHER, ANGELA J						
2/28/24 - 3/8/24	REIMBURSE - MILEAGE FOR ELECTION TRAVEL	03/08/2024	107.20	.00		
3/5/24	REIMBURSE - ELECTION JUDGE FOOD	03/05/2024	56.04	.00		
3/5/24	REIMBURSE - ELECTION JUDGE FOOD	03/05/2024	5.38	.00		
Total 9365:			168.62	.00		
CGMC						
10182	CGMC 2024 CONFERENCE FEE - T. O'DONELL-EBNER	02/19/2024	85.00	.00		
Total 8321:			85.00	.00		
CINTAS CORPORATION						
4182985623	CITY HALL - MATS, CLEANING RAGS & TOWELS	02/12/2024	72.45	.00		
4184461248	CITY HALL - MATS, CLEANING RAGS & TOWELS	02/26/2024	78.65	.00		
Total 9696:			151.10	.00		
CITY TREASURER'S OFFICE						
195255 - FEB	WASTEWATER TO LA CROSSE	02/29/2024	27,942.46	.00		
Total 1086:			27,942.46	.00		
CLEARWAY COMMUNITY SOLAR LLC						
1/24 STMT	219 MAIN ST- UNIT LIGHTS	01/31/2024	18.07	.00		
1/24 STMT	321 MAIN ST- LIBRARY	01/31/2024	37.81	.00		
1/24 STMT	202 MAIN ST- FLAG LIGHT	01/31/2024	.73	.00		
1/24 STMT	722 N 2ND ST- RADIUM PLANT	01/31/2024	459.45	.00		
1/24 STMT	608 S 7TH ST - POOL	01/31/2024	118.23	.00		
1/24 STMT	336 S 1ST ST- COMM. BLDG	01/31/2024	35.60	.00		
1/24 STMT	520 S 14TH ST- ICE ARENA	01/31/2024	591.66	.00		
1/24 STMT	31 MCINTOSH RD- LIFT STATION	01/31/2024	2.61	.00		
1/24 STMT	1323 SPRUCE DR - ABNET FIELDS	01/31/2024	7.26	.00		
1/24 STMT	219 CHESTNUT ST - BRIDGE LIGHT	01/31/2024	12.95	.00		
1/24 STMT	209 S WALNUT ST - LAC SIGN	01/31/2024	3.25	.00		
1/24 STMT	110 MIDNIGHT ST - LIFT STATION	01/31/2024	12.01	.00		
1/24 STMT	193 MCINTOSH RD - BOOSTER STATION	01/31/2024	42.36	.00		
1/24 STMT	1450 HWY 16 - LIFT STATION	01/31/2024	6.89	.00		
1/24 STMT	1200 JONATHAN LN - PARK SHELTER	01/31/2024	9.89	.00		
1/24 STMT	407 ORCHARDVIEW - BOOSTER STATION	01/31/2024	70.08	.00		
1/24 STMT	523 S CHESTNUT ST - ANIMAL SHELTER	01/31/2024	9.29	.00		
1/24 STMT	200 STONEY POINT RD - WELL HOUSE	01/31/2024	183.49	.00		
1/24 STMT	400 LARCH AVE - WELL 2	01/31/2024	150.08	.00		
1/24 STMT	608 S 7TH ST - TENNIS COURT LIGHTS	01/31/2024	2.31	.00		
Total 9854:			1,774.02	.00		
COULEE REGION DOCKS LLC						
KAYAK LAUNCH	DOCK FOR KAYAK/CANOE LAUNCH	03/21/2024	17,773.50	.00		
Total 10167:			17,773.50	.00		
CULLIGAN WATER CONDITIONING						
285X21252907	CITY HALL - WATER COOLER RENTAL	03/01/2024	39.95	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
285X21252907	PD - WATER COOLER RENTAL	03/01/2024	39.95	.00		
285X21252907	MAINT - WATER COOLER RENTAL	03/01/2024	39.99	.00		
285X21276203	FD - WATER COOLER RENTAL	03/01/2024	39.95	.00		
Total 231:			159.84	.00		
DAVY LABORATORIES						
24C0232	WATER - SAMPLES	03/14/2024	66.00	.00		
24C0280	WATER - SAMPLES	03/20/2024	132.00	.00		
Total 312:			198.00	.00		
EMERGENCY AUTOMOTIVE TECH						
BA02272432C	FD - FIRE MARSHALL UPFIT - PUBLIC SAFETY AID FUND	03/11/2024	536.50	.00		
BA02272432D	FD - FIRE MARSHALL UPFIT - PUBLIC SAFETY AID FUND	03/18/2024	1,093.13	.00		
OAK24012	PD - TESLA UPFIT - PUBLIC SAFETY FUNDS	03/15/2024	15,369.76	.00		
Total 9401:			16,999.39	.00		
EMERGENCY MEDICAL PRODUCTS INC						
2619063	FD - MEDICAL SUPPLIES	02/20/2024	949.33	.00		
Total 433:			949.33	.00		
G & F DISTRIBUTING, INC.						
3000001575	GC - BEER FOR RESALE	02/29/2024	222.00	.00		
Total 8628:			222.00	.00		
GRAF ELECTRIC, INC.						
23141	GRINDER PUMP REPAIR - 226 SHORE ACRES	03/12/2024	190.00	.00		
Total 619:			190.00	.00		
GRAFIX SHOPPE						
155872	FD - GRAPHICS FOR FIRE MARSHAL TRUCK - PSA FUND	03/08/2024	2,475.00	.00		
Total 9867:			2,475.00	.00		
GUNDERSEN HEALTH SYSTEM						
3/6/24	EMPLOYEE - DRUG SCREENS	03/06/2024	64.00	.00		
Total 622:			64.00	.00		
HAWKINS INC.						
6708933	WATER PLANT - CHEMICALS	03/14/2024	40.00	.00		
Total 512:			40.00	.00		
HOUSTON CNTY TREASURER						
2024 ASSMT FE	SP ASSESS. ANNUAL SETUP CODE 80'S	03/14/2024	12.50	.00		
2024 ASSMT FE	SP ASSESS. ANNUAL SETUP CODE 80'S	03/14/2024	12.50	.00		
2024 ASSMT FE	SP ASSESS. AMORT. SETUP	03/14/2024	25.00	.00		
2024 ASSMT FE	SP ASSESS. AMORT. SETUP	03/14/2024	125.00	.00		
2024 ASSMT FE	SPECIAL ASSESSMENT ADMIN FEES	03/14/2024	45.00	.00		
2024 ASSMT FE	SPECIAL ASSESSMENT ADMIN FEES	03/14/2024	30.00	.00		
2024 ASSMT FE	SPECIAL ASSESSMENT ADMIN FEES	03/14/2024	33.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2024 ASSMT FE	SPECIAL ASSESSMENT ADMIN FEES	03/14/2024	18.00	.00		
2024 ASSMT FE	SPECIAL ASSESSMENT ADMIN FEES	03/14/2024	6.00	.00		
2024 TIF ADMIN	TIF ADMIN FEES - HETH	03/14/2024	125.00	.00		
2024 TIF ADMIN	TIF ADMIN FEES - GUNDERSEN	03/14/2024	125.00	.00		
2024 TIF ADMIN	TIF ADMIN FEES - HOTEL/EVENT CENTER	03/14/2024	125.00	.00		
2024 TIF ADMIN	TIF ADMIN FEES - NOLOP	03/14/2024	125.00	.00		
Total 2450:			807.00	.00		
INTERNATIONAL CODE COUNCIL, INC						
Q15.000019307	B&Z - MEMBERSHIP DUES	03/07/2024	160.00	.00		
Total 9943:			160.00	.00		
JOHNSON LIVINGS LLC						
INV0234	FD - DEPARTMENT T-SHIRTS	03/08/2024	1,320.96	.00		
Total 10147:			1,320.96	.00		
LEAGUE OF MINNESOTA CITIES						
403729	2024 SAFETY & LOSS CONTROL WORKSHOP - T. BENISH	03/20/2024	20.00	.00		
Total 1117:			20.00	.00		
MAYO CLINIC AMBULANCE SERVICE						
1504064	CPR CLASSESS	03/14/2024	177.00	.00		
1504064	CPR CLASSESS - FD	03/14/2024	323.00	.00		
Total 8150:			500.00	.00		
MENARDS-LA CROSSE						
96057	GC - RAIN SHELTERS	02/29/2024	2,164.47	.00		
96057	GC - CLEANING SUPPLIES	02/29/2024	58.92	.00		
96057	GC - SMALL TOOLS	02/29/2024	29.98	.00		
96057	GC - MOLE KILLER	02/29/2024	35.98	.00		
96057	MAINT - SMALL TOOLS	02/29/2024	51.96	.00		
96057	STREETS - SIDEWALK SALT	02/29/2024	199.80	.00		
96286	GC - SMALL TOOLS	03/06/2024	84.18	.00		
96286	GC - CLUBHOUSE REPAIR	03/06/2024	64.22	.00		
96286	GC - COURSE REPAIR	03/06/2024	80.98	.00		
96286	GC - CLEANING SUPPLIES	03/06/2024	20.94	.00		
96321	TREE WATERING BAGS - RELEAF GRANT	03/07/2024	3,236.76	.00		
96483	GC - RAIN SHELTER	03/11/2024	275.72	.00		
96483	GC - COURSE REPAIR	03/11/2024	16.93	.00		
96766	WATER - FIX LINE AT PLANT	03/18/2024	27.48	.00		
96766	SHOP - CLEANING SUPPLIES	03/18/2024	92.95	.00		
Total 1352:			6,441.27	.00		
METRO WATERSHED PARTNERS						
2024 MEMBERS	2024 MEMBERSHIP ADOPT-A-DRAIN	01/01/2024	350.00	.00		
Total 9964:			350.00	.00		
MICMAR, LLC						
5150-24	GC - LABOR TO SHARPEN & REPAIR MOWER HEADS	03/08/2024	3,975.75	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 8989:			3,975.75	.00		
MIDWEST MACHINERY CO.						
9944953	PARKS - MOWER PARTS	03/07/2024	761.10	.00		
Total 9837:			761.10	.00		
MIENERGY COOPERATIVE						
2/24 STMT	ELECT UTILITIES-CRESC.HGTS.& WILDWOOD SEC LIGH	02/29/2024	230.00	230.00	03/19/2024	
2/24 STMT	ELECT UTILITIES-GC POP MACH.	02/29/2024	67.52	67.52	03/19/2024	
2/24 STMT	ELECT UTILITIES-GC CLUBHOUSE	02/29/2024	224.15	224.15	03/19/2024	
2/24 STMT	ELECT UTILITIES-GC IRRIGATION & PARKING LOTS LIGH	02/29/2024	176.35	176.35	03/19/2024	
2/24 STMT	ELECT UTILITIES - HORSETRACK MEADOWS LIFT STATI	02/29/2024	154.90	154.90	03/19/2024	
2/24 STMT	ELECT UTILITIES - WIESER PARK	02/29/2024	537.78	537.78	03/19/2024	
Total 2012:			1,390.70	1,390.70		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
03/15/24PR0015	MN CHILD SUPPORT	03/18/2024	640.97	640.97	03/19/2024	
Total 9597:			640.97	640.97		
MINNESOTA ENERGY RESOURCES INC						
2/24 STMT	ABNET RESTROOMS- GAS UTILITIES	02/29/2024	164.82	164.82	03/19/2024	
2/24 STMT	ANIMAL SHELTER- GAS UTILITIES	02/29/2024	97.40	97.40	03/19/2024	
2/24 STMT	ICE ARENA- GAS UTILITIES	02/29/2024	1,322.77	1,322.77	03/19/2024	
2/24 STMT	COMMUNITY BLDG- GAS UTILITIES	02/29/2024	419.14	419.14	03/19/2024	
2/24 STMT	CONTROL BLDG - GAS UTILITIES	02/29/2024	90.03	90.03	03/19/2024	
2/24 STMT	PUMP HOUSE MCINTOSH	02/29/2024	74.33	74.33	03/19/2024	
2/24 STMT	PUMP HOUSE ORCHARDVIEW	02/29/2024	81.95	81.95	03/19/2024	
2/24 STMT	MAINT BLDG - GAS UTILITIES	02/29/2024	416.27	416.27	03/19/2024	
2/24 STMT	LIBRARY- GAS UTILITIES	02/29/2024	132.89	132.89	03/19/2024	
2/24 STMT	CITY HALL - GAS UTILITIES	02/29/2024	246.36	246.36	03/19/2024	
Total 8171:			3,045.96	3,045.96		
MORRIS ELECTRONICS INC.						
3/15/24 CISCO	CISCO ANYCONNECT - VPN LICENSES	03/15/2024	105.00	.00		
Total 10081:			105.00	.00		
MTI DISTRIBUTING INC						
1416603-00	GC - 2008 USED 4700D USED MOWER	02/19/2024	3,000.00	.00		
1418009-00	GC - REPAIR MOWER	02/13/2024	1,738.83	.00		
1418261-00	GC - MOWER PARTS	02/15/2024	164.24	.00		
Total 1330:			4,903.07	.00		
NESS PUMPING SERVICE						
7675	GC - TOILET RENTAL CC MEET	12/21/2023	267.19	.00		
7676	HARRIS PARK - TOILET RENTAL	12/21/2023	1,792.29	.00		
7677	KISTLER PARK/POOL - TOILET RENTAL	12/31/2023	1,792.29	.00		
7678	WIESER PARK TOILET RENTAL	12/21/2023	1,335.94	.00		
7679	BIKE BRIDGE - TOILET RENTAL	12/21/2023	1,285.17	.00		
7679	VETS & VETCH PARKS - TOILET RENTAL	12/21/2023	2,570.35	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 10061:			9,043.23	.00		
NORTHERN BEVERAGE DISTRIBUTING						
1128000005	GC - BEER FOR RESALE- CREDIT	03/07/2024	439.40-	.00		
1268803	GC - BEER FOR RESALE	03/07/2024	529.90	.00		
1275775	GC - BEER FOR RESALE	03/21/2024	306.20	.00		
Total 2311:			396.70	.00		
PENDELTON TURF SUPPLY INC						
8041	GC - FERTILIZER FOR THE COURSE	03/12/2024	2,300.00	.00		
Total 9169:			2,300.00	.00		
PETERSON, KALEB						
3/4/24 - 3/5/24	REIMBURSE- FUEL COST & FOOD FOR TRAINING	03/05/2024	85.26	.00		
Total 10154:			85.26	.00		
PROLOGUE PLANNING GROUP						
3/13/24 REIMB	REIMB - COPIES & SHIPPING BOT GRANT	03/13/2024	33.72	.00		
3/8/24 REIMB	REIMB - LUNCH MTG ROOT RIVER TRAIL COMMITTEE	03/08/2024	131.46	.00		
Total 10006:			165.18	.00		
RONCO ENGINEERING SALES INC						
3352897	GC - MOWER REPAIR	03/14/2024	152.81	.00		
Total 1813:			152.81	.00		
SOUTHEAST LIBRARIES COOP						
052134-1	LIBRARY- OFFICE SUPPLIES	02/29/2024	40.84	.00		
052214	LIBRARY - 2024 PUBLIC PC MANGEMENT - ENVISIONWA	03/14/2024	374.50	.00		
Total 1962:			415.34	.00		
STREICHER'S						
I1677999	PD - BADGE PETERSON PER LELS	01/23/2024	175.00	.00		
I1685340	FD - FIRE MARSHAL UPFIT PSA FUNDS	02/29/2024	708.87	.00		
Total 1922:			883.87	.00		
THE BUYERS EX-PRESS						
3996	GC - ADVERTISING	03/06/2024	350.00	.00		
Total 9513:			350.00	.00		
THE MONOGRAM COMPANY						
35697	FD - HATS	01/31/2024	232.15	.00		
Total 9965:			232.15	.00		
ULINE						
175227719	PARKS - DOG WASTE BAGS & GLOVES	03/04/2024	327.48	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9422:			327.48	.00		
VERIZON WIRELESS						
9957779156	FD - MOBILE	02/29/2024	185.97	.00		
9957779156	FD - 3 IPADS PSA FUNDS	02/29/2024	3,599.97	.00		
9957801148	PD - COMPUTER DATA & PHONE SERVICE	02/29/2024	495.09	.00		
9957801148	B&Z - COMPUTER DATA	02/29/2024	30.02	.00		
9957801148	SEWER DEPT - DATA	02/29/2024	35.01	.00		
9957801148	WATER DEPT - DATA	02/29/2024	35.01	.00		
9958095071	SEWER DEPT - WIRELESS	02/29/2024	57.48	.00		
9958095071	WATER DEPT - WIRELESS	02/29/2024	57.48	.00		
Total 8973:			4,496.03	.00		
WATER SYSTEMS CO.						
677682	LIBRARY - COOLER RENTAL	02/29/2024	8.00	.00		
Total 8605:			8.00	.00		
WETTERLIN, SHAWN B.						
3/14/24 REIMB	REIMB - SEMCO 2024 MEMBERSHIP DUES	03/14/2024	40.00	.00		
Total 8624:			40.00	.00		
XCEL ENERGY						
2/24 STMT	CITY HALL- 317 MAIN	02/29/2024	606.97	606.97	03/19/2024	
2/24 STMT	FLAG LIGHT- 226 MAIN	02/29/2024	21.18	21.18	03/19/2024	
2/24 STMT	LIBRARY - 321 MAIN	02/29/2024	116.78	116.78	03/19/2024	
2/24 STMT	STREET LIGHTS - PO BOX 142	02/29/2024	5,585.48	5,585.48	03/19/2024	
2/24 STMT	ICE ARENA- 520 S 14TH	02/29/2024	235.58	235.58	03/19/2024	
2/24 STMT	WELL #2- 400 LARCH	02/29/2024	4.02	4.02	03/19/2024	
2/24 STMT	BOOSTER STATION - 407 ORCHARDVIEW	02/29/2024	80.84	80.84	03/19/2024	
2/24 STMT	BOOSTER STATION - 193 MCINTOSH E	02/29/2024	83.21	83.21	03/19/2024	
2/24 STMT	RESERVOIR - 1026 CRESCENT HILLS	02/29/2024	4.57	4.57	03/19/2024	
2/24 STMT	WWTP - 222 HWY 16	02/29/2024	336.67	336.67	03/19/2024	
2/24 STMT	WELL HOUSE - 200 STONEY PT RD	02/29/2024	1,929.06	1,929.06	03/19/2024	
2/24 STMT	ABNET FIELDS - 1323 SPRUCE	02/29/2024	26.51	26.51	03/19/2024	
2/24 STMT	SHORE ACRES - GRINDER PUMPS	02/29/2024	59.82	59.82	03/19/2024	
2/24 STMT	UNIT STREET LIGHTS - 33 S WALNUT	02/29/2024	44.93	44.93	03/19/2024	
Total 1410:			9,135.62	9,135.62		
Grand Totals:			125,403.40	14,213.25		

#3.1

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager

March 21, 2024

Honorable Mayor and City Council Members

City Administrator Bill Waller

Re: Advance the La Crescent Police Department to the latest and most advanced Taser 10.

I am writing to you today to address an urgent matter concerning the safety and effectiveness of our law enforcement officers: the need to replace our department's outdated tasers with the latest Taser model.

History of the Taser in Law Enforcement: The original, first-generation Taser was introduced to law enforcement in 1974. It was a conducted energy weapon that fired a cartridge with two small probes connected to the weapon by thin, insulated high-voltage wire. The intent was to overwhelm the sensory nervous system and stun the target/suspect. However, since the cartridges used gunpowder as a propellant, the original 1974 Taser was classified as a firearm by the Bureau of Alcohol, Tobacco, and Firearms (ATF). The second-generation Taser was the AUR TASER 34000 series and introduced in 1994. Due to a number of improvements, it was not classified as a firearm by ATF. In 1999, a third generation of Taser was released, the ADVANCED TASER **M26** less-lethal EMD (Electro Muscular Disruption) weapon. The M26 differed from other Taser designs in both output and in physical design, and made to function a lot like a standard duty pistol. It has become one of the most popular less lethal weapons in law enforcement, proven safe, effective, and easy-to-use. Yet, to improve in size and weight, the fourth generation Taser, the **X26**, was introduced in 2003 as a smaller, lighter, and more effective taser device. It is also viewed as more efficient, incorporating numerous new features. The X26 was considered the new state-of-the art in conducted energy weapons, reducing injuries to officers and suspects. In 2009, Taser introduced the **X3**, in 2011 the **X2** and in 2013 the **X26P.** In 2017 Taser, announced they had rebranded to "Axon" to reflect their expanding business into body worn cameras and other services to law enforcement. In 2018 Axon introduced the **Taser 7** and in 2023 the current most advance Energy Weapon the **Taser 10**.

History of the Taser with the La Crescent Police Department: In May 2004, I applied for and received a $1,000.00 donation from the United States Municipal Police Association to help with the purchase of M26 Tasers for the La Crescent Police Department. La Crescent Officers were trained and began carrying the M26 Taser. In September of 2005, I became the department's first Taser Instructor for the M26 and X26 Tasers. La Crescent Officers began carrying both the M26 and X26 models but within a couple of years the department only deployed the X26 Taser. Between 2020 and 2021 the department purchased several X26P models which would end our advancement. Currently, La Crescent Officers are trained in and carry the X26 and X26P Tasers.

315 Main Street La Crescent, MN 55947
lacrescentpolice@cityoflacrescent-mn.gov 507.895.4414

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager

The X26 has reached its end of life and is not supported by Axon anymore. In addition, the X26P will soon be entering the same phase as the X26. Over the years, La Crescent Officers, included myself, have had multiple successful Taser deployments which helped greatly to affect arrests and at the same time limited officer and suspect injury. As I have laid out, our current inventory of Tasers has served us well over the years, but it is evident that they are now outdated and no longer meet the demands of modern policing.

As technology continues to advance, it is essential that we equip our officers with the most up-to-date less lethal tools available. Doing so will not only enhance the safety and effectiveness of our officers but also reaffirm our dedication to serving and protecting the residents of our city to the best of our ability.

The latest Taser model offers several key advantages over our existing equipment:

State-of-the-Art Technology: The latest Taser model integrates state-of-the-art technology to provide officers with greater control and flexibility in challenging situations. From enhanced targeting capabilities to streamlined deployment processes, these features empower our officers to respond more effectively to a wide range of scenarios they may encounter in the field.

Improved Performance and Reliability: With advancements in technology, the latest Taser model delivers superior performance and reliability compared to older models. This includes increased accuracy and effectiveness in subduing suspects, reducing the likelihood of prolonged confrontations, and minimizing the risk of injury to all parties involved.

Compatibility with Training and Protocols: Upgrading to the latest Taser model ensures compatibility with our existing training programs and operational protocols. This facilitates a smooth transition for our officers, enabling them to familiarize themselves with the new equipment quickly and effectively integrate it into their daily routines.

Local Agency Continuity: La Crescent Police Department trains annually (x2 year) with the Houston County Sheriff's Office (Fall & Spring Refreshers) and other local agencies. The training generally consists of state mandated Use of Force Training which of course encompasses approved use of less-lethal weapons. This year the Houston County Sheriff's Office equipped all their deputies with the new Taser 10. Their deputies will no longer be trained in the use of the X26 or X26P Tasers.

I strongly urge city council to allocate the necessary resources to replace our department's outdated tasers.

The total cost to outfit nine officers (include part-time officer) with the Taser 10 is approximately $40,000. I recommend using the remaining Public Safety Aid (PSA) funds and any remaining balance from the 2024 operating budget for safety equipment.

Thank you for your attention to this matter, and I look forward to your continued support.

Sincerely,

Chief Luke Ahlschlager

315 Main Street La Crescent, MN 55947
lacrescentpolice@cityoflacrescent-mn.gov 507.895.4414

A NEW ERA IN LESS-LETHAL TECHNOLOGY

Through extensive research and customer feedback, Axon has developed our most capable and sophisticated TASER energy weapon to date. TASER 10 has a maximum range of 45 feet and 10 probes, featuring individually targeted probes and any-probe connect. These new capabilities significantly increase accuracy and effectiveness, decreasing the likelihood of escalation to lethal force.

FEATURES AND BENEFITS

/ 45-FOOT MAXIMUM RANGE
At nearly double the range of previous TASER energy weapons, TASER 10 creates more time and space to de-escalate and resolve conflicts.

/ 10 SINGLE-PROBE CARTRIDGES
10 single-probe cartridges provide users with up to 9 opportunities to achieve an effective connection and induce neuromuscular incapacitation (NMI).

/ INDIVIDUALLY TARGETED PROBES
Intuitive single probe deployment allows users to place each probe with precision and accuracy regardless of distance to the subject. Users can also create their own spread up close and at a long range, choosing their preferred target area.

/ ANY-PROBE CONNECT
Intelligent, any-probe connect with spread optimizer energizes up to 4 probes at once to maximize the effectiveness of the probe deployment.

/ VR INTEGRATION
Integration with Axon VR allows officers to enhance TASER proficiency, use-of-force decision-making, confidence and accuracy under stress.

/ AUDIBLE AND VISUAL WARNING ALERT
A bright pulsing light and loud alert sound emit whenever the weapon's Warning Alert is initiated, allowing the user the opportunity to de-escalate without deploying cartridges.

LIVE STANDARD

LIVE STANDARD
(Training)

HALT
(Hook and Loop Training)

INERT

LIVE

HALT
(Hook and Loop Training)

INERT

/ MULTIPLE MAGAZINES
Multiple magazine and cartridge types allow officers to train more efficiently and differentiate between training and duty weapon use in Axon Evidence.

/ INVENTORY MANAGEMENT
Axon Device Manager mobile application allows agencies to quickly assign weapons and accessories and efficiently manage devices in the field.

/ DOCK AND WALK FUNCTIONALITY
Automatic firmware updates and weapon log downloads save agencies time and ensure weapons are always up to date.

/ RECHARGEABLE BATTERY
One battery for the life of the weapon; TASER 7 battery and dock compatibility.

/ DAYLIGHT GREEN LASER
A more visible green LASER improves user aim in daylight scenarios.

/ ENHANCED DATA MANAGEMENT
Full integration with Axon Evidence allows agencies to manage newly designed pulse graphs, weapons activity, event logs and firing logs as evidence.

SPECIFICATIONS

WEATHER RESISTANCE
Dust and Water Ingress Protection to International Ingress Protection IP67

HOUSING
High Impact Polymer

OPERATING TEMPERATURE
-4 to 122 degrees F
[-20 to 50 degrees C]

DROP TEST
4.9-foot [1.5 M] drop

HUMIDITY
95% non-condensing

LASER
Class 3R Green LASER or Class 2 Green Available

ILLUMINATION
210 Lumen LED in normal flashlight operation, 1000 Lumen Strobing LED in warning mode

WARRANTY
1 Year Manufacturer with additional warranties available

USEFUL LIFE
5 Years (Recommended)

AXON, Axon, Axon Device Manager, Axon Evidence, Axon VR, TASER, TASER 7, and TASER 10 are trademarks of Axon Enterprise, Inc., some of which are registered in the US and other countries. For more information visit www.axon.com/legal. All rights reserved. © 2023 Axon Enterprise, Inc.

TASER 10 BENEFITS

BETTER OUTCOMES

- **45-Foot Maximum Range:** More Time & More Situations
- **10 Individually Targeted Probes:** Easier to Use, Especially in Stressful Situations
- **Any Probe Connect:** Significantly Improved Effectiveness,4 Maximum Energized Connections

ENHANCED SAFETY

- **Warning Alert:** Gain Compliance without Deploying Cartridges
- **Visual Indicators:** Improved Safety with Weapon Mode Side Lights and Sound Statuses
- **Low Voltage:** Less Likely to Ignite Flammables

CONNECTED TECHNOLOGY

- **Integration with Axon VR Training:** Enhanced UoF Decision Making, Confidence, and Accuracy
- **Full Integration with Axon Evidence:** Enhanced Data Management
- **Holster Signal Integration:** Activate Axon Body Worn Cameras when Unholstering Weapon

#3.2

TO: Honorable Mayor and City Council Members
FROM: Tyler Benish, Public Works Director
DATE: March 21st,2024
RE: Minnesota Department of Health- Lead service line inventory

The United States Environmental Protection Agency released the Lead and Copper Rule Revisions in December 2021. EPA has given guidance and directed states and public water systems to prioritize developing lead service line inventories.

The State of Minnesota's 2023 legislative session has allocated money to Minnesota Department of Health to provide technical assistance through consulting engineers.

WHKS has been approved with MDH to provide services to the City of La Crescent. WHKS will enter into an agreement with MDH to assist the City with records review, visual inspections, digital record keeping and replacement plan development. The work that will be done by WHKS will be paid for by MDH.

City staff has been working on the lead service inspections along with meter replacements; several homes do not need to be inspected because they were built or connected after 1985 when lead materials were banned in drinking water. The lead service line inventory must be submitted by October 16th, 2024.

I will be in attendance to answer any questions.

We recommend the City Council approve the engagement letter with WHKS and MDH.

CITY OF LA CRESCENT
315 Main Street
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DEPARTMENT OF HEALTH

LEAD SERVICE LINE INVENTORY
Engagement Request (ER)
Master Contract T-Number: 2312A

INSTRUCTIONS TO CONTRACTOR:

Contractor shall contact the Agency Contact within ten business days of receipt of this Engagement Request indicating acceptance or denial.

If accepting the project, include a budget estimating number of hours, number and position of staff and any associated travel expenses.

MDH Contact Name:	Sabrina Sutter		
MDH Contact Email Address:	Sabrina.Sutter@state.mn.us		
MDH Contact Phone Number:	651-201-5932		
Proposed Contractor:	WHKS & Co.		
Proposed Contractor Contact:	Kevin Graves		
Proposed Contractor Contact E-mail:	kgraves@whks.com		
Proposed Contractor Phone Number:	507-722-7162		
Project/Engagement Title:	Lead Service Line Inventory		
Anticipated Start and End Date:		TO	8/31/2024
Public Water Supply (PWS) Name:	City of La Crescent		
PWS Contact Name:	Tyler Benish		
PWS Contact Email:	TBenish@cityoflacrescent-mn.gov		
PWS Business Address:	315 Main St., La Crescent, MN 55947		
PWS assets in GIS format currently? Y or N			
Project Description:	Assistance with Category A is being requested. • The system has a minimum of 2,100 service connections. • Service line is fully owned by the customer. • System map records in electronic format. All other records are in a paper format. • Visual inspections (Category B) may also be a part of the scope of the work to complete the inventory. • Create a manageable record keeping system so service line data can easily be updated by the system in the future. • Contractor will submit the compiled lead service line inventory spreadsheet to MDH for further evaluation by July 15, 2024.		
Classification hourly rates agreed to in the RFP in March 2023:	Administrative Assistant: $115.00 an hour Communications Specialist: $140.00 an hour Engineer 1: $140.00 an hour Field Technician: $130.00 an hour GIS Technician: $140.00 an hour Project Manager: $200.00 an hour		

NOTICE: This Engagement Request does not obligate its issuer to award a contract or complete the project or engagement, and the issuer reserve its right to cancel the proposed transaction if it is considered in its best interest.

#3.3

TO: Honorable Mayor and City Council Members
FROM: Tyler Benish, Public Works Director
DATE: March 21st,2024
RE: Well number 3 repair update

December 2023, City staff had found that Well number 3's water production was not keeping up with demand. City staff contacted our control contractor and found no issues relating to the control and electrical function of the well. City staff then contacted Thein Well to look at the well, after a site visit and field tests, we were advised to pull and inspect the well, pump and motor.

The inspection revealed the impellers were not spinning with the shaft and therefore not delivering water to the surface. Subsequent inspections for the well casing and borehole did not reveal any issues. The last time the well pump and motor were inspected was 2012.

The City of La Crescent has received an estimate from Thein Well to replace the bowl assembly, line shaft, column pipe, rubber bearings and other parts for $26,235. Labor and other services are estimated at $15,000.

We wanted to present the information to the City Council for consideration to continue with work to restore Well number 3 to working condition. The expenditure will come from the water operating fund.

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#3.4

To: City Council

From: Jason Ludwigson, Sustainability Coordinator

Date: 03/19/2024

Re: Beekeeping Ordinance Amendment

In 2023 the city adopted a beekeeping ordinance. The ordinance has worked well and we are suggesting amendment to allow for the locating of hives in the front yard of a property. The hive located in a front yard would have to meet the same setback requirements. Those include being 20 feet from the lot line, 25 feet from an adjacent dwelling and 25 feet from a trail/sidewalk/patio. Hives in the front yard of homes have caused no known issues in the city. Sections IV – paragraphs 2 and 3 have been added to allow for this change. We would suggest the City Council adopt the ordinance amendment as proposed.

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ORDINANCE NO. 570

AN ORDINANCE OF THE CITY OF LA CRESCENT

REGULATING (HONEY BEES) BEEKEEPING IN THE CITY OF

LA CRESCENT, MINNESOTA

Ordinance No. 570 adopted on July, 24th 2023 and titled " AN ORDINANCE OF THE CITY OF LA CRESCENT REGULATING (HONEY BEES) BEEKEEPING IN THE CITY OF LA CRESCENT, MINNESOTA" is amended to read as follows:

The City Council of the City of La Crescent, Houston County, Minnesota, hearby ordains:

SECTION I – FINDINGS. The La Crescent City Council hereby finds and declares as follows:

1. Pollinators are a necessary component of a healthy ecosystem and food system, providing essential pollination of plants in order to grow vegetables, herbs, and fruits.

2. Pollinator populations are in sharp decline due to an ongoing loss of habitat as a result of human land use practices, coupled with a simultaneous large-scale expansion of pesticide use by homeowners, landscapers, property managers, and farmers.

3. Local food production is needed to improve the health and food security of La Crescent residents and insect pollination is an essential component of local food production.

SECTION II – PURPOSE. The purpose and intent of this ordinance is to permit and establish requirements for the keeping of honey bee colonies, hives, and equipment within the City of La Crescent.

SECTION III - DEFINTIONS.

1. Apiary: The assembly of one or more colonies of bees on a single lot.
2. Beekeeper: A person who owns or has charge of one or more colonies of honeybees.
3. Colony: An aggregate of honey bees consisting principally of workers, but having, when perfect, one queen and at times drones, brood, combs, and honey.
4. Flyway Barrier: A solid fence, wall, or dense vegetation at least 6' in height that continues parallel to the apiary site lot line at least 10' in each direction from the colony, that requires bees to fly over, rather than through the barrier. Depending on the barrier type and construction, or location, additional permitting may be required prior to installation.
5. Hive: The receptacle inhabited by a colony.
6. Undeveloped property: A lot adjacent to an apiary where residential dwellings, commercial buildings, trails, sidewalks, or streets do not currently exist, or are greater than 25' from an existing hive.

SECTION IV- LOCATION REQUIREMENTS.

1. Beekeeping is permitted in all zoning districts in accordance with this code section. In the C-1 – Commercial District, CBD 1 – Commercial Business District, CBD 2 Commercial Business District, and I – Industrial District, hives must be kept on the roof of a building at least 12' in height.

2. Hives may be located in the front yard if a back and side yard are not available. Hives located in the front yard must meet the hive setback requirements. For the purpose of this section, a corner lot has two front yards.
3. Hive setback must be in accordance with the following requirements:

Hive Setback	**Distance**	**Hive Setback**	**Distance**
Lot Line	20'	Adjacent Dwelling	25'
Lot Line with A Flyway Barrier	15'	Trail/Sidewalk/Patio	25'

SECTION V – COLONY DESIGN.

1. Colonies must be kept in removable frame hive bodies no more than 9 5/8" deep with no more than 10 frames.
2. An adequate and convenient water source must be within 10' of active hives.
3. Hives must not exceed 6' in total height.
4. Each beekeeper shall ensure that no wax comb or other material that might encourage robbing by other bees is left exposed outdoors. Such materials must be stored in sealed insect-proof containers or placed within a building.

Maximum number of colonies permitted based on lot size:

Lot Size	# of Colonies	Lot Size	# of Colonies
Less than 0.50 acres	1 colonies	2.51 to 4.99 acres	8 colonies
0.51 to 1.0 acres	2 colonies	5.00 to 9.99 acres	16 colonies
1.01 to 2.50 acres	4 colonies	Greater than 10 acres	32 colonies

SECTION VI – GENERAL REGULATIONS:

1. All Beekeepers must register active hive sites with the Building Official or designee. Existing hives must register within 60 days of the publishing of this ordinance. All Beekeepers must register active hive sites annually.
2. Sale of honey or related bee products: Retail sales in residential zones must only be from hives on that property. Home occupations must meet all of the existing requirements in the La Crescent Municipal Code.
3. Provide written documentation that you have notified all of your immediate neighbors that you plan to keep bees on your property
4. If an undeveloped property adjacent to a colony is developed, the colony locations must comply with all sections of this code within 90 days of the development.
5. Hive bodies must be maintained in good condition, including maintenance of paint, and when not in use must be removed within 14 days if they are no longer occupied.
6. Beekeepers shall submit a written plan on how they intend to minimize or prevent swarming to the Building Official or designee. For swarm prevention purposes a beekeeper may exceed the maximum colony requirement for up to 35 days, but must meet all other requirements of this section.
7. Hives shall be continuously managed to provide adequate living space for their resident honeybees in order to control swarming.
8. In any instance in which a colony exhibits unusual aggressive behavior, it shall be the duty of the beekeeper to promptly implement appropriate actions to address the behavior. Queens shall be selected from European stock bred for gentleness and non-swarming characteristics.
9. The city Building Official or designee shall have the right to inspect any apiary for the purpose

of ensuring compliance with this ordinance between 8 a.m. and 5 p.m. once annually upon prior notice to the owner of the apiary property and more often upon complaint without prior notice. It shall be deemed a violation of this Section for any person to resist, impede, or hinder the Building Official or designee in the performance of their duties in inspecting any apiary and apiary site.

SECTION VII - VIOLATION. A violation of this Ordinance is a petty misdemeanor subject to penalty not to exceed $300.00.

SECTION VIII - These provisions shall become effective from and after due passage and enactment, and publication, according to law.

PASSED AND ENACTED this _____ day of _____, 2024.

_____
Mayor

ATTEST:

_____
City Administrator

#3.5

To: City Council

From: Jason Ludwigson, Sustainability Coordinator

Date: 03/21/2024

Re: Adopt-a-drain program

The City of La Crescent has been a part of the Adopt-a-Drain program for the last two years. The program has been successful in both La Crescent and Statewide. Statewide this year, 2,149 new participants adopted 3,492 additional storm drains. La Crescent added 6 new participants in 2023 with 11 new storm drains adopted. The Adopt-a-Drain program is an important piece of the cities continued efforts at public education and outreach to reduce stormwater pollution. I will be in attendance at the meeting to review the annual report with the council.

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ADOPT A STORM DRAIN

2023 La Crescent Annual Report

We're Making a Difference!

6	11	26	36
participants 2023	drains adopted 2023	participants TOTAL	drains adopted TOTAL

Drain Cleaning & Collection Data

10 La Crescent participants reported cleanings, which represents 38.5% of all participants

La Crescent participants collected 78.8 lbs of debris from their adopted storm drains in 2023

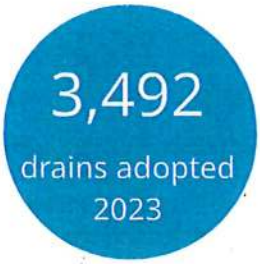
Debris Type	Amount (lbs)
Brown Leaves	36.0
Grass and Green Leaves	4.3
Sediment and dirt	37.7
Trash	0.9
Recyclables	0.0
Pet Waste	0.0
Salt	#N/A

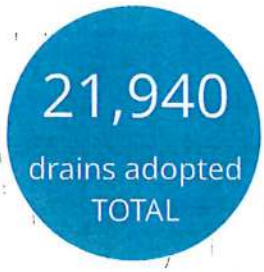
Month	New Participants	Drains Adopted	Debris collected (lbs)	Time spent (hrs)
January	0	0	0	0.32
February	0	0	0	0
March	0	0	0.4	0.13
April	0	0	32	0.17
May	0	0	1	0.05
June	0	0	0	0
July	1	1	10.9	0.35
August	2	2	22.24	0.67
September	3	8	1	0.03
October	0	0	0.8	0.05
November	0	0	10.48	0.65
December	0	0	0	0.02
TOTALS	**6**	**11**	**78.8**	**2.4**

ADOPT A STORM DRAIN

MINNESOTA STATE SUMMARY

Annual Report
2023 La Crescent





2,925 Minnesota participants reported cleanings, which represents 24.2% of all participants

Minnesota participants collected 121,639.9 lbs of debris from their adopted storm drains in 2023

Debris Type	Amount (lbs)
Brown Leaves	65,943.0
Grass and Green Leaves	6,188.6
Sediment and dirt	40,800.7
Trash	8,624.5
Recyclables	0.0
Pet Waste	0.0
Salt	83.1

Month	New Participants	Drains Adopted	Debris collected (lbs)	Time spent (hrs)
January	132	181	1,378.4	188.0
February	70	123	302.8	195.8
March	103	203	848.1	194.5
April	258	438	14,472.1	346.2
May	155	266	11,818.0	210.8
June	79	132	8,014.1	207.9
July	83	151	7,695.0	160.0
August	461	619	5,977.7	133.3
September	430	592	7,731.6	165.3
October	183	363	12,452.1	294.5
November	131	288	41,956.5	653.7
December	64	136	8,993.5	250.5
TOTALS	**2,149**	**3,492**	**121,639.9**	**3,000.4**

#3.6

TO: Honorable Mayor and City Council Members
FROM: Kara Tarrence, Finance Director
DATE: March 22, 2024
RE: Insurance Liability Coverage Waiver

Each year as part of the City renewing its general liability insurance coverage with the League of Minnesota Cities Insurance Trust, the City Council is required to adopt the attached liability coverage waiver form.

Based on the recommendation of the City's insurance agent, the City Council has always NOT waived the statutory tort limits. This established by MN Statue 466.04 limits the amount an individual or multiple claimants could recover from a single occurrence.

I would suggest that the City Council continue with NOT waiving the statutory tort limits for the 2024/2025 renewal.

Attached is a copy of the waiver form for your review.

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LEAGUE of MINNESOTA CITIES

LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than $500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to $1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.

- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to $2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is $2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to $2,000,000, regardless of the number of claimants.

- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: City of La Crescent

Check one:

☒ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____

Position: _____

#3.7

LA CRESCENT PUBLIC LIBRARY

321 MAIN ST., LA CRESCENT, MN 55947

PHONE (507)895-4047 FAX (507)895-7153

March 14, 2024

Mayor Mike Poellinger
City Council Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, and Dale Williams
315 Main St.
La Crescent, MN 55947

Dear Mayor Poellinger and City Council Members,

I am writing to request the use of some city space for a storytime event. This program will conclude our spring storytimes with a fun party before we begin our summer reading program. Our request is for use of the grassy lot space behind the library to host our storytime program.

Keeping in mind our patrons' safety and the cleanliness of city buildings, the use of the grassy lot will be most convenient and welcoming for this event. At the program, our library staff will share stories focusing on the theme of bubbles, and will include fun activities for all ages to interact with each other. No bubble solution will get on buildings, and the library will be used as the clean-up site.

Details include:

1) Use of the grassy lot behind the library
    a. Date: Saturday, April 27th, 2024 — estimated times 10:00am-12:00pm
    b. Purpose: To host a special "Bubble Party" storytime activity
    c. Rain site: program would be rescheduled
    d. Additional needs: N/A

I thank the council for their time and consideration, and for their support of the library and its mission of early literacy to the La Crescent community.

Sincerely,

Emily Riley
Library Assistant

#3.8

TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator
DATE: March 21, 2024
RE: Commission Appointments

We are suggesting that the City Council appoint Tim Peterson and Nathan Delarwelle to the City's Bicycle and Pedestrian Advisory Committee.

CITY OF LA CRESCENT
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#3.9

RESOLUTION NO. 03-24-11

RESOLUTION ACCEPTING DONATIONS MADE TO THE CITY OF LA CRESCENT DOG PARK PROJECT

WHEREAS, the La Crescent Eagle Scout Troop 33 received the following donations to the City of La Crescent Dog Park Project:

1. Marine Credit Union wishes to donate $1900.00
2. Thorson Graphics wishes to donate $50.00
3. Kaddy's Kafe wishes to donate $50.00
4. Swing Bridge Pub wishes to donate $300.00
5. State Farm Insurance wishes to donate $250.00
6. Al's Concrete Products wishes to donate $500.00
7. Merchants Bank wishes to donate $100.00
8. Chiropractic First of La Crescent wishes to donate $200.00
9. Wieser Law Office wishes to donate $50.00
10. Tri State Bait & Tackle wishes to donate $50.00
11. Septic Pros wishes to donate $500.00
12. Classic Rock Products wishes to donate $100.00
13. Impact Nutrition wishes to donate $200.00
14. Home Federal Savings Bank wishes to donate $100.00

WHEREAS, $244.21 of these funds have been expended for the original dog park site on South 7th Street.

WHEREAS, the remaining balance for the project totaling $4105.79 is to be expended at the Chestnut St. site.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 25th Day of March.

SIGNED:

_____
Mayor

ATTEST:

_____
City Clerk

RESOLUTION NO. 03-24-12

RESOLUTION ACCEPTING DONATIONS MADE TO THE CITY OF LA CRESCENT IN MARCH 2024

WHEREAS, the following donations were made to the City of La Crescent in the month of March 2024:

1. Lions Club of La Crescent wishes to donate $5,000.00 to the Kayak Launch/Fishing Dock Project.

2. Zenke, Inc. wishes to donate $100.00 to the La Crescent Fire Department.

3. Troop 33, La Crescent wishes to donate $250.00 to the Kayak Launch/Fishing Dock Project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 25th Day of March 2024.

SIGNED:

_____
Mayor

ATTEST:

_____
City Clerk

#6.1

Natural Resources Advisory Group
2023 Summary of Activity

At the start of the year, the focus areas for the Natural Resource Advisory Group were identified as: invasive species control, overlook preservation, goat prairie maintenance, and forest habitat health. Additional areas were added during the year.

Invited individuals with extensive experience with buckthorn control and prairie restoration to meetings to share expertise. They represented the work of the Friends of the Marsh and Friends of the Blufflands. The DNR forester, Val Green, also attended a meeting to provide information on forestry plans and invasive controls .

Collaborated with the City to retrace park property boundaries in order to inform trail decisions.

Coordinated Arbor Day activities with the La Crescent Public library.

Provided feedback on City of La Crescent Tree Ordinance revisions.

Documented Trail Maintenance Guidelines which were formulated at a stakeholder meeting, and provided these to the Parks Commission.

Hosted the Migratory Bird Day event on May 20 in Vetsch Park.

Designed signage for pollinator identification for Frank J. Kistler Memorial Park with link to online guide. Additional signage designed for sensitive areas in Stoney Point.

Planned and participated in work days for garlic mustard removal in the spring, inviting community involvement.

Participated in work days for buckthorn removal in the fall, trail maintenance, and Frank J. Kistler Park native plantings.

Completed on-site reviews: 1) S 7th street proposed Dog Park area, 2) erosion concerns in Vetsch and Stoney; 3) trail viability and usage in Vetsch and Stoney; 4) off and on trail walk-through of Vetsch and Stoney with DNR forester.

Discussed approaches to developing a plan to monitor forest health with the DNR forester - in keeping with the City Parks Plan.

Increased outreach efforts through informational articles.

Hours of Logged Activity by NRAG members and community members

Activity	NRAG Hours	Community Member Hours
Garlic Mustard pulling (3 days)*	18	6.5
Kistler Pollinator Gardens	33	
Migratory Bird Day (prep and event presence)	31	
Seeding Prairie*	7.5	
Trail Maintenance*	11.5	
Buckthorn Removal*	12	4.5

* City employees also participated

Additional trail and prairie maintenance completed by community volunteers - hours unknown.

#6.2

ADVERTISEMENT

La Crescent receives grant for Pine Creek project

La Crescent sustainability coordinator Jason Ludwigson says the project will involve multiple goals, which include narrowing the stream, removing trees along the bank, and stabilizing the bank. (WEAU)

By Dashal Mentzel

Published: Mar. 11, 2024 at 5:44 PM CDT

LA CRESCENT, Min. (WEAU) - La Crescent received $500,000 from the Minnesota DNR to restore the water quality of a section of Pine Creek just west of downtown.

"Pine Creek has a couple of different pollutants. Sediment is the primary one we're trying to tackle with this project. The others include e-coli and water temperature in pine creek being too high," says La Crescent sustainability coordinator Jason Ludwigson.

Ludwigson says the project will involve multiple goals, which include narrowing the stream, removing trees along the bank, and stabilizing the bank.

"One is to speed up the water so that when there is flooding that sediment isn't deposited in the stream. The banks along the stream are quite high. When there's high water, that sediment and soil along the stream washes into the stream with flooding. So we'll try and create some floodplain

Ludwigson adds there will be plenty of engineering work beginning soon.

"There will be construction work or there will be removal of soil. There will be grading. There will be tree removal. There will be restoration later on with planting of native prairie grasses along the stream," says Ludwigson.

Ludwigson hopes that this can be a catalyst for other property owners both upstream and downstream on Pine Creek.

"We can restore this section we're going to work on in Pine Creek. But the stream management and water quality land use along the upper and lower stretches of Pine Creek make a difference as well.

The goal is for work on the project to begin in the next few months and to be completed in 2027.

The project was first planned in 2021, and after failing to receive a grant for the project in 2022, the Minnesota DNR awarded this grant to La Crescent last year.

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$500,000 TO RESTORE PINE CREEK HABITAT

SASKIA HATVANY PHOTOS, RIVER VALLEY MEDIA GROUP

Golfers play at Pine Creek Golf Course, named after the creek that flows through it. La Crescent received a $500,000 grant to restore the creek, which has been found to have high levels of sediment.

DNR grant to address water quality, trout habitat in La Crescent

CADEN PERRY
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The city of La Crescent will soon begin work to restore the water quality of Pine Creek as officials seek to improve the habitat for cold water trout.

A $500,000 Minnesota DNR grant will be used to fix high sediment deposits that have lowered the creek's water quality for cold water trout and restore floodplain banks that have washed away over the years. Better public access trails for hikers and recreational fishers also will be built.

Funds were awarded through the state's Conservation Partners Legacy Grant Program.

According to the Minnesota Pollution

Birds flock to wetlands fed by Pine Creek on Thursday in La Crescent, Minn.

Restoration

From A1

Control Agency, sediment solids and water temperature in the restoration zone are at unsafe levels due to water stress on soils and habitat damage.

Rock rapids, large boulders and a narrower stream are all part of the restoration plans to fix the sediment pollution.

"The design of narrowing the stream channel and using features in the water, particularly in the water, speeds up the flow so that sediments aren't dropping," said La Crescent sustainability coordinator Jason Ludwigson. "If you get slow water then they just deposit instead of carry through."

The project will restore 2,625 linear feet of Pine Creek and add 50 feet to the stream. Floodplain banks also will be re-created for future high water events.

The current banks are extremely steep and have no floodplain benches for excess water. By digging out the more gradual banks for a new stream, the city can use the old stream path as a floodplain bench at the same time.

"What is typical now, when there is high water is trees in the water and other things will carve out banks and rip away those banks, which contributes to more sediment in the water," Ludwigson said.

To ensure more stability in the banks, excavators will cut down nearby trees and create "toe wads," sections of trees embedded under hard bank corners that add structure to the shores.

Other trees will be replanted along the creek away from flood benches and stream banks. With more tree shade, water temperatures will be less vulnerable to heat from the sun.

Helping trout

With the restorations, the city hopes water temperatures and quality will stabilize. Pine Creek is not a source for drinking water, but is habitat to many cold water trout species.

Cold water trout are highly sensitive to temperature, and parts of Pine Creek are too warm for some fish to pass.

By mitigating sediment deposits, the project aims to stabilize and return the creek to colder temperatures that trout thrive in. A total fish study of Pine Creek has not happened recently, but the U.S. Fish and Wildlife Service and Trout Unlimited have expressed interest in conducting studies while the restoration develops.

Fish population could take a dip in the first year, but that is expected and accounted for with any stream change.

"Change in the landscape with these projects is very dramatic," Ludwigson said. "Sometimes that's kind of shocking for members of the public, but the projects are rooted in really good science in what the streams should be doing."

A project start date is yet to be determined, but the funds will expire on June 20, 2027.

#6.3

TO: Honorable Mayor and City Council Members
Park and Recreation Commission Members
FROM: Bill Waller, City Administrator
DATE: March 20, 2024
RE: Meeting Minutes
March 18, 2024

The La Crescent Park and Recreation Commission met at 5:30 p.m., on Monday, March 18, 2024, in the Wieser Park Pavilion at Wieser Park. The following members were present: Maseray Bangura, Patti Martell, Marge Loch-Wouters, Diana Adamski and Sarah Wetterlin. Commission members Jon Steffes and Paul McLellan were not in attendance. Also in attendance were Randy Urich, Ruth Nissen, Val Green, Steve Gund, Jason Ludwigson, and Bill Waller.

1. It was the consensus of the Commission to approve the minutes of the February 5, 2024 Park and Recreation Commission meeting as presented.
2. Val Green, DNR Forestry was in attendance at the meeting to review the Habitat Plan that she had completed for the Stoney Point/Vetsch/Vollenwieder property. The discussion included a review of the invasive exotics present on the property, and alternatives to manage the vegetation. Jason Ludwigson reviewed the pending Conservation Partners Legacy Expedited Grant Application for mowing, treating, and then re-planting a portion of the Stoney Point property.
3. Steve Gund, La Crescent Lions Club, reviewed the Map the Experience project for Eagles Bluff Park. Funding for the project is coming from the La Crescent Lions Club and a Statewide Health Improvement Partnership grant.
4. An update was provided on the increase in the hourly rate of pay for lifeguards, and reimbursing lifeguards at the end of the season for the costs associated with obtaining and maintaining their certification as a lifeguard that was recently approved by the City Council.
5. The Commission was provided an update on the Blue Lake Canoe/Kayak access project and the dog park project.
6. The Commission reviewed the 2023 summary of activity for the Natural Resource Advisory Group, the Winona County improvement project at Apple Blossom Overlook Park, and the draft of the Root River Trail Extension Plan.
7. The Commission was updated on the status of various grant applications, including the Outdoor Recreation Grant for improvements at Wieser Park, the Area Transportation Partnership application and the MnDOT Technical Assistance Funding, along with the DNR grant for stream improvements at Pine Creek.
8. The next Park & Recreation Commission meeting will be May 20, 2024. The meeting will be held at the Wieser Park Pavilion.
9. There being nothing further to discuss, the meeting was adjourned at approximately 6:48 pm.

#6.4

BPAC Meeting Minutes March 6th, 2024 6:00 p.m.

1. Introductions – recruit new members - assign notetaker/minutes
    a. **Maseray took notes**
    b. **Post recruitment of new members on FB, HCP, Posters**
2. Bike Fleet SOP
    a. **Jason wrote a Boost Grant for a fleet of bikes for kids to use.**
3. Review 2017 Bicycle and Pedestrian Plan Update – Discuss development of new plan
    a. **The plan needs to be updated since the last one was completed in 2017**
4. Upcoming Events
    a. Bike Rodeo May 4th 2024
    b. Bike to School Day May 8th 2024
        i. **Jason will send out a sign up form for volunteers**
5. City-Wide Speed Limits and School Zone Speed Limits - Update
    a. **School zone speed limits 15, city streets 25 miles**
6. Short SRTS Plan review, SRTS coordinator Jason Ludwigson
    a. **Meeting in March to review it**
7. SRTS Facebook Page
    a. **Who would be interested in doing it?**
    b. **Information on various city initiatives**
8. Review Applied for SRTS Funding Opportunities – MnDOT Fall 2023 (2023 Active Transportation (AT) and Safe Routes to School (SRTS) Infrastructure Solicitations open
    a. **Jason applied for grants mainly for street bump outs.**
    b. **sidewalk addition on S. 12th**
    c. **Trail from south trailer park to main part of the city**
    d. **crosswalk on Redwood St. to Middle School**
9. Other items
10. Adjourned meeting at 7:07 p.m.

Members in attendance: Jason Ludwigson, Maseray Bangura, Willow Arden

#6.5

explore LA CROSSE

La Crosse County Convention & Visitors Bureau
Board Meeting
Explore La Crosse Office
123 7th Street South
Tuesday, March 19, 2024
8:00 a.m.

Board of Directors: Dave Ring, President; Jen Burch, Vice President; Chris Roderique, Treasurer; Pete Boese, Secretary; Pat Stephens, Ryan Johnson, Nathan Franklin, Patrick Barlow, Dan Stevens, Barb Janssen, Cherryl Jostad, Dan Wick, Kalynn Kruger, Jay Patel, Ashley Santolin, Dan Kapanke, Val Erickson, Vicki Markussen, Brody Meier, Austin Wells, Leo Silva & John Andersen
Ad Hoc: Mary Larson (DMI), Beth Franklin (La Crosse Chamber), Jay Odegaard (City of La Crosse Parks and Rec), Elizabeth Poh (La Crosse Center), Brian Meeter (La Crescent Chamber), Debbie Hosch, (La Crescent Area Event Center)
Executive Director: A.J. Frels

AGENDA

1. **Call to Order**

2. **Consent Items**
   a. **Board Minutes**
      February 2024
   b. **Community Updates**

3. **Financial Committee**
   Minutes
      March 1, 2024
      March 14, 2024
   Statements
      February 2024

4. **Community Partners Update**
   a. DMI
   b. La Crescent Chamber
   c. La Crosse Chamber

5. **Event Center Updates**
   a. La Crescent Area Event Center
   b. La Crosse Center
   c. Omni Center

6. **Executive Director's Report** – A.J. Frels

7. **Committees**
    a. Membership - Pat Stephens
    b. Grants - Pat Stephens
    c. Convention/Sales - Dan Wick
    d. Marketing/Media - Jay Patel
    e. Belonging and Mattering Committee – Jen Burch

8. **Old Business**
    a. Employee Handbook Review & Job Descriptions Update
    b. Board Retreat Update
    c. LCC Board Seat
    d. Beer Wine & Cheese Update

9. **New Business**
    a. Air Service Meeting
    b. Downtown La Crosse Odor
    c. Homeless Meeting
    d. Snowflake Ski Jump – Jem Grant Application

10. **Adjournment**

Next Scheduled board meeting – Tuesday, April 16, 2024, at 8:00 a.m. at the LCCVB Office at 123 7th Street South, La Crosse.

explore LA CROSSE

La Crosse County Convention & Visitors Bureau

Board Meeting

February 20, 2024– 8:00 a.m.

Board Members:
Present: Dave Ring, Jen Burch, Chris Roderique, Dan Wick, Pete Boese, Ryan Johnson, Patrick Barlow, Dan Stevens,
Barb Janssen, Cherryl Jostad, Kalynn Krueger, Ashley Santolin, Beth Franklin, Nathan Franklin, Brian Meeter, Brody Meier, Elizabeth Poh
Excused: Jay Patel, Dan Kapanke, Val Erickson, Vicki Markussen, Mary Larson, Pat Stephens, Debbie Hosch, Jay Odegaard
Absent: Leo Silva, Austin Wells, John Anderson
Others present:
Executive Director: A.J. Frels, Director of Finance & Human Resources: Michelle Hoch

PROCEEDINGS:
J. Burch brought the meeting to order at 8:00 a.m.

Consent Items:
Board minutes-January 2024; Financial Committee Minutes: February 2024, Statements: January 2024 and Community Updates.
MOTION: to approve the Board minutes-January 2024; Financial Committee Minutes: February 2024, Statements: January 2024 and Community Updates. (D. Wick, R. Johnson) Carried.

COMMUNITY PARTNERS & EVENT CENTER UPDATES:
La Crosse Chamber of Commerce-will hold their Annual Meeting on March 4th at the La Crosse Center, in January celebrated Young Professionals across the region, Belonging and Mattering sessions are going well.
La Crescent-La Crescent Chamber Member Annual Dinner and Live Auction at Pettibone Resort on February 24th. Recently created a promotional video with the assistance of Elevate Media.
La Crosse Center-Events including: WPRA, State Pom & Dance Tournament, Stansfield Darts, Marbleseed, WAMO, Rural Water.
Omni Center-The ice will be removed from Arena 1 over this coming weekend, and the Youth Girls State Tournament will be taking place as well.

PRESENTATION: Erik Sjolander, Director of Convention Sales

EXECUTIVE DIRECTOR REPORT:
- Beer, Wine, and Cheese event promotion has started, and at this time the signup includes; 34 beer vendors, 2 wine vendors, and 4 bite vendors. The event is scheduled for April 27th, and tickets go on sale March 2nd.
-AJ attended the LADCO Annual Lunch/Meeting on January 24th. Congratulations to the Kapanke family for receiving the President's award.
-Ben, Jeremiah, and AJ will attend the Explore Minnesota Tourism Conference on February 26&27 in Rochester. One of the sessions will have a focus on Outdoor Rec, and Jeremiah will be attending that portion.
-Carey and AJ met with Kelly to discuss and lay out a sponsorship program for the 2024 trolley season. The goal is to line up about $3,000-$6,000 in sponsorships.
-Explore La Crosse will look to find two interns this year to assist with marketing, the big boats, and the trolley.
-The sales team discussed with AJ the idea of dining cards conventions and groups. AJ reached out to Mary at DMI, and while DMI is working on such a program, AJ offered to help with the card.
-Iris created the Valentine's sweepstake, and a total of 2,185 entries were submitted.

-Stickers with a QR code have been created and will be affixed to the front of our brochure holders.
-This year's marketing efforts with Madden Media will include geofencing for specific events. The purpose is to target the meeting planners.

COMMITTEE REPORTS:
Membership - Reports were distributed. Revenue for January is $13,579.25 budgeted for $15,900. The next meeting will be held on March 21.
Grants- Reports were distributed. Thus far $2,500 has been awarded in grants. The next meeting will be held on March 21.
Convention/Sales- No meeting was held this month. Next meeting scheduled for March 20th.
Marketing/Media- N/A
Belonging and Mattering Committee-No meeting was held this month. Next meeting April 10th.
Nominating Committee-The committee is looking to fill the two full board member seat vacancy, and recommends Kalynn Kruger and Brody Meier.
MOTION: to move Kalynn Kruger and Brody Meier from Advisory member to full board member. (C. Roderique,
D. Wick) Carried.

OLD BUSINESS:
- Employee Handbook Review & Job Descriptions Update-We have received the edited version of the handbook, and now Wipfli will be in contact with the staff to review their job descriptions individually.
-Board Retreat Feedback-Lynn will be sending out a survey to the board for their feedback of the retreat. Thank you to those that were able to participate at the retreat on February 15th. Your guidance is much appreciated.
-Train Experience-despite the uniqueness of the experience could be for the region, the cost was too much to pursue.
-Destinations Wisconsin Day at the Capital-copies of the position paper of the topics discussed with the legislators were available for the committee.

NEW BUSINESS:
- LCC Board Seat-Pamela Maas reached out to AJ letting him know that her term for serving on the La Crosse Center Board is up. She has reached out to Mayor Reynolds to remind him that her seat is to be one that serves on both the
La Crosse Center and Explore La Crosse boards. AJ also reached out to the Mayor offering his assistance for the appointment.
-Wagon Wheel Trail Letter of Support-information regarding Wagon Wheel Trail was distributed at the meeting.
MOTION: to submit a support letter from Explore La Crosse to the City of La Crosse for the Wagon Wheel Trail. (C. Roderique, C. Jostad) Carried.
- AirDNA STR Packet-at the recent Destination Wisconsin Board meeting, industry partners from AirDNA presented on STR properties, and Destination Next a Destination International project. Copies of this report were available at the meeting for review.
- WIGCOT Conference will be held on March 10-12 in Lake Geneva. The Explore La Crosse team will be in attendance.

Motion: to adjourn at 8:55am. (B. Meier, K. Krueger) Carried.

Next Board Meeting Tuesday, March 19, 2024 at 8:00am.

Respectfully submitted, Michelle Hoch