

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
LA CRESCENT COMMUNITY BUILDING
336 SOUTH FIRST STREET
MAY 13, 2024
5:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – APRIL 22, 2024
- 1.2 BILLS PAYABLE THROUGH MAY 10, 2024

2. PUBLIC HEARING/MEETING

3. ITEMS FOR CONSIDERATION

- 3.1 2023 LIBRARY ANNUAL REPORT
- 3.2 LIBRARY – SUMMER READING PROGRAM REQUEST
- 3.3 SCHOOL ZONE SPEED LIMITS
- 3.4 PERSONNEL COMMITTEE RECOMMENDATIONS
- 3.5 REQUEST TO CLOSE ALLEY – 31 SOUTH WALNUT STREET
- 3.6 NATIONAL BIKE MONTH PROCLAMATION
- 3.7 CHARGING SMART SILVER DESIGNATION
- 3.8 RESOLUTION – MN GREENCORPS HOST SITE
- 3.9 SALT STORAGE ORDINANCE
- 3.10 SAND/SALT STORAGE FACILITY AGREEMENT - MnDOT
- 3.11 SERVICE AGREEMENT – GENERATORS
- 3.12 RESOLUTION – REGIONAL SAFETY GROUP
- 3.13 SERVICE AGREEMENT – TODAYS TREE SERVICE
- 3.14 AUTHORIZE CAPITAL EXPENDITURES
- 3.15 AUTHORIZE SALE OF EQUIPMENT
- 3.16 BICYCLE/PEDESTRIAN BRIDGE TRAFFIC COUNTS
- 3.17 DONATION RESOLUTION
- 3.18 2024 LICENSE RENEWAL
- 3.19 LIQUOR LICENSE APPLICATION

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
LA CRESCENT COMMUNITY BUILDING
336 SOUTH FIRST STREET
MAY 13, 2024
5:00 P.M.

4. UNFINISHED BUSINESS

4.1

5. MAYOR'S COMMENTS

5.1

**6. STAFF CORRESPONDENCE/COMMITTEE
UPDATES**

- 6.1 EXPLORE LA CROSSE
- 6.2 SOAK IT UP SIGNS – CITY PARKS
- 6.3 2024 SPRING NEWSLETTER
- 6.4
- 6.5

7. CORRESPONDENCE

- 7.1
- 7.2
- 7.3

8. CHAMBER OF COMMERCE

8.1

9. ITEMS FOR NEXT AGENDA

10. ADJOURNMENT

#1.1

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
APRIL 22, 2024

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of April was called to order by Mayor Mike Poellinger at 5:07 PM in the La Crescent Community Building, La Crescent, Minnesota, on Monday, April 22, 2024.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were, City Attorney Skip Wieser, City Administrator Bill Waller, Community Development Director, Larry Kirch (via Zoom), and City Clerk Angie Boettcher.

Also in attendance from the Houston County Assessors office were Luke Onstad, Joe Olson, and Kelly Petersen, and from the Winona County Assessors office were John Conway and Lindsay Brand.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – APRIL 8, 2024
- 1.2 BILLS PAYABLE THROUGH – APRIL 19, 2024

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member Jostad abstained. The motion was declared duly carried by a 4-0 vote.

ITEM 3.1 – PLANNING COMMISSION MINUTES – APRIL 2, 2024 – RE: CONDITIONAL USE PERMIT

City Attorney Skip Wieser reviewed the April 2, 2024, Planning Commission minutes with City Council and recommendations regarding the Conditional Use Permit application submitted by Eriah Hayes, owner of Five7. The Conditional Use Permit is for a privately owned recreational building in a residential zoning district. The Planning Commission is recommending that City Council adopt the Conditional Use Permit based on their findings and conditions. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO ADOPT THE CONDITIONAL USE PERMIT APPLICATION SUBMITTED BY ERIAH HAYES, OWNER OF FIVE7 FOR A PRIVATELY OWNED RECREATIONAL BUILDING IN A RESIDENTIAL ZONING DISTRICT BASED ON THE FINDING OF FACTS INCLUDING THE STAFF FINDINGS AS FOLLOWS:

- A. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

Finding: The primary concern is for aesthetics and the surrounding residential character. The city staff has stated that it will not permit vehicle access to/from Grandview Terrace and that traffic and parking would be on the west side and in the Community Ice Area lot. Building design that is harmonious with the residential uses is recommended.

- B. That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

Finding: The proposed use is compatible with the Comprehensive Plan Land Use designation and the property will be accessed from the west through the ice arena lot.

- C. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Finding: The current utilities, access roads, drainage, and facilities are sufficient to support the proposed conditional use.

- D. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Finding: The applicant is providing sufficient parking on-site and the ice arena has capacity as well for the proposed use.

- E. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. The use is consistent with the purposes of the zoning code and the purposes of the zoning district in which the applicant intends to locate the proposed use.

Finding: The site will not generate any odors, fumes, dust, noise or vibration and the applicant will control outdoor lighting. With a residential design character, the use is allowed as a conditional use in the R1-B residential zoning district.

- F. The use is not in conflict with the policies of the City of La Crescent.

Finding: The proposed use is not in conflict with the Comprehensive Plan's Land Use category which is Public and Institutional. The use, while commercial, is already existing within the Community Ice Arena and is compatible to what is already occurring at the ice arena.

- G. The use will not cause traffic hazards or congestion.

Finding: The proposed use will have all of its access from the ice arena parking lot and the use is not a significant traffic generator. Bicycle parking at the site should be installed to encourage community youth to get physical exercise on the way to the athletic training center.

- H. Existing uses will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare or general unsightliness.

Finding: The use is a commercial use but not a retail establishment therefore existing uses will not be negatively affected by excessive traffic or noise. With proper site planning and architectural design, there should not be noise, glare or general unsightliness. The applicant has agreed to keep the street frontage along Grandview Terrace landscaped and more subdued in terms of the architectural compatibility with the adjacent residential uses. The Planning Commission has reviewed the Comprehensive Plan along with the terms of the sale. The Planning Commission finds the sale is compliant with the Comprehensive Plan and the sale is in the best interest of the City of La Crescent.

STAFF FINDINGS IN SUPPORT OF CONDITIONAL USE PERMIT

City staff has reviewed the submitted application, the applicant's response to the CUP criteria, reviewed the city zoning district regulations for the R1-B Traditional Low Density Residential Zoning District, and the adopted Comprehensive Plan Economic Development Element, Goals and Objectives. The proposed use is compatible with the Economic Development Element.

1.3. Local startups and entrepreneurship will increase.

Goal 3 Tourism and associated local spending will grow in La Crescent

Strategies: 2. Respond promptly and collaboratively with existing businesses seeking to remodel, expand, or move to La Crescent.

The proposed use is consistent with the Goal and Objectives of the Natural Systems, Open Spaces and Recreation comprehensive plan element as it provides recreational opportunities.

Goal 4 There will be recreational opportunities for all ages and abilities, in support of the health and well-being of our community.

In the Neighborhood Residential section of the Land Use and Community Design element, the text states: *Though housing is the primary land use in most neighborhoods, healthy and balanced neighborhoods may also include other uses that support the needs of residents, including:* • Parks and recreational facilities.

Staff finds that the proposed use for an athletic training facility is compatible with the stated intent of the zoning district and the conditional uses found in the R1-A residential district. As long as the architectural character of the building leans toward residential in its design elements, it can meet the intent of the zoning code. With access from the west, negative impacts to the residential uses can be minimized greatly. The proposed project is consistent with the comprehensive plan Economic Development Element, the Natural Systems, Open Spaces and Recreation Element and the Land Use and Community Design Element.

Subd 1. PURPOSE AND INTENT. The purpose and intent of the R-1B, Traditional Single-Family Residential District is to provide for development of low-density neighborhoods in character with the original residential lot layout of the city.

A. Government buildings and structures; private recreational buildings for the exclusive use of residents and their guests, neighborhood or community centers, and public swimming pools.

The staff finds that the proposed use does meet the CUP criteria in Section 12.06, Subd. 4 of the Zoning Code and recommends approval of the CUP. The Planning Commission may have their own findings, recommend changes, or additional conditions which they feel may be applicable to the proposed project.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion Member, O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO ADOPT THE CONDITIONAL USE PERMIT APPLICATION SUBMITTED BY ERIAH HAYES, OWNER OF FIVE7 FOR A PRIVATELY OWNED RECREATIONAL BUILDING IN A RESIDENTIAL ZONING DISTRICT BASED ON THE FOLLOWING CONDITIONS OF APPROVAL:

- 1) This CUP is conditionally approved pursuant to Chapter 12, ZONING ORDINANCE of the City of La Crescent, Minnesota, Section 12-06, Conditional Use Permits and the use shall be as set forth in accordance with the application and plans attached and associated to this case and all the provisions of the zoning ordinance and city codes applicable to this case.
- 2) Applicant will abide by the representations made by the applicant, or their agents, made during the permitting process, to the extent those representations were not negated by the Planning Commission or City Council and to the extent they are not inconsistent with spirit or letter explicit conditions of the Conditional Use Permit.
- 3) The applicant shall comply with the city's adopted building codes.
- 4) In accordance with Subd. 4 of Section 12.06, the Planning Commission can require berms, screening, landscaping or other facilities to protect adjacent or nearby property and require landscaping, fencing, screening, or other improvements to protect adjacent or nearby property. Residentially appropriate fencing, tree plantings, landscaping and vegetative screening improvements shall be planted to enhance the residential character of the area.

- 5) Any security and site lighting shall be "Dark Sky" compliant, wherein all light sources shall be down-lit, full cutoff fixtures and shielded, and the correlated color temperature ("CCT") shall not exceed 2,700 Kelvins.
- 6) Access to the property shall be restricted to the west side of the property through the city-owned Community Ice Arena property.
- 7) The final site plan and final design of the building will contain elements that are residential in character including additional windows facing west and south. Signage shall be restricted to the west and south side of the building and any lighting for the signage shall be indirect lighting.
- 8) Applicant shall comply with all federal, state, and local regulations.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – AMEND PURCHASE AGREEMENT – CITY LOT

City Attorney Skip Wieser reviewed with City Council for approval an amendment to the purchase agreement with Eriah Hayes regarding the purchase of the City-owned lot adjacent to Abnet Field. The amendment would state that the City as the seller will pay for the title insurance policy as opposed to the buyer. Following discussion, Member Jostad made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE AN AMENDMENT TO THE PURCHASE AGREEMENT BETWEEN THE CITY AND ERIAH HAYES FOR THE CITY-OWNED PROPERTY ADJACENT TO ABNET FIELD STATING THAT THE CITY AS THE SELLER WILL PAY FOR THE TITLE INSURANCE POLICY AS OPPOSED TO THE BUYER.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

It was recommended that City Council approve a Resolution for the sale of the property to Mr. Hayes and authorize Mayor Poellinger, City Administrator Waller, and City Clerk Angie Boettcher to sign the closing documents. Following discussion, Member Hutchinson introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 04 - 24 - 15

A RESOLUTION APPROVING THE SALE OF PROPERTY LOCATED ON GRANDVIEW TERRACE, LA CRESCENT TO ERIAH HAYES

WHEREAS, City of La Crescent and Eriah Hayes have entered into a purchase agreement described on Exhibit A of property located on Grandview Terrace, La Crescent.

WHEREAS, the City Planning Commission and the City Council have reviewed and approved the sale of property located on Grandview Terrace, La Crescent described on Exhibit A for the amount of Eighty-Two Thousand Five Hundred 00/100 Dollars (\$82,500.00).

WHEREAS, Minn. Stat. § 412.211 authorizes the sale of real property owned by the City.

NOW THEREFORE BE IT RESOLVED the following:

1. The City Council of La Crescent, Minnesota hereby approves the sale of property located on Grandview Terrace, La Crescent described on Exhibit A to Eriah Hayes.
2. Mayor, City Administrator, and City Clerk are hereby authorized to sign the deed and all requisite closing documents, and any further action necessary to implement this sale by the City.

Adopted this _____ day of _____, 2024.

SIGNED:

Mayor

ATTEST:

City Administrator

Exhibit A

THE SOUTH ONE-HALF OF THE FOLLOWING DESCRIBED PROPERTY:

STARTING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION FIFTEEN (15) IN TOWNSHIP ONE HUNDRED FOUR (104) NORTH, RANGE FOUR (4) WEST RUNNING THENCE WEST 866 FEET TO AN IRON PIPE, THENCE SOUTH 8° 30' EAST 434 FEET TO AN IRON PIPE, THENCE WEST 189.5 FEET, THENCE SOUTH 127.2 FEET TO THE POINT OF BEGINNING OF THE LANDS HEREIN DESCRIBED; THENCE SOUTH 254.4 FEET, THENCE WEST 200 FEET, THENCE NORTH 254.4 FEET, THENCE EAST 200 FEET TO THE PLACE OF BEGINNING.

INTENDING HEREBY TO DESCRIBE LOT FIFTEEN (15) OF THAT PART OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION FIFTEEN OF THE PLAT DATED MAY 4, 1950 FROM SURVEY MADE BY ROBERT R. HENRY FOR THOMAS MCCAFFREY, TOGETHER WITH AN EASEMENT AS DESCRIBED IN DEED DATED DECEMBER 24, 2019, RECORDED AS DOCUMENT NO. 296708 IN THE OFFICE OF THE HOUSTON COUNTY RECORDER.

The motion for the adoption of the foregoing resolution was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

It was recommended that City Council authorize Attorney Wieser to prepare an amendment with Lancer Youth Hockey stating the use of the hockey arena parking lot is non-exclusive. Following discussion, Member Jostad made a motion, seconded by Member Hutchinson as follows:

MOTION TO AUTHORIZE ATTORNEY WIESER TO PREPARE AN AMENDMENT WITH LANCER YOUTH HOCKEY STATING THE USE OF THE HOCKEY ARENA PARKING LOT IS NON-EXCLUSIVE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – DEED REDEVELOPMENT GRANT AGREEMENT-31 S. WALNUT ST. PROJECT

Community Development Coordinator Larry Kirch (via Zoom) and Attorney Wieser reviewed with City Council for informational purposes a grant agreement with the Minnesota Department of Employment and Economic Development (MnDEED) for the redevelopment of the former laundromat building at 31 South Walnut Street, where the city created a Tax Increment Finance District with the Nolop's, owners of the property. The grant agreement and development agreement will be brought back to a future City Council meeting.

ITEM 3.4 – SMIF – BREMER PUBLIC ART AND PLACEMAKING GRANT APPLICATION

Community Development Director Larry Kirch (via Zoom) reviewed with City Council for informational purposes the SMIF and Otto Bremer Public Art and Placemaking Grant application. This was informational only, no action taken.

At this time Mayor Poellinger recessed the regular meeting and convened the annual Board of Appeal and Equalization meeting.

2. PUBLIC HEARING/MEETING

At 5:22 PM the City Council convened the annual Board of Appeal and Equalization meeting. Lucas Onstad, Kelly Petersen, and Joe Olson from the Houston County Assessor's office were present as well as John Conway and Lindsay Brand from the Winona County Assessor's office. Houston County Assessor Lucas Onstad reviewed the Board of Appeal and Equalization proceedings.

Mayor Poellinger opened the meeting to the public.

The following members of the public wished to address the City Council and representatives from the Houston County Assessor's Office for Appeal:

Mike Kost – 523 North 1st Street had questions for the assessors and no request for appeal.

Reverend Mark Meier Sr. – 806 Cedar Drive, Unit A, representing the Applegate Condominium Homeowners Association for the 12 units located at 806 and 808 Cedar Drive and the common element land. Following discussion, Member Jostad made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR THE 12 UNITS AND THE COMMON ELEMENT LAND MADE UP OF THE APPLGATE CONDOMINIUM HOMEOWNERS ASSOCIATION LOCATED AT 806 AND 808 CEDAR DRIVE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Dave Schroeder – 806 Cedar Drive, Unit E, addressed the assessors with some questions. This property is included in the appeal by the Applegate Condominium Homeowner Association that was mentioned in the previous motion.

Curt Murray – 574 Hickory Lane no questions or appeal request.

Dawn Callaway – 808 Cedar Drive, Unit C, the same motion applies as part of the Applegate Condominium Homeowners Association.

Jerry Steffes – 1145 Cedar Drive addressed the assessors with questions and no request for appeal.

Todd Wieser – 650 North 4th Street. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY TODD WIESER AT 650 NORTH 4TH STREET.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

The following property owners appealed their valuation and have resolved the appeal with the Winona County Assessor's Office prior to the meeting.

Tyler and Shelly Reining – 517 Red Apple Drive – value adjusted down from \$498,800 to \$464,800

Following discussion, Member Hutchinson made a motion, seconded by Member Jostad as follows:

MOTION TO ADOPT THE RECOMMENDATION OF THE WINONA COUNTY ASSESSOR AND REDUCE THE ESTIMATED MARKET VALUE OF THE PROPERTY OWNED BY TYLER AND SHELLY REINING AT 517 RED APPLE DRIVE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

The following property owner appealed their valuation with the Houston County Assessor's Office prior to the meeting.

Jeff Newman – 195 Eagle Bluff Road. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO MAKE NO CHANGE TO THE ESTIMATED MARKET VALUE FOR PROPERTY OWNED BY JEFF NEWMAN AT 195 EAGLE BLUFF ROAD.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

The following property owner appealed their valuation and have resolved the appeal with the Houston County Assessor's Office prior to the meeting.

Dick Wieser – 610 Hillcrest Avenue – value adjusted down from \$693,200 to \$688,400

Following discussion, Member Williams made a motion, seconded by Member Jostad as follows:

MOTION TO ADOPT THE RECOMMENDATION OF THE HOUSTON COUNTY ASSESSOR AND REDUCE THE ESTIMATED MARKET VALUE OF THE PROPERTY OWNED BY DICK WIESER AT 610 HILLCREST AVENUE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Adam Parochka – 128 McIntosh East – value adjusted down from \$505,600 to \$454,800

Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO ADOPT THE RECOMMENDATION OF THE HOUSTON COUNTY ASSESSOR AND REDUCE THE ESTIMATED MARKET VALUE OF THE PROPERTY OWNED BY ADAM PAROCHKA AT 128 MCINTOSH EAST.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member Hutchinson voted against the same. The motion was declared duly carried by a 4-1 vote.

Josh Lieder – 610 3rd Street North – value adjusted down by \$2,200

Following discussion, Member Williams made a motion, seconded by Member Hutchinson as follows:

MOTION TO ADOPT THE RECOMMENDATION OF THE HOUSTON COUNTY ASSESSOR AND REDUCE THE ESTIMATED MARKET VALUE OF THE PROPERTY OWNED BY JOSH LIEDER AT 610 3RD STREET NORTH.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Windswept Options, LLC – 120 Hillview Boulevard – value adjusted down from \$317,900 to \$305,900

Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO ADOPT THE RECOMMENDATION OF THE HOUSTON COUNTY ASSESSOR AND REDUCE THE ESTIMATED MARKET VALUE OF THE PROPERTY OWNED BY WINDSWEPT OPTIONS, LLC AT 120 HILLVIEW BOULEVARD.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

There being no further appeals to come before the Council at this time, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson to adjourn the Board of Appeal and Equalization meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.
At 6:31 PM Mayor Poellinger resumed the regular City Council meeting.

ITEM 3.5 – LEASE AGREEMENT – HEALTHY COMMUNITY PARTNERSHIP

City Administrator Bill Waller reviewed the 2024 Healthy Community Partnership Lease agreement for 333 Main Street. It was recommended that City Council approve the lease agreement with HCP with an expiration date of April 30, 2025. As part of extending the lease, it was recommended that the City Council provide HCP with notice that the lease will not be extended beyond April 30, 2025. It is intended to include funds in the 2025 general fund budget to have the house demolished, once the lease has expired. Following discussion, Member Jostad made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE THE 2024 HEALTHY COMMUNITY PARTNERSHIP LEASE AGREEMENT FOR 333 MAIN STREET WITH THE INTENTION THAT THIS BE THE LAST YEAR OF THE LEASE AGREEMENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
-----------------	-----

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6- REVIEW LOCAL CONTROL OPTIONS REGARDING CANNABIS REGULATIONS

City Attorney Skip Wieser reviewed with City Council the local control options that are available to the City regarding cannabis regulations. Following discussion, Member Jostad made a motion, seconded by Member Williams as follows:

MOTION TO AUTHORIZE ATTORNEY WIESER TO DRAFT A MODEL ORDINANCE REGULATING THE PROXIMITY TO SCHOOLS AND PARKS AS WELL AS THE TIME, PLACE, AND MANNER OF A CANNABIS BUSINESS WITHIN THE CITY.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7-BICYCLE TOUR – RIDE TO CURE DIABETES

City Council reviewed a letter from Police Chief Ahlschlager requesting permission for the La Crescent Police Department and the Reserve Unit to assist cyclists crossing Hwy 16 (northbound lanes) at South Chestnut Street for the 2024 Juvenile Diabetes Research Foundation (JDRF) Ride to Cure Diabetes to be held on Saturday, August 3, 2024. Following discussion, Member Hutchinson made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE LA CRESCENT POLICE DEPARTMENT AND RESERVE UNIT TO ASSIST WITH CYCLISTS CROSSING HWY 16 NORTHBOUND AT SOUTH CHESTNUT STREET FOR THE 2024 JUVENILE DIABETES RESEARCH FOUNDATION RIDE TO CURE DIABETES TO BE HELD ON SATURDAY, AUGUST 3, 2024.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – CALL FOR PUBLIC HEARING – SMALL CITIES GRANT

City Administrator Bill Waller reviewed the Small Cities Development Program that was approved in 2021 to provide assistance to 20 homeowners, up to \$24,000 per home, with a total application of \$552,000. As part of the process, the City is required to hold a public hearing for people to comment on the program. It was recommended that City Council call for the required public hearing at 5:00 pm, on Tuesday, May 28th, 2024. A notice of public hearing was included. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO CALL FOR A PUBLIC HEARING ON TUESDAY, MAY 28TH AT 5:00 PM REGARDING THE SMALL CITIES DEVELOPMENT PROGRAM.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – GAMBLING PERMIT APPLICATION

City Council reviewed a memo from City Administrative Assistant Chris Fortsch regarding a Gambling Permit application from Surviving Valor, Inc. for a raffle to be held on Saturday, May 18, 2024, at the Swing Bridge Pub. The application appears to be in order and it was recommended that City Council approve the application and authorize that it be forwarded to the Minnesota Gambling Control Board. Following discussion, Member Williams made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE A GAMBLING PERMIT APPLICATION FROM SURVIVING VALOR, INC. FOR A RAFFLE TO BE HELD ON SATURDAY, MAY 18, 2024, AT THE SWING BRIDGE PUB AND AUTHORIZE THAT IT BE FORWARDED TO THE MINNESOTA GAMBLING CONTROL BOARD.

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.10 – UPPER MISSISSIPPI RIVER WILDLIFE PROCLAMATION

City Council reviewed a request to proclaim 2024 as Upper Mississippi River National Wildlife and Fish Refuge Year in celebration of 100 years. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO PROCLAIM 2024 AS UPPER MISSISSIPPI RIVER NATIONAL WILDLIFE AND FISH REFUGE YEAR IN CELEBRATION OF 100 YEARS.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 CPKC RAILROAD – STEAM TRAIN

City Council reviewed a letter from CPKC railroad regarding the Steam Train tour dates.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Hutchinson to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:51 P.M.

APPROVAL DATE: _____.

SIGNED:

Mayor

ATTEST:

City Administrator

1.2

CITY OF LACRESCENT

Payment Approval Report - Council
Report dates: 4/20/2024-5/10/2024Page: 1
May 10, 2024 11:59AM

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
A1 PRECISION PUMPING INC						
12469	INSPECT POSSIBLE BROKEN WATER LINE AT POOL	04/11/2024	250.00	.00		
12488	CAMERA & INSPECT SEWER LINE AT CITY HALL	04/18/2024	300.00	.00		
Total 9080:			550.00	.00		
ACENTEK						
4/24 STMT	CITY HALL PHONE CHARGES	04/30/2024	407.08	.00		
4/24 STMT	BLDG/ZNG PHONE CHARGES	04/30/2024	90.46	.00		
4/24 STMT	LIC BUR PHONE CHARGES	04/30/2024	168.19	.00		
4/24 STMT	SEWER PHONE CHARGES	04/30/2024	124.51	.00		
4/24 STMT	WATER PHONE CHARGES	04/30/2024	87.82	.00		
4/24 STMT	POOL PHONE CHARGES	04/30/2024	104.85	.00		
4/24 STMT	GOLF COURSE PHONE CHARGES	04/30/2024	439.03	.00		
4/24 STMT	ARENA PHONE CHARGES	04/30/2024	298.23	.00		
4/24 STMT	LIBRARY PHONE CHARGES	04/30/2024	138.83	.00		
4/24 STMT	POLICE PHONE CHARGES	04/30/2024	312.37	.00		
4/24 STMT	STREETS PHONE CHARGES	04/30/2024	48.02	.00		
4/24 STMT	PUBLIC WORKS PHONE CHARGES	04/30/2024	90.46	.00		
4/24 STMT	FIRE DEPT PHONE CHARGES	04/30/2024	472.53	.00		
4/24 STMT	PARKS PHONE CHARGES	04/30/2024	164.90	.00		
Total 24:			2,947.28	.00		
AFLAC						
4/24 STMT	INSURANCE PREMIUMS	05/01/2024	42.00	.00		
Total 72:			42.00	.00		
AFSCME						
4/24 DUES	PAYROLL DEDUCTED UNION DUES	05/01/2024	722.40	.00		
Total 25:			722.40	.00		
AIRGAS USA LLC						
9148787228	FD - MEDICAL SUPPLIES	04/11/2024	114.95	.00		
Total 1802:			114.95	.00		
ALL STAR PRO GOLF INC						
INV37296	GC - GLOVES FOR RESALE	04/17/2024	833.09	.00		
Total 51:			833.09	.00		
AMAZON CAPITAL SERVICES						
13HT-W4GR-MY	LIBRARY - BOOKS	05/05/2024	7.99	.00		
13LX-9DJP-JLK6	GC - OFFICE SUPPLIES	05/05/2024	8.89	.00		
13LX-9DJP-JLK6	CITY HALL - OFFICE SUPPLIES	05/05/2024	24.78	.00		
13QG-M7JK-MY	LIBRARY - OFFICE SUPPLIES	05/01/2024	39.99	.00		
17DV-H37X-1FJ3	CITY HALL - CLEANING SUPPLIES	04/18/2024	15.75	.00		
17DV-H37X-1FJ3	CITY HALL - OFFICE SUPPLIES	04/18/2024	34.76	.00		
19TV-64XR-Y366	CITY HALL - LABELS FOR NEWSLETTERS	05/02/2024	27.80	.00		
19TV-64XR-Y366	POOL - OFFICE SUPPLIES	05/02/2024	12.49	.00		
19Y6-34JC-KP1P	LIBRARY - CLEANING SUPPLIES	05/01/2024	198.86	.00		
1CWT-7W4G-F1	LIBRARY- BOOKS GRANT FUNDED	04/30/2024	19.59	.00		
1FFN-YF9K-RX1	LIBRARY- BOOKS GRANT FUNDED	05/06/2024	21.00	.00		
1HTR-DGWC-HL	PD - TOUGHBOOK DOCKING STATION - PSA FUNDS	04/24/2024	399.86	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1J3G-YD7C-FY4	LIBRARY - BOOKS	05/05/2024	19.96	.00		
1JV6-WX73-NJ6	LIBRARY - PROGRAM SUPPLIES - SRP	04/21/2024	95.26	.00		
1KTX-1HCY-G64	LIBRARY- BOOKS GRANT FUNDED	04/20/2024	17.18	.00		
1N4D-HKLL-DPP	MAINT DEPT - PORTABLE WORK LIGHTS	04/30/2024	42.71	.00		
1NWV-G7YC-4H	GC - MOWER REPAIR	04/30/2024	61.48	.00		
1PMD-9X7P-G1J	LIBRARY - PROGRAM SUPPLIES - NNLM GRANT	05/04/2024	685.17	.00		
1PQQ-DLX4-NY	PD - OFFICE SUPPLIES	04/17/2024	6.49	.00		
1PQQ-DLX4-NY	CITY HALL - OFFICE SUPPLIES	04/17/2024	11.99	.00		
1PWY-FLNP-1XH	LIBRARY- BOOKS GRANT FUNDED	04/29/2024	19.79	.00		
1R7M-FQGN-1D	GC - CLUBHOUSE CASH DRAWER	04/26/2024	69.87	.00		
1VC1-NTP9-FNC	GC - OFFICE SUPPLIES	04/28/2024	85.45	.00		
1VR1-QHH9-PT4	GC - GOLF BALLS FOR RESALE	04/17/2024	81.39	.00		
1WCP-DW1N-D	CITY HALL - OFFICE SUPPLIES	04/30/2024	31.66	.00		
1X66-MXK6-MP3	LIBRARY- BOOKS GRANT FUNDED	05/01/2024	40.35	.00		
1Y6W-GJM3-TG	LIBRARY- BOOKS GRANT FUNDED	05/06/2024	12.49	.00		
1Y77-QNTX-DY6	LIBRARY - PROGRAM SUPPLIES - SRP	04/30/2024	12.69	.00		
Total 9956:			2,105.69	.00		
BADGER CORRUGATING COMPANY						
LAX0002372250-	GC - RAINSHELTERS	04/15/2024	404.91	.00		
Total 160:			404.91	.00		
BAILEY NURSERIES, INC.						
INV0689724	TREES FOR RE-LEAF GRANT	04/18/2024	4,789.50	.00		
Total 10176:			4,789.50	.00		
BAKER & TAYLOR						
2038201338	LIBRARY - BOOKS GRANT FUNDED	04/02/2024	327.49	.00		
2038232666	LIBRARY - BOOKS GRANT FUNDED	04/17/2024	231.00	.00		
2038238311	LIBRARY - BOOKS GRANT FUNDED	04/18/2024	191.17	.00		
2038263579	LIBRARY - BOOKS GRANT FUNDED	04/30/2024	288.14	.00		
Total 8022:			1,037.80	.00		
BAYCOM, INC						
EQUIPINV-04910	PD - 2 TOUGHBOOKS - REPLACING OUTDATED TOWERS	04/19/2024	4,978.00	.00		
Total 262:			4,978.00	.00		
BOBCAT OF THE COULEE REGION						
01-70597	GLASS FOR DOOR ON TRACK BOBCAT	04/01/2024	189.99	.00		
01-71316	PARKS - RENT AUGER FOR TREE PLANTING	04/26/2024	100.00	.00		
01-71358	GC - MOWER REPAIR	04/30/2024	68.67	.00		
Total 216:			358.66	.00		
BOB'S SERVICE						
958978	GC - NEW SOAP/SANITIZER SYSTEM FOR KITCHEN	04/29/2024	500.00	.00		
Total 8841:			500.00	.00		
BOUND TREE MEDICAL, LLC						
85305739	FD - MEDICAL SUPPLIES	04/05/2024	36.31	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9621:			36.31	.00		
BREYER'S SALES AND SERVICE INC						
18787	CONCRETE SAW BLADE FOR SIDEWALK REPAIR	05/01/2024	116.99	.00		
Total 131:			116.99	.00		
CINTAS CORPORATION						
4188776149	CITY HALL - MATS, CLEANING RAGS & TOWELS	04/08/2024	78.65	.00		
4188776184	GC- CLEANING RAGS FOR CLUBHOUSE AND SHOP	04/08/2024	41.47	.00		
4190189305	GC- CLEANING RAGS FOR CLUBHOUSE AND SHOP	04/22/2024	36.66	.00		
4190189369	CITY HALL - MATS, CLEANING RAGS & TOWELS	04/22/2024	78.65	.00		
Total 9696:			235.43	.00		
CITY OF LA CRESCENT						
4/24 ICE ARENA	WATER/SEWER UTIL - ICE ARENA	04/30/2024	654.67	.00		
4/24 WIESER PA	WATER/SEWER UTIL - WIESER PAVILION	04/30/2024	108.29	.00		
Total 196:			762.96	.00		
CITY OF ST. PAUL						
IN58113	PD - TRAINING FOR K. PETERSON	04/22/2024	300.00	.00		
Total 10035:			300.00	.00		
CITY TREASURER'S OFFICE						
2024 Q2 TRANSI	MTU TRANSIT FUNDING PASS THRU	05/03/2024	69,778.00	69,778.00	05/03/2024	
Total 1086:			69,778.00	69,778.00		
CLASSIC ROCK PRODUCTS INC						
1016	PARKS- MULCH FOR FLOWER BEDS AND TREES	04/12/2024	4,188.00	.00		
Total 278:			4,188.00	.00		
CORE & MAIN LP						
U612802	BLUETOOTH CHARGER	03/27/2024	162.86	.00		
Total 9647:			162.86	.00		
COULEE REGION DOCKS LLC						
DOCK INSTAL	DOCK INSTALATION AT CANOE/KAYAK LAUNCH	04/23/2024	550.00	.00		
Total 10167:			550.00	.00		
CULLIGAN WATER CONDITIONING						
285X21334507	MAINT - WATER COOLER RENTAL	05/01/2024	39.95	.00		
285X21334507	CITY HALL - WATER COOLER RENTAL	05/01/2024	39.95	.00		
285X21334507	PD - WATER COOLER RENTAL	05/01/2024	39.99	.00		
Total 231:			119.89	.00		
CUSTOM ALARM						
576732	GC - MONTHLY ALARM MONITORING SYSTEM	05/01/2024	44.65	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 290:			44.65	.00		
DALCO ENTERPRISES INC						
4223654	PARKS - CLEANING SUPPLIES	04/18/2024	426.57	.00		
4223654	FD - CLEANING SUPPLIES	04/18/2024	94.98	.00		
4223654	CITY - CLEANING SUPPLIES	04/18/2024	198.65	.00		
4223654	POOL - CLEANING SUPPLIES	04/18/2024	291.91	.00		
Total 313:			1,012.11	.00		
DAVY LABORATORIES						
24D0328	WATER - TESTING	04/19/2024	99.00	.00		
24E0114	WATER - SAMPLES	05/08/2024	99.00	.00		
Total 312:			198.00	.00		
DEMCO INC						
7471132	LIBRARY - PROCESSING MATERIALS	04/19/2024	425.06	.00		
7473747	LIBRARY - PROGRAM SUPPLIES - SRP	04/24/2024	50.94	.00		
Total 316:			476.00	.00		
DEPUTY #031 LA CRESCENT						
2024 TAHOE	2024 TAHOE TITLE	05/02/2024	27.00	27.00	05/02/2024	
4/16/24 M. TAUL	LIC BUR - NSF STATE REIMBURSEMENT	04/24/2024	102.50	102.50	04/25/2024	
4/24/24 HUBOF	LIC BUR - NSF STATE REIMBURSEMENT	05/06/2024	81.25	81.25	05/06/2024	
Total 9750:			210.75	210.75		
DOBECK, RHODA						
4/24 LIBRARY	LIBRARY- CLEANING	04/30/2024	237.50	.00		
Total 10098:			237.50	.00		
E O JOHNSON CO INC - LEASE						
36429930	B&Z - COPY MACHINE MAINT	04/20/2024	114.05	.00		
36429930	FIRE DEPT - COPY MACHINE MAINT	04/20/2024	76.02	.00		
36429930	PUBLIC WORKS - COPY MACHINE MAINT	04/20/2024	114.05	.00		
36429930	WATER DEPT - COPY MACHINE MAINT	04/20/2024	76.03	.00		
36429930	CITY HALL - COPY MACHINE MAINT	04/20/2024	190.08	.00		
36429930	POLICE - COPY MACHINE MAINT	04/20/2024	114.05	.00		
36429930	SEWER DEPT - COPY MACHINE MAINT	04/20/2024	76.03	.00		
Total 9397:			760.31	.00		
EARL F ANDERSEN INC						
0135870-IN	PARKS - SIGNS FOR HTM TRAIL	04/17/2024	180.95	.00		
0136066-IN	PARKS - EAGLES BLUFF TRAIL SIGNS	05/08/2024	270.80	.00		
0136080-IN	PARK BENCHES - LIONS DONATION	05/08/2024	1,955.25	.00		
Total 404:			2,407.00	.00		
ERNSTER, MICHAEL						
REIMB 4/21 - 4/2	PD REIMBURSE - MEALS & LODGING FOR TRAINING	04/24/2024	455.41	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 431:			455.41	.00		
FIFTH AVENUE AWARDS, INC.						
46862	FD - MEMORIAL BOARD NAME PLATES	04/24/2024	47.50	.00		
Total 562:			47.50	.00		
FIRE CATT, LLC						
13881	FD - ANNUAL HOSE TESTING	04/22/2024	4,487.25	.00		
Total 9251:			4,487.25	.00		
FIRE SAFETY U.S.A., INC.						
179259	FD - PPE	04/22/2024	200.00	.00		
Total 8851:			200.00	.00		
FIRST SUPPLY LLC - LA CROSSE						
14085677-00	WATER DEPT - CURB BOXES	04/12/2024	368.70	.00		
14085677-00	PARKS - DRINKING FOUNTAINS	04/12/2024	1,605.29	.00		
14133929-00	PARKS - DRINKING FOUNTAIN FILTERS	04/10/2024	488.52	.00		
Total 557:			2,462.51	.00		
FIVE STAR TELECOM INC						
55685	FIRE DEPT CAMERAS	03/05/2024	1,914.65	.00		
55686	BRUSH SITE CAMERAS	03/05/2024	3,300.88	.00		
55688	PAVILION/WIESER PARK CAMERAS	03/05/2024	5,034.64	.00		
55689	VETERANS PARK CAMERAS	03/05/2024	5,203.88	.00		
55690	RADIUM PLANT CAMERAS	03/05/2024	4,717.14	.00		
Total 9587:			20,171.19	.00		
FLAGSHIP RECREATION						
F22687	NEW SURFACE CHIPS AT VETERANS PARK PLAYGROUN	04/30/2024	5,850.00	.00		
Total 9160:			5,850.00	.00		
GOPHER STATE ONE-CALL						
4040517	SEWER - LOCATE	04/30/2024	35.77	.00		
4040517	WATER - LOCATE	04/30/2024	35.78	.00		
Total 620:			71.55	.00		
GRAF ELECTRIC, INC.						
23239	WASTEWATER LIFT STAION - NEW OUTLET BOX	04/05/2024	352.09	.00		
23243	WIESER PARK - NEW OUTLET BOXES	04/12/2024	679.85	.00		
Total 619:			1,031.94	.00		
HAWKINS INC.						
6742122	WATER PLANT - CHEMICALS	04/25/2024	7,865.83	.00		
Total 512:			7,865.83	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
HILLTOPPER REFUSE & RCYL SRVC						
4/24 BAGS	MONTHLY REFUSE P/U	04/30/2024	6,670.80	.00		
4/24 GOLF	RECYCLING & REFUSE P/U GOLF COURSE	04/30/2024	187.44	.00		
4/24 STMT	REFUSE P/U LIBRARY	04/30/2024	10.45	.00		
4/24 STMT	RECYCLING P/U FIRE DEPT	04/30/2024	16.48	.00		
4/24 STMT	REFUSE P/U ARENA	04/30/2024	159.56	.00		
4/24 STMT	CITYWIDE RECYCLING P/U	04/30/2024	7,490.34	.00		
4/24 STMT	REFUSE P/U CITY HALL	04/30/2024	67.89	.00		
4/24 STMT	REFUSE P/U FIRE DEPT	04/30/2024	26.11	.00		
4/24 STMT	REFUSE P/U MAINT SHOP	04/30/2024	387.98	.00		
4/24 STMT	REFUSE P/U ANIMAL SHELTER	04/30/2024	76.42	.00		
Total 9233:			15,093.47	.00		
HOKAH CO-OP OIL ASSOCIATION						
237406	GC - OIL FOR MOWERS	04/09/2024	115.83	.00		
237413	GC - MOWER TIRE REPAIR	04/09/2024	27.66	.00		
7562	GC - LP	04/26/2024	990.61	.00		
Total 715:			1,134.10	.00		
HOUSTON CNTY TREASURER						
05/01/24 25.0085	SPECIAL ASSESSMENT - INTEREST	05/01/2024	897.49	897.49	05/01/2024	
05/01/24 25.0085	SPECIAL ASSESSMENT - PRINCIPAL	05/01/2024	542.85	542.85	05/01/2024	
05/01/24 25.0094	SPECIAL ASSESSMENT - INTEREST	05/01/2024	897.49	897.49	05/01/2024	
05/01/24 25.0094	SPECIAL ASSESSMENT - PRINCIPAL	05/01/2024	542.85	542.85	05/01/2024	
05/01/24 25.0847	SPECIAL ASSESSMENT - INTEREST	05/01/2024	897.49	897.49	05/01/2024	
05/01/24 25.0847	SPECIAL ASSESSMENT - PRINCIPAL	05/01/2024	542.85	542.85	05/01/2024	
05/01/24 25.1155	SPECIAL ASSESSMENT - INTEREST	05/01/2024	897.49	897.49	05/01/2024	
05/01/24 25.1155	SPECIAL ASSESSMENT - PRINCIPAL	05/01/2024	542.85	542.85	05/01/2024	
05/01/24 25.1156	SPECIAL ASSESSMENT - INTEREST	05/01/2024	897.49	897.49	05/01/2024	
05/01/24 25.1156	SPECIAL ASSESSMENT - PRINCIPAL	05/01/2024	542.85	542.85	05/01/2024	
2024 BEER OFF	G.C. BEER OFF SALE LIC. RENEWAL FEE	04/01/2024	50.00	50.00	04/24/2024	
2024 BEER ON	G.C. BEER ON SALE LIC. RENEWAL FEE	04/01/2024	50.00	50.00	04/24/2024	
2024 WINE	G.C. WINE LICENSE RENEWAL FEE	04/01/2024	250.00	250.00	04/24/2024	
Total 7222:			7,551.70	7,551.70		
IIMC						
2024 RENEWAL	A. BOETTCHER - IIMC MEMBERSHIP RENEWAL	04/02/2024	185.00	.00		
Total 9885:			185.00	.00		
IMPACT EMS						
INVENT98	FD - 16 HOUR EMR REFRESHER TRAINING (23)	04/25/2024	1,840.00	.00		
INVENT98	PD - 16 HOUR EMR REFRESHER TRAINING (5)	04/25/2024	400.00	.00		
Total 10175:			2,240.00	.00		
INSTY-PRINTS OF LA CROSSE INC						
159936	SUMMER REC SIGN UP FORMS	04/18/2024	375.06	.00		
Total 807:			375.06	.00		
JMB & ASSOCIATES, LLC						
42190	POOL STARTER FOR PUMP ROOM	04/16/2024	2,718.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 10105:			2,718.00	.00		
KITZMANN, ANNA						
4/24 REIMB	LIBRARY - REIMB. PROGRAM SUPPLIES - NNLM GRANT	04/21/2024	290.69	.00		
Total 10174:			290.69	.00		
KWIK TRIP INC						
4/24 STMT	B&Z - FUEL	04/30/2024	167.69	.00		
4/24 STMT	PARKS - FUEL	04/30/2024	533.71	.00		
4/24 STMT	SEWER - FUEL	04/30/2024	30.12	.00		
4/24 STMT	PARKS - EQUIPMENT REPAIR	04/30/2024	26.58	.00		
4/24 STMT	STREETS - FUEL	04/30/2024	555.22	.00		
4/24 STMT	FD - FUEL	04/30/2024	50.79	.00		
4/24 STMT	PD- FUEL	04/30/2024	1,313.36	.00		
4/24 STMT	WATER - FUEL	04/30/2024	30.12	.00		
4/24 STMT	DRINKS & SNACKS FOR TREE PLANTING PROJECT	04/30/2024	22.18	.00		
Total 1014:			2,729.77	.00		
LA CRESCENT ACE HARDWARE						
4/24 STMT	MAINT - SHOP SUPPLIES	04/30/2024	7.99	.00		
4/24 STMT	MAINT - SMALL TOOLS	04/30/2024	43.98	.00		
4/24 STMT	PARKS - BUILDING REPAIR	04/30/2024	19.99	.00		
4/24 STMT	PARKS - MOWER REPAIR	04/30/2024	3.99	.00		
4/24 STMT	POOL REPAIR	04/30/2024	15.58	.00		
4/24 STMT	MAINT - SMALL TOOLS	04/30/2024	12.99	.00		
4/24 STMT	MAINT - SHOP SUPPLIES	04/30/2024	51.57	.00		
4/24 STMT	LIBRARY - BOOK BOX REPAIR	04/30/2024	18.26	.00		
4/24 STMT	PARKS - MOWER REPAIR	04/30/2024	12.99	.00		
4/24 STMT	MAINT - SHOP SUPPLIES	04/30/2024	4.59	.00		
4/24 STMT	PARKS - PVC GLUE	04/30/2024	12.99	.00		
4/24 STMT	PARKS - MOWER REPAIR	04/30/2024	25.98	.00		
4/24 STMT	PARKS - BUILDING REPAIR - WIESER	04/30/2024	32.94	.00		
4/24 STMT	PARKS - CLEANING SUPPLIES	04/30/2024	11.97	.00		
4/24 STMT	PD - OFFICE SUPPLIES	04/30/2024	14.18	.00		
4/24 STMT	WATER - SMALL TOOLS	04/30/2024	9.98	.00		
4/24 STMT	MAINT - VEHICLE REPAIR	04/30/2024	33.96	.00		
4/24 STMT	PARKS - BUILDING REPAIR	04/30/2024	56.44	.00		
4/24 STMT	MAINT - SMALL TOOLS	04/30/2024	79.99	.00		
4/24 STMT	MAINT - SMALL TOOLS	04/30/2024	45.12	.00		
4/24 STMT	POOL REPAIR	04/30/2024	71.57	.00		
4/24 STMT	MAINT - SMALL TOOLS	04/30/2024	40.38	.00		
4/24 STMT	FD - FLASHLIGHT	04/30/2024	19.99	.00		
4/24 STMT	MAINT - SHOP SUPPLIES	04/30/2024	2.29	.00		
4/24 STMT	PARKS - MOWER REPAIR	04/30/2024	3.98	.00		
4/24 STMT	PARKS - WIESER PARK RESTROOM REPAIR	04/30/2024	6.99	.00		
4/24 STMT	GC - SMALL TOOLS	04/30/2024	8.59	.00		
4/24 STMT	PARKS - BUILDING REPAIR - WIESER	04/30/2024	15.59	.00		
4/24 STMT	WIESER PARK - TV/AUDIO PARTS	04/30/2024	5.06	.00		
4/24 STMT	PARKS - BUILDING REPAIR	04/30/2024	13.18	.00		
4/24 STMT	WATER - PAN FOR WATER METER CHANGING	04/30/2024	6.99	.00		
4/24 STMT	POOL REPAIR	04/30/2024	2.79	.00		
Total 717:			712.88	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
LA CRESCENT AREA EVENT CENTER, INC.						
3/24 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	05/06/2024	1,255.53	.00		
Total 9810:			1,255.53	.00		
LA CRESCENT CHAMBER OF COMMERCE						
3/24 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	05/06/2024	1,255.53	.00		
Total 1142:			1,255.53	.00		
LA CRESCENT ROCK PRODUCTS INC						
24-105	CANOE LAUNCH PREP FOR WALKWAY	04/30/2024	444.45	.00		
Total 1121:			444.45	.00		
LA CROSSE AREA CONVENTION AND						
3/24 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	05/06/2024	3,927.56	.00		
Total 9824:			3,927.56	.00		
LAPHAM'S CLEANING LLC						
0000015	CITY HALL - CLEANING	04/30/2024	1,500.00	.00		
Total 10121:			1,500.00	.00		
LAW ENFORCEMENT LABOR SERVICES						
4/24 DUES	PD - PAYROLL DEDUCTED UNION DUES	05/01/2024	493.50	.00		
Total 1134:			493.50	.00		
LEASE SERVICING CENTER, INC.						
51069	PD TESLA - LEASE PYMT INTEREST	05/01/2024	412.77	412.77	05/01/2024	
51069	PD TESLA - LEASE PYMT PRINCIPAL	05/01/2024	854.55	854.55	05/01/2024	
Total 10152:			1,267.32	1,267.32		
LUDWIGSON, JASON						
4/1/24 - 4/30/24	SUSTAINABILITY SERVICES	04/30/2024	4,674.00	.00		
4/1/24 - 4/30/24	MILEAGE	04/30/2024	247.90	.00		
Total 9632:			4,921.90	.00		
MACQUEEN EQUIPMENT INC						
P56138	STREET SWEEPER WATER PUMP	03/06/2024	2,237.20	.00		
P56189	STREET SWEEPER PARTS	03/07/2024	31.84	.00		
Total 1346:			2,269.04	.00		
MATHY CONSTRUCTION COMPANY INC						
5200022959	STREET PATCH	04/14/2024	875.67	.00		
Total 1303:			875.67	.00		
MAYO CLINIC AMBULANCE SERVICE						
4/26 CPR - 1726	CPR CLASS	04/26/2024	51.00	.00		
4/26 CPR - 1726	CPR CLASSESS - FD	04/26/2024	17.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 8150:			68.00	.00		
MENARDS-LA CROSSE						
98209	ABNET PARK RESTROOMS - FLOOR EPOXY	04/18/2024	199.96	.00		
Total 1352:			199.96	.00		
MIENERGY COOPERATIVE						
MR 1084#116	FIRE STATION RENOVATION LOAN	05/01/2024	3,000.00	.00		
Total 9578:			3,000.00	.00		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
04/26/24PR0015	MN CHILD SUPPORT	04/29/2024	497.46	497.46	04/30/2024	
Total 9597:			497.46	497.46		
MISSISSIPPI WELDERS SUPPLY CO						
4293084	GC - WELDING RODS FOR CART REPAIRS	04/04/2024	19.50	.00		
4303859	MAINT - GRINDING WHEELS	04/18/2024	55.70	.00		
4304701	SHOP- COMPRESSED GAS	04/19/2024	20.50	.00		
Total 1322:			95.70	.00		
MORRIS ELECTRONICS INC.						
7686	WEEKEND WORK FOR GOLF COURSE	04/09/2024	100.00	.00		
YRLY 23-24 SER	YEARLY COMPUTER SUPPORT- FIRE DEPT	04/29/2024	2,155.02	2,155.02	05/01/2024	
YRLY 23-24 SER	YEARLY COMPUTER SUPPORT- SEWER	04/29/2024	2,155.02	2,155.02	05/01/2024	
YRLY 23-24 SER	YEARLY COMPUTER SUPPORT- GC	04/29/2024	3,232.53	3,232.53	05/01/2024	
YRLY 23-24 SER	YEARLY COMPUTER SUPPORT- POLICE	04/29/2024	2,155.02	2,155.02	05/01/2024	
YRLY 23-24 SER	YEARLY COMPUTER SUPPORT- PUBLIC WORKS	04/29/2024	2,155.02	2,155.02	05/01/2024	
YRLY 23-24 SER	YEARLY COMPUTER SUPPORT- WATER	04/29/2024	1,077.51	1,077.51	05/01/2024	
YRLY 23-24 SER	YEARLY COMPUTER SUPPORT- LIC BUREAU	04/29/2024	2,155.02	2,155.02	05/01/2024	
YRLY 23-24 SER	YEARLY COMPUTER SUPPORT- CLERK	04/29/2024	3,232.53	3,232.53	05/01/2024	
YRLY 23-24 SER	YEARLY COMPUTER SUPPORT- B&z	04/29/2024	2,155.02	2,155.02	05/01/2024	
YRLY 23-24 SER	YEARLY COMPUTER SUPPORT- STREETS	04/29/2024	1,077.51	1,077.51	05/01/2024	
Total 10081:			21,650.20	21,550.20		
MTI DISTRIBUTING INC						
1425949-00	PARKS - MOWER REPAIR	04/29/2024	2,491.76	.00		
Total 1330:			2,491.76	.00		
NCPERS GROUP LIFE INSURANCE						
4/24 STMT	LIFE INSURANCE PREMIUMS	05/01/2024	144.00	.00		
Total 1619:			144.00	.00		
NORTH COUNTRY CHEVROLET GMC						
LACRESCENT24	FD - FIRE MARSHALL TAHOE	05/02/2024	50,029.18	50,029.18	05/02/2024	
Total 10171:			50,029.18	50,029.18		
NORTHERN BEVERAGE DISTRIBUTING						
1294375	GC - BEER FOR RESALE	04/25/2024	271.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1297994	GC - BEER FOR RESALE	05/02/2024	407.85	.00		
Total 2311:			678.85	.00		
NUTRIEN AG SOLUTIONS, INC.						
53851173	STREETS - CHEMICALS	04/23/2024	210.11	.00		
Total 9812:			210.11	.00		
P & T ELECTRIC INC						
25544	FD - WIRING FOR NEW GARAGE DOOR OPENERS	04/29/2024	932.93	.00		
Total 1643:			932.93	.00		
PEPSI-COLA BOTTLING COMPANY						
9184282	GC - POP FOR RESALE	04/08/2024	815.00	.00		
9188554	GC - POP FOR RESALE	04/29/2024	750.50	.00		
Total 1615:			1,565.50	.00		
PERFORMANCE FOODSERVICE						
672108	GC - FOOD FOR RESALE	04/11/2024	465.00	.00		
Total 10087:			465.00	.00		
PETTY CASH-CITY HALL						
2024 SIGN UP	POOL - CHANGE FOR SIGN UP REGISTRATION DAYS	05/02/2024	200.00	200.00	05/02/2024	
Total 1605:			200.00	200.00		
PROLOGUE PLANNING GROUP						
4/1/24 - 4/30/24	ECONOMIC DEVELOPMENT SERVICES	04/30/2024	3,979.92	.00		
4/24 REIMB	REIMB - SCDP GRANT APPLICATION EXPENSES	04/15/2024	176.27	.00		
Total 10006:			4,156.19	.00		
PUBLIC EMPLOYEES RETIREMENT AS						
4/24 DID	DELINQUENCY INTEREST DUE	04/22/2024	317.13	.00		
Total 1612:			317.13	.00		
PUMP 4 LESS						
1/24 POLICE	POLICE DEPT - MOTOR FUEL	01/31/2024	126.11	.00		
2/24 POLICE	POLICE DEPT - MOTOR FUEL	02/29/2024	93.31	.00		
3/24 POLICE	POLICE DEPT - MOTOR FUEL	03/31/2024	197.08	.00		
4/24 CITY	PUBLIC WORKS - MOTOR FUEL	04/30/2024	37.07	.00		
4/24 CITY	PARKS - MOTOR FUEL	04/30/2024	147.03	.00		
4/24 CITY	STREET DEPT - MOTOR FUEL	04/30/2024	234.32	.00		
4/24 POLICE	POLICE DEPT - MOTOR FUEL	04/30/2024	141.43	.00		
Total 8604:			976.35	.00		
QUADIENT LEASING USA, INC						
Q1310857	POSTAGE METER RENT- G.C.	04/26/2024	11.12	.00		
Q1310857	POSTAGE METER RENT-SEWER	04/26/2024	44.49	.00		
Q1310857	POSTAGE METER RENT- LIBRARY	04/26/2024	11.12	.00		
Q1310857	POSTAGE METER RENT-BLDG/ZNG	04/26/2024	11.12	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Q1310857	POSTAGE METER RENT- CITY	04/26/2024	44.49	.00		
Q1310857	POSTAGE METER RENT- ARENA	04/26/2024	11.12	.00		
Q1310857	POSTAGE METER RENT- LIC. BUR.	04/26/2024	11.12	.00		
Q1310857	POSTAGE METER RENT-WATER	04/26/2024	44.49	.00		
Q1310857	POSTAGE METER RENT- PUB WORKS	04/26/2024	11.12	.00		
Q1310857	POSTAGE METER RENT- PD	04/26/2024	22.26	.00		
Total 9213:			222.45	.00		
RELIABLE PEST MANAGEMENT						
15493	CITY HALL - PEST CONTROL	04/22/2024	45.00	.00		
15494	GC - PEST CONTROL	04/22/2024	53.44	.00		
Total 9871:			98.44	.00		
RIVER VALLEY MEDIA GROUP						
4/24 CITY	ORD 581 - REGULATING OF BEEKEEPING	04/30/2024	35.20	.00		
4/24 CITY	CCR REPORT	04/30/2024	706.92	.00		
4/24 CITY	BOARD OF APPEALS NOTICE REGARDING PROPERTY A	04/30/2024	47.74	.00		
4/24 GOLF	GC - EMPLOYMENT AD	04/30/2024	364.95	.00		
Total 8163:			1,154.81	.00		
SAM'S CLUB						
4/24 STMT	GC - CHIP, SNACKS, NUTS	04/30/2024	147.39	147.39	05/01/2024	
4/24 STMT	GC - OFFICE SUPPLIES	04/30/2024	72.17	72.17	05/01/2024	
4/24 STMT	CITY HALL - CLEANING SUPPLIES	04/30/2024	73.30	73.30	05/01/2024	
4/24 STMT	PD - COFFEE	04/30/2024	27.98	27.98	05/01/2024	
4/24 STMT	PARKS - GARBAGE BAGS	04/30/2024	171.84	171.84	05/01/2024	
4/24 STMT	CITY HAL - CLEANING SUPPLIES CREDIT	04/30/2024	59.32	59.32	05/01/2024	
4/24 STMT	TV WIESER PARK PAVILION	04/30/2024	891.42	891.42	05/01/2024	
4/24 STMT	GC- SOCKS FOR RESALE	04/30/2024	23.44	23.44	05/01/2024	
4/24 STMT	COMM BLDG - CLEANING SUPPLIES	04/30/2024	11.98	11.98	05/01/2024	
4/24 STMT	CITY HALL - COFFEE	04/30/2024	111.92	111.92	05/01/2024	
4/24 STMT	CITY HALL - PAPER TOWELS	04/30/2024	19.98	19.98	05/01/2024	
4/24 STMT	POOL - PAPER TOWELS	04/30/2024	19.98	19.98	05/01/2024	
Total 1861:			1,512.08	1,512.08		
SCHNEIDER HEATING & AIR COND.						
20135250	FD/COMM RM - HVAC REPAIRS	04/11/2024	184.36	.00		
Total 1932:			184.36	.00		
SCHOTT DISTRIBUTING CO., INC.						
568031	GC - BEER FOR RESALE	04/11/2024	425.55	.00		
570050	GC - BEER FOR RESALE	04/25/2024	152.50	.00		
570050	GC - POP FOR RESALE	04/25/2024	120.00	.00		
Total 1931:			698.05	.00		
SHERWIN-WILLIAMS						
7664-6	STREET - PAINT	04/25/2024	1,403.52	.00		
Total 1906:			1,403.52	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SOULSONG PATHWAYS						
E3528	LIBRARY - PROGRAM CLASS	04/24/2024	117.50	.00		
Total 10173:			117.50	.00		
SOUTHEAST LIBRARIES COOP						
052340	LIBRARY- ILS PACKAGE AND PC SUPPORT	05/01/2024	791.52	.00		
Total 1962:			791.52	.00		
STREICHER'S						
I1684376	PD - BULLETPROOF VESTS - PETERSON & INGLETT	02/26/2024	2,502.00	.00		
I1691248	PD - UNIFORMS FOR LCPD RESERVE	04/01/2024	156.98	.00		
I1692652	PD - AMMO FOR DUTY & TRAINING	04/08/2024	362.66	.00		
I1693309	PD - BULLETPROOF VESTS - GEHRKE	04/11/2024	1,527.00	.00		
Total 1922:			4,548.64	.00		
THERING, LUKE						
5/4/24	LIBRARY - PROGRAM PERFORMANCE - SELCO GRANT	05/04/2024	300.00	.00		
Total 10172:			300.00	.00		
TRI-STATE BUSINESS MACHINES IN						
599721	DMV - COPY/PRINTER	04/28/2024	87.44	.00		
Total 2024:			87.44	.00		
VERIZON WIRELESS						
9962787136	B&Z - COMPUTER DATA	04/28/2024	30.02	.00		
9962787136	SEWER DEPT - DATA	04/28/2024	35.01	.00		
9962787136	PD - COMPUTER DATA & PHONE SERVICE	04/28/2024	494.91	.00		
9962787136	WATER DEPT - DATA	04/28/2024	35.01	.00		
9963084455	SEWER DEPT - WIRELESS	04/30/2024	57.31	.00		
9963084455	WATER DEPT - WIRELESS	04/30/2024	57.31	.00		
Total 8973:			709.57	.00		
VISA						
4/24 STMT	PD - QTRLY MEETING LUNCH	04/30/2024	92.45	.00		
4/24 STMT	PD - COMPUTER SOFTWARE FOR TECH ISSUES	04/30/2024	28.79	.00		
4/24 STMT	PD - HOTEL D. DAVEAU TRAINING	04/30/2024	213.68	.00		
4/24 STMT	RENT FLOOR SCRUBBER FOR WIESER PAVILION & COM	04/30/2024	401.59	.00		
4/24 STMT	FD/PD - FITNESS EQUIPMENT PSA FUNDS	04/30/2024	995.00	.00		
4/24 STMT	GC - SHOP TOOLS	04/30/2024	136.44	.00		
4/24 STMT	LIBRARY - PROGRAM SUPPLIES	04/30/2024	745.26	.00		
4/24 STMT	LIBRARY - ANNUAL ZOOM SUBSCRIPTION	04/30/2024	160.21	.00		
4/24 STMT	PD - INTERNET PEOPLE SEARCH	04/30/2024	75.00	.00		
4/24 STMT	PD - RIFLE MAINTENANCE	04/30/2024	10.68	.00		
4/24 STMT	PD - HOTEL FOR TRAINING L. AHLSCHLAGER	04/30/2024	361.53	.00		
4/24 STMT	FD/PD - FITNESS EQUIPMENT PSA FUNDS	04/30/2024	3,948.00	.00		
4/24 STMT	STORMWATER TRAINING J. LUDWIGSON	04/30/2024	155.00	.00		
4/24 STMT	SAFTY & LOSS TRAINING PARKING	04/30/2024	7.00	.00		
4/24 STMT	LIBRARY - PROGRAM SUPPLIES - NNLM GRANT	04/30/2024	1,000.00	.00		
Total 2208:			8,330.63	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WHKS & CO.						
50862	STATE AID MEETINGS	03/29/2024	340.00	.00		
50862	BASEMAP REVISIONS	03/29/2024	508.50	.00		
50862	TH 14/16/61 ASSISTANCE	03/29/2024	1,190.00	.00		
50862	WIESER BROTHER TIF	03/29/2024	680.00	.00		
50862	MILEAGE	03/29/2024	197.65	.00		
50862	MONTHLY STAFF MEETING	03/29/2024	510.00	.00		
50862	DOG PARK ASSISTANCE	03/29/2024	509.00	.00		
50862	MC CORMICK EASEMENT	03/29/2024	934.00	.00		
50862	SIDEWALK POLICY	03/29/2024	340.00	.00		
50862	WIESER PARK DNR APPLICATION	03/29/2024	1,017.00	.00		
50869	FLOOD RESILIENCY PLAN	03/29/2024	10,900.00	.00		
Total 8290:			17,126.15	.00		
WIESER LAW OFFICE PC						
4/24 CITY	BLDG/ZNG - LEGAL FEES	04/30/2024	1,315.87	.00		
4/24 CITY	COUNCIL - LEGAL FEES	04/30/2024	1,315.88	.00		
4/24 CITY	WATER DEPT - LEGAL FEES	04/30/2024	657.94	.00		
4/24 CITY	CLERK - LEGAL FEES	04/30/2024	1,315.87	.00		
4/24 CITY	SEWER DEPT - LEGAL FEES	04/30/2024	657.94	.00		
4/24 POLICE	PD - LEGAL FEES	04/30/2024	5,812.20	.00		
Total 2361:			11,075.70	.00		
ZIEBELL'S HIAWATHA FOODS INC						
397585	GC - FOOD FOR RESALE	04/04/2024	1,287.48	.00		
397585	GC - CHIPS, SNACKS, NUTS	04/04/2024	25.00	.00		
397585	GC - CLEANING SUPPLIES	04/04/2024	248.66	.00		
397585	GC - KITCHEN SUPPLIES	04/04/2024	189.15	.00		
398152	GC - FOOD FOR RESALE	04/11/2024	834.64	.00		
398152	GC - KITCHEN PRODUCTS	04/11/2024	66.30	.00		
398168	GC - FOOD FOR RESALE	04/11/2024	45.74	.00		
398657	GC - FOOD FOR RESALE	04/18/2024	250.34	.00		
398657	GC - CLEANING SUPPLIES	04/18/2024	19.95	.00		
398657	GC - KITCHEN SUPPLIES	04/18/2024	67.50	.00		
399260	GC - KITCHEN SUPPLIES	04/25/2024	175.54	.00		
399260	GC - FOOD FOR RESALE	04/25/2024	650.68	.00		
Total 2417:			3,860.98	.00		
Grand Totals:			334,765.55	152,596.69		

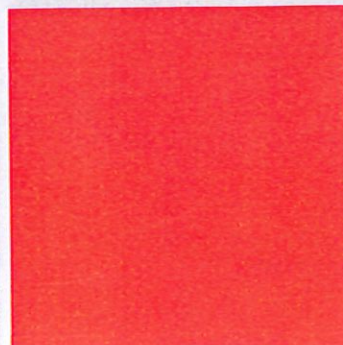
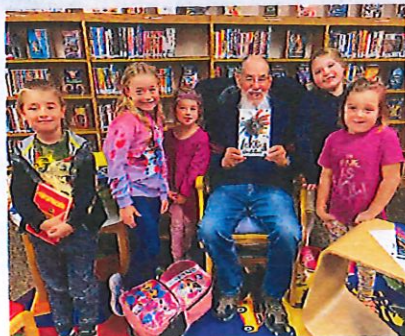
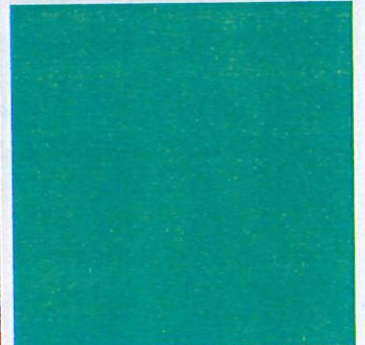
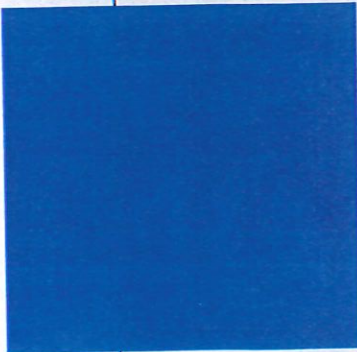
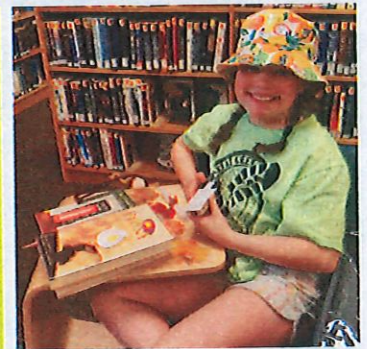
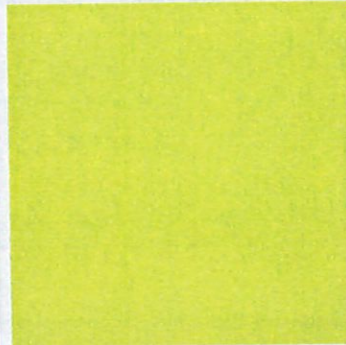
Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Dated: _____						
Mayor: _____						
City Council: _____						

City Recorder: _____						
City Treasurer: _____						

Report Criteria:
Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

La Crescent Public Library's 2023

Annual Report



Director's Report

"Libraries are about freedom. Freedom to read, freedom of ideas, freedom of communication. They are about education (which is not a process that finishes the day we leave school or university), about entertainment, about making safe spaces, and about access to information." ~ Neil Gaiman

Dear Library Friends,

I believe everyone has a story. And working in a library, we love stories. Whether it's signing up a child (or adult) for their first library card or talking with families about a memorial donation, libraries (and the collections and people inside them) have the power to inspire, entertain, help, heal, and even leave a legacy.

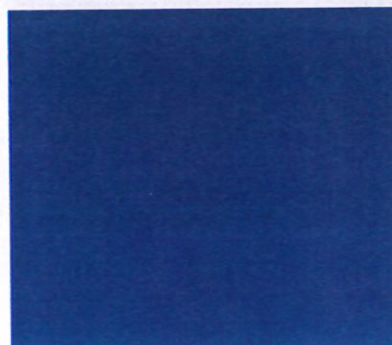
I always say we're small, but mighty. With a team of just four of us, we work hard to ensure the library is a good community partner, a safe and open space for all ages, and listening and adapting to the needs of our community. We are so grateful every time you make us part of your day through checking out materials, utilizing services, and attending programs.

Whenever someone opens up a new card, I like to start by giving them a tour, and telling them "Welcome home!" The library is a space where everyone is welcome, and we bet there's a book, or a movie, or puzzle for each of you too.

Happy reading,

Jess Witkins

Library Director



Library Information

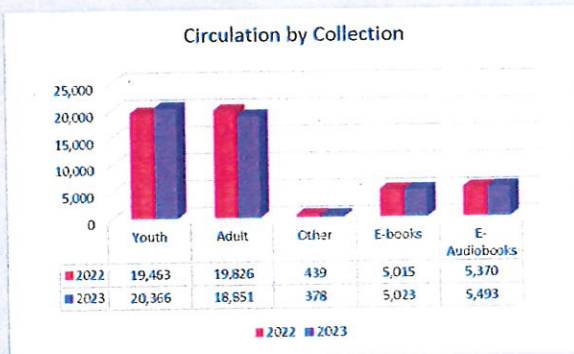
Public Usage:

27,903 In-Person Visits (-13%)
 516 Public Computer Sessions (-74%)
 39,595 Physical Item Checkouts (-0.3%)

Virtual Usage:

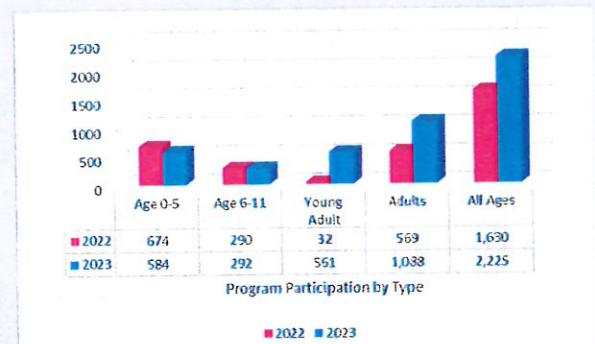
55,064 Website Visits (-40%)
 2,189 Wifi Sessions (+10%)
 10,516 E-book & E-Audio Checkouts (+1%)

Circulation:



Programs:

Total Programs: 297 (+3%)
 Total Attendance: 4,750 (+49%)



New Patrons Added: 307 (+12%)

New Materials Added: 2,013 (+7%)

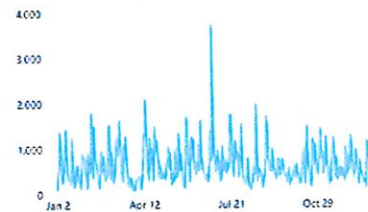


Library Information

Social Media Connections:

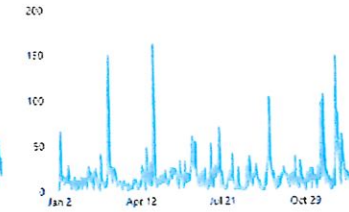
Reach

Facebook reach ①
34.6K ↑ 62.5%



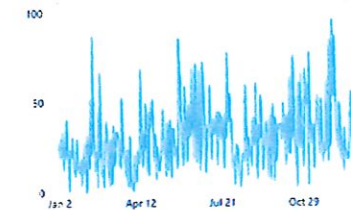
Instagram reach ①

1.7K ↓ 17.2%



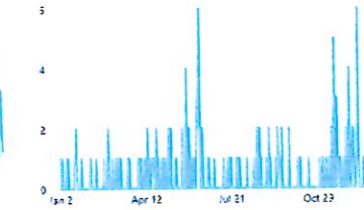
Visits

Facebook visits ①
10.8K ↑ 216.1%



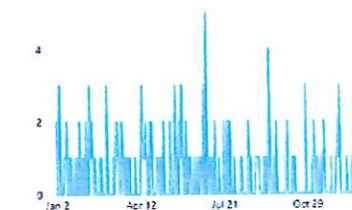
Instagram profile visits ①

153 ↑ 3.5%



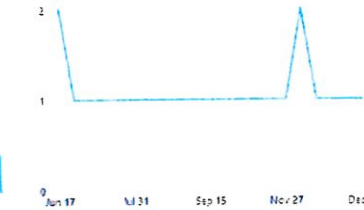
Follows

Facebook follows ①
186 ↓ 17.3%

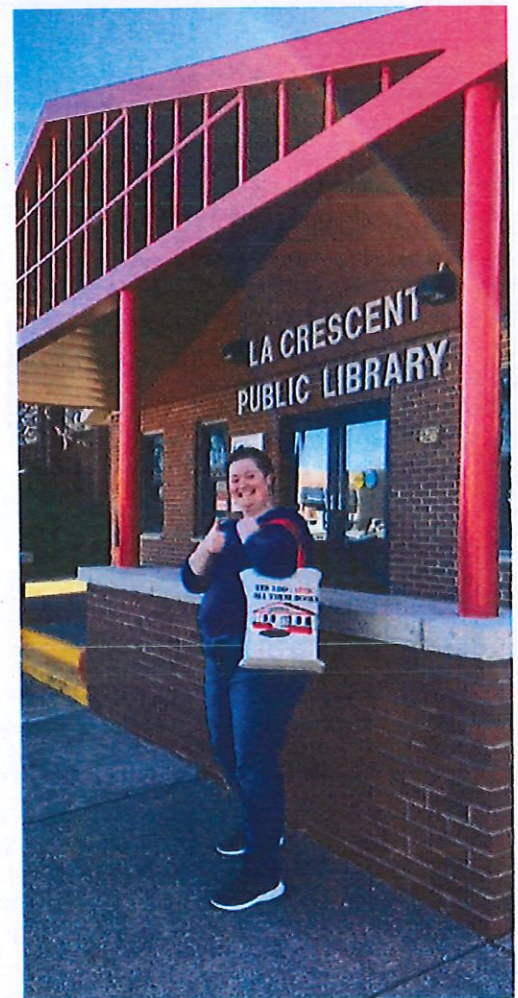


Instagram follows ①

23 0%



Check out our reels on Instagram!

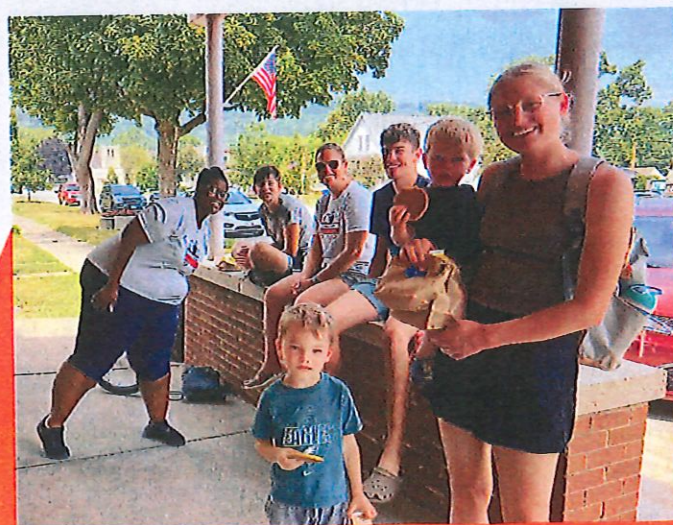


Follow us on Facebook and Instagram to find out about programs, staff book reviews, new items in the library, new partnerships, available resources, and more! We're also fans of creating reels that make you laugh!

Yearly Highlights



- 40 unique community collaborations (+48%)
- 16 author visits (+129%)
- 6 musical acts/bands
- 229 youth registered for summer reading program
- 132 adult reading challenge participants
- Honored State and Local Winners of the Mayor for a Day essay contest
- Debut host of the #Testify: Americana from Slavery to Today traveling legacy exhibit
- Distributed 100 free covid test kits into the community
- Doubled our program attendance
- Added Healing Library Kits to our available collection
- Library director named a 7 Rivers Alliance Rising Star
- Fundraised our most successful Gift Basket Silent Auction to date, raising over \$3000 for the library!
- Outreach and relationship building with La Crescent Hokah Public Schools to support library collections and advocate for library services within the schools



New Strategic Plan

1. Community Connections: We will embrace opportunities and collaborations that increase connections in our community.

- Outreach and collaboration with community members, groups, and organizations
- Provide intergenerational programming opportunities
- Participate in community plans toward new community center/library space
- Explore ways we can better inform our community about the services and resources we offer

2. Serving the Entire Community: We will work to ensure that our collections, services, programs, and space serve our entire community.

- Provide a welcoming and accessible space that makes it easy for all patrons to find what they need, in person and online.
- Provide a more inclusive and diverse print and digital collection for all ages
- Provide programming for people of all ages

3. Balancing Service and Resources: We will work to find the right balance of service and resource allocation to make the most effective use of staff time, experience, and expertise resulting in service excellence.

- Be good stewards of local and SELCO resources
- Pursue additional funding for the library and community needs through grant writing, donations, and sponsorship
- Operate with a hyper-local focus and intention

Approved by the Library Board on 11/14/23

Our previous strategic plan was from 1998, so we were overdue (pun intended) for an update. We used YOUR feedback from the 2022 Library Strategies survey results and focus groups to prioritize the issues and resources that most mattered to our community. The top five things that came up were 1) Diversity in our collection and programming, 2) Library space, 3) Digital collection options, 4) Outreach and collaborations, and 5) Marketing improvements.

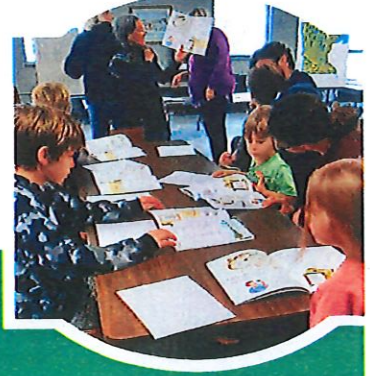
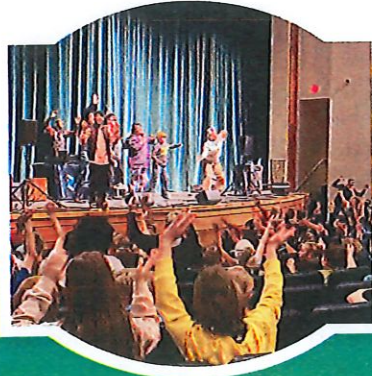
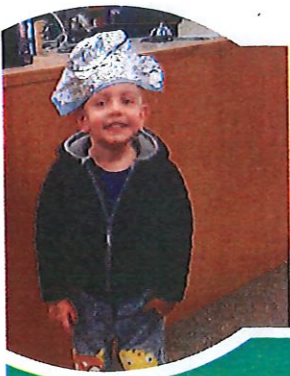
FUN FACTS

Do you know how many items are in the library available for checkout?

There are 28,992 physical items in our library available for checkout! These include: books, audiobooks, puzzles, magazines, book kits, healing library kits, games, wattage meters, and draft checks.



Top 8 Most Checked Out Titles in 2023



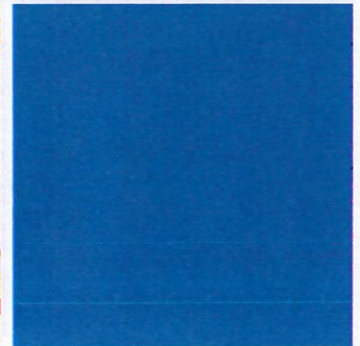
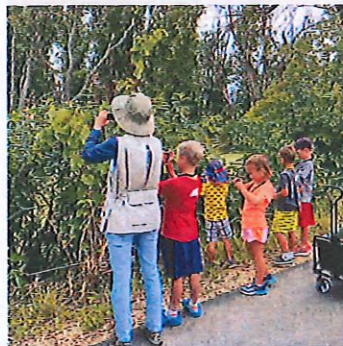
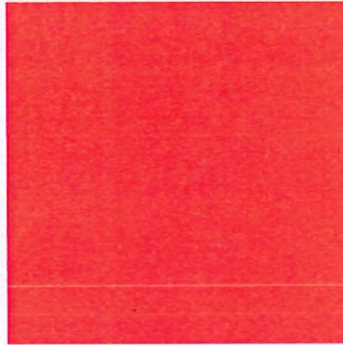
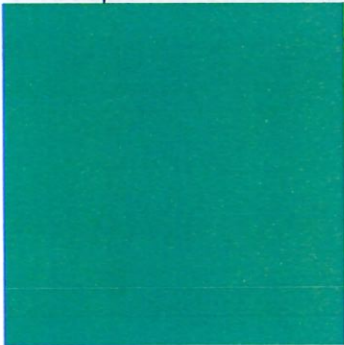
Having fun isn't hard when you've got a library card!

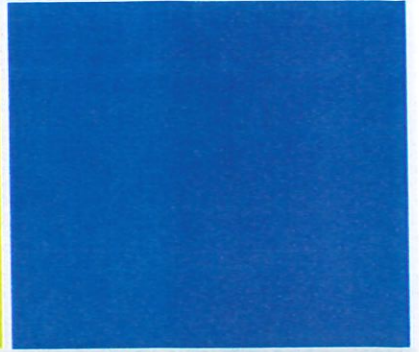
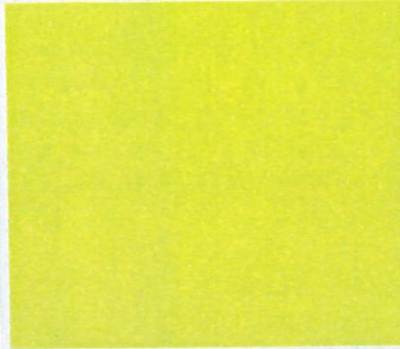
Financial Highlights

REVENUE: \$271,178

EXPENSES: \$242,255

In previous years, the La Crescent Public Library operated from a place of deficit. Since 2020, the library board and staff have worked diligently to oversee that the library operates sustainably. As of 2023, we are no longer in debt with our expenditures. We are now working on building reserve funds to prepare for building maintenance needs, the unexpected, and a future new library space to accommodate our growing community and library service needs.



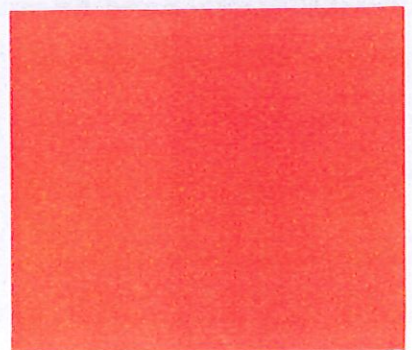


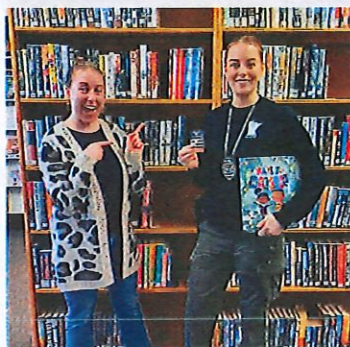
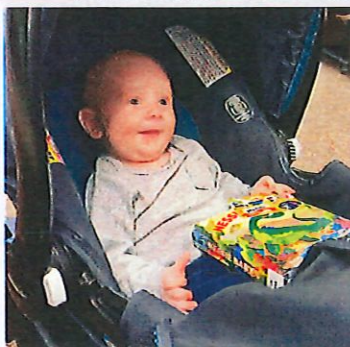
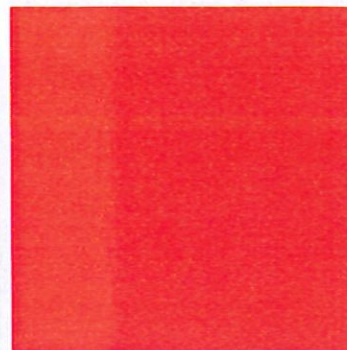
What's Next in 2024?

Planning: The library staff are continuing to build collections and programs that interest you! We focus our energy on providing the intergenerational programs you love and can all learn from, building our collection in a way that responds to ever changing technology, and adapting our space to be the most user friendly.

Purpose: Early in January we updated our adult non-fiction collection with your help! We also moved youth non-fiction into our children's area, and created a more user friendly space for teens! We have some more ideas in store for how to improve our limited space to fit your needs.

Projects: La Crescent Public Library is the recipient of three SELCO grants for 2024. Watch for more news and updates about our new Playaway collection, a Minnesota based author Community Read, and a big collaboration between the City of La Crescent, the La Crescent Area Historical Society, and the library!





Thank You

We couldn't do all we do without the support of community members like you! Thank you for checking out materials, donating items, coming out to programs, sharing your feedback, and donating funds to the library! We love being your space where everyone is welcome. Let's continue to learn, grow, be kind, be silly, and be helpful together!



(507) 895-4047



[instagram.com/lacrescentlibrary](https://www.instagram.com/lacrescentlibrary)



<http://lacrescent.lib.mn.us>



[facebook.com/lacrescentpubliclibrary](https://www.facebook.com/lacrescentpubliclibrary)



321 Main Street, La Crescent, MN 55947

Where Do We Fall in Comparison?

2023				2024				January 1 - March 31					
Library	Patrons Added	Items Added	Circulation Count		Library	Patrons Added	Items Added	Circulation Count		Library	Patrons Added	Items Added	Circulation Count
LCR	307	2013	40279		LCR	79	631	9756		LCR	79	631	9756
CAL	121	684	14436		CAL	20	432	3289		CAL	20	432	3289
HOK	25	546	5626		HOK	7	147	1685		HOK	7	147	1685
HOU	54	832	19188		HOU	30	137	4801		HOU	30	137	4801
SG	82	1167	10816		SG	15	263	2776		SG	15	263	2776
SC	217	1105	30164		SC	36	266	7018		SC	36	266	7018
WIN	1518	4900	167867		WIN	381	1129	41445		WIN	381	1129	41445
LC	292	1764	49525		LC	88	360	11754		LC	88	360	11754

3.2

Jess Witkins
La Crescent Public Library
321 Main St.
La Crescent, MN 55947
(507) 895-4047
lcr_dir@selco.info

April 10, 2023

Mayor Mike Poellinger
City Council Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, and Dale Williams
315 Main St.
La Crescent, MN 55947

Dear Mayor Poellinger and City Council Members,

I am writing to request the use of some city space during our Summer Reading Program. This year's theme is Adventure Begins at Your Library. Summer is when we find the public library at our busiest and we proved last year to have big turnouts for our events.

In order to welcome as many library friends as possible, we need to seek outside space in order to accommodate our program attendee size. We do this by being present at the La Crescent Farmer's Market and offering book raffles, activities, and storytimes as well as by showcasing two story walks in Kistler and Veteran's Park during the summer.

This year, I have one outdoor space request to help us with our summer reading programming.

- 1) Use of the grassy lot behind the library and the full parking lot
 - a. Date: Friday, July 26th, 2024 – estimated times 12:00pm – 9:00pm
 - b. Purpose: To host our Family Fun Night "Lot Party" – an end of summer reading gathering for the community featuring Isaiah Foster for a Foam Party and dj mix, a mix of food vendors, and games/activities for kids
 - c. Rain site: La Crescent Community Building
 - d. Additional needs: partial closing of the alleyway to ensure community safety and access to the library building for restrooms and services, use of picnic tables (15), large garbage bins, outdoor extension cord & power strips as needed

I thank the council for their time and consideration, and for their support of the library and its mission of accessibility to the La Crescent community.

Sincerely,

Jess Witkins
Library Director



CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



March 26, 2024

Honorable Mayor and City Council Members

City Administrator Bill Waller

RE: Establishment of School Speed Zones

As the Police Chief of La Crescent, I am writing to bring to your attention a matter of utmost importance regarding the safety of our community's children.

Over the years, our city has experienced growth, leading to increased traffic in residential areas, particularly those surrounding educational institutions. Four such areas that warrants attention is the La Crescent-Hokah Elementary School, La Crescent-Hokah Middle/High School, Crucifixion School and the La Crescent Montessori School. With a significant number of students attending these educational institutions, it is crucial that we take proactive measures to ensure their safety during peak traffic hours.

I am formally requesting the City Council to consider the establishment of a School Speed Zone in the immediate vicinity of the four schools. A School Speed Zone is a designated area where school speed limits shall be in effect when children are present, going to or leaving school during opening or closing hours or during school recess periods. Such zones are essential in safeguarding our young pedestrians and cyclists who may be crossing streets and commuting to and from school.

The proposed School Speed Zones would extend from the following:

La Crescent-Hokah Elementary School

- On South Oak Street (north & south) from South 4th Street to South 6th Street covering approximately 872 feet.
- On South Elm Street (north & south) from South 4th Street to South 6th Street covering approximately 872 feet.
- On South 4th Street (east & west) from South Oak Street to South Elm Street covering approximately 475 feet.
- On South 6th Street (east & west) from South Oak Street to South Elm Street covering approximately 475 feet.

La Crescent-Hokah Middle/High School

- On Lancer Blvd (north & south) from South 12th Street to South 14th Street covering approximately 857 feet.

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager

- On South 14th Street (east & west) from Lancer Blvd to Spruce Drive covering approximately 1,381 feet.

Crucifixion School

- On South Oak Street from the South 3rd Street Alley North to South 1st Street covering approximately 450 feet.
- On South Elm Street from the South 3rd Street Alley North to South 1st Street covering approximately 450 feet.

La Crescent Montessori School

- South 11th Street to South 14th Street covering approximately 1,109 feet on South Oak Street (north & south).

*It should be noted we are working with the Houston County Engineer and the Houston County Commissioners to be able to implement the school zones on Elm Street (La Crescent Elementary & Crucifixion).

I recommend implementing the following speed limit within the designated zones:

School Zone Speed Limit: The speed limit should be reduced to 20 miles per hour *"when children are present"*. This reduction in speed will allow motorists ample time to react to potential hazards and ensure a safer environment for students and all pedestrians.

Speed Zone Signage: The school speed limit shall be effective upon the erection of appropriate signs (when children are present) designating the speed and indicating the beginning and end of the reduced speed zone. Any speed in excess of such posted school speed limit is unlawful. All such signs shall be erected by the local authorities on those streets and highways under their respective jurisdictions and by the commissioner of transportation on trunk highways.

Awareness Campaign: A comprehensive awareness campaign should be initiated in collaboration with the school administration, local media, and community organizations. This campaign will educate residents and motorists about the importance of the School Speed Zone and the need to exercise caution around our schools.

Enforcement: It is vital to enforce the School Speed Zone rigorously to ensure compliance with the reduced speed limit. Patrol officers will be actively monitoring the area during school hours to deter speeding and ensure compliance with the reduced speed limit.

The implementation of a School Speed Zone will undoubtedly contribute to a safer environment for students, parents, and teachers. Moreover, it will serve as a testament to our city's commitment to prioritizing the safety and well-being of its young residents.

Should you require any additional information or clarification regarding this matter, please do not hesitate to contact me.

Luke Ahlschlager, Chief of Police



Houston County Commissioners

Dewey Severson, Eric Johnson, Bob Burns, Bob Schuldt and Greg Myhre

RE: Safe Routes to School Support for School Speed Zones

In the summer of 2019, the City of La Crescent was awarded a Minnesota Department of Transportation (MnDOT) Safe Routes to School (SRTS) planning assistance grant. This grant enabled the city to host a planning workshop and create a SRTS plan for the four schools in La Crescent. The SRTS plan includes recommendations for La Crescent-Hokah Elementary, La Crescent-Hokah Secondary, La Crescent Montessori School and Crucifixion Catholic School. A link to the full SRTS plan can be found [here](#).

The La Crescent SRTS Team provided feedback to create a SRTS program that considers the needs of all La Crescent students and families — not just those that attend one of the two ISD 300 schools. Indeed, the Montessori and STEM School and Crucifixion bring another network of passionate parents and caregivers to this city-wide effort. La Crescent's vision for a sustainable SRTS plan calls for both programmatic and engineering improvements. This planning process has brought together engineers, planners, public health staff from the City, State, and Houston County, as well as school and district staff to identify issues, opportunities, and solutions to make walking and biking for all students safe and comfortable. The local planning team also turned to the community for input, too. A number of community and family events gave people in La Crescent the opportunity to share their ideas about walking and biking to school.

The Safe Routes to School team understands that speed is a reliable indicator of risk for pedestrians. The likelihood of a fatality when a pedestrian is hit by a motor vehicle traveling 30 mph is 45%. The likelihood of a fatality for a pedestrian hit by a vehicle traveling at 20 mph is only 5%. Higher speed roads and wider crossing can make walking or biking to school more dangerous for students. When these types of dangers exist, students are far less likely to be allowed to walk or bike to school and may have to be bused across a dangerous intersection even when the student lives across the street from his or her school. In addition to improved pedestrian safety established school speed limits provide students with an opportunity for increased physical activity. If implemented the Safe Routes to School team would play an active role in the awareness campaign for the new school speed limits.



The Safe Routes to School vision is to make walking and biking to school safe, comfortable, and fun for all students in La Crescent. The efforts of the City of La Crescent and Houston County to implement school speed zones for all schools in La Crescent align with this vision. We enthusiastically support the efforts to implement school speed zones in La Crescent.

La Crescent Safe Routes to School Team

#3.4



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: May 8, 2024
RE: Personnel Committee Recommendations

The Personnel Committee has the following recommendations for consideration by the City Council:

1. The Personnel Committee is recommending that the City Council accept Kaylee Inglett's resignation as a Police Officer. A letter from the Police Chief regarding this recommendation is included.
2. The Personnel Committee is recommending that the City Council authorize to advertise for a Police Officer to fill the vacancy, with a hiring recommendation to be presented at a future City Council meeting.

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



May 8, 2024

Honorable Mayor and City Council Members

City Administrator Bill Waller

**RE: Resignation of Full-Time Peace Officer
Request to fill Vacant Position**

On May 7, 2024, a written resignation was received from Officer Kaylee Inglett, Badge #304 effective July 25, 2024. We would respectfully request Officer Inglett's resignation be accepted.

As a full-time employment position would be open, I would respectfully request permission to advertise a full-time Police Officer position.

Thank you in advance for your consideration.

Luke M. Ahlschlager

Chief of Police

Chief Luke Ahlschlager
La Crescent Police Department
315 Main Street
La Crescent, Minnesota 55947

May 7th, 2024

Dear Chief Ahlschlager,

I am writing to formally notify you of my decision to end my employment with the La Crescent Police Department, effective July 25, 2024, as I have accepted a new job opportunity with the City of Hokah.

I am committed to ensuring a smooth transition during this period of change. I am willing to assist with handing over any responsibilities to ensure minimal disruption to the department's operations. Please let me know how I can best facilitate this process.

Please feel free to contact me if you have any questions.

It has been a privilege to protect and serve the La Crescent Community the past six years.

Respectfully,

A handwritten signature in blue ink that reads "Kaylee Inglett". The signature is fluid and cursive, with a long horizontal stroke at the end.

Kaylee Inglett

2024 La Crescent Police Department Job Posting for Peace Officer

The City of La Crescent is accepting applications for the position of full-time Peace Officer (Patrol Officer).

Whether you have always wanted to make a difference in people's lives or simply want to be a part of a bond unlike any other, the La Crescent Police Department may be the place for you. Learn more about us on Facebook.

Qualified applicants will have a valid full-time P.O.S.T license or be eligible to be licensed, EMR training or equivalent, citizen of the United States or eligible to work in the United States under federal requirements, possess a valid driver's license, and pass a background investigation as well as a physical medical exam and psychological examinations.

Patrol Officer position is a member of Law Enforcement Labors Services (LELS) with a 2024 contract starting wage of \$27.41 per hour with additional wage incentives for medical certificates (EMR/EMT) and shift differential. Lateral entry allowed based on qualifications and experience.

Application and job description may be obtained at www.cityoflacrescent-mn.gov under the Police Department tab, La Crescent Police Department Facebook Page <https://www.facebook.com/profile.php?id=100064812785895> or by contacting the City of La Crescent at 507.895.4414.

THE CITY OF LA CRESCENT IS AN EQUAL OPPORTUNITY EMPLOYER

La Crescent Police Department
315 Main Street
P.O. Box 142
La Crescent, MN 55947
507.895.4414
lacrescentpolice@cityoflacrescent-mn.gov

Benefit Package

- Patrol Officers represented by LELS Local #120
- 2024 starting wage \$27.41 hr. with 72-month six (6) step increases to \$34.99 hr.
- Shift differential \$1.40 per hour (work the majority of shift between the hours of 6:00 p.m. and 6:00 a.m.)
- Current medical certification (EMR/EMT) an additional \$3.00 per hour
- Uniform allowance of \$775 per year
- Paid Holidays (Each employee must work if scheduled (reg rate + time ½) and is considered off work if scheduled to be off work. Each member will get on the Wednesday before Thanksgiving of each year, eleven (11) days' pay at the rate of eight (8) hours pay or eighty-eight (88) hours in pay in a lump sum cash payment for that year)
- 2024 Medical Insurance contribution \$1,926/month for family and \$1,029/month for single coverage
- Accrued Vacation and Sick Leave with the ability to bank Compensatory Time

3.5



TO: Honorable Mayor and City Council Members
FROM: Tyler Benish, Public Works Director *Tyler Benish*
DATE: May 9th, 2024
RE: Request to close alley- 31 South Walnut Street

The City of La Crescent has received a request from Bryce Nolop at 31 South Walnut Street to close the alley and sidewalk adjacent to the property. A copy of the request is included.

The closure of the alley and sidewalk is for the redevelopment of the property. Demolition and construction activities will be taking place in the alley. The sidewalk will have to be removed to connect the utilities as well as install footings. The closure will begin May 29th and is anticipated to end August 23rd.

The Police and Fire Departments have reviewed the request and are agreeable with closing the alley. Based on this, we suggest the City Council approve the closure of the sidewalk and alley as requested.

Tyler Benish

From: Shawn Wetterlin
Sent: Wednesday, April 17, 2024 11:30 AM
To: Tyler Benish; Bill Waller
Cc: Josh Tarrence
Subject: FW: 31 South Walnut Temp Fence Plan
Attachments: Temp Fence Plan.pdf

Please see the email below and attached.

Thank you,

Shawn Wetterlin
Building Official
315 Main Street
La Crescent, MN 55947
Office (507) 895-4409



From: Nolo Properties - Bryce <bryce@noloproperties.com>
Sent: Wednesday, April 17, 2024 11:27 AM
To: Shawn Wetterlin <SWetterlin@cityoflacrescent-mn.gov>
Subject: 31 South Walnut Temp Fence Plan

Attached below is an outline of where we would like to put the temporary fence. As we discussed, we need to temporarily close the alley in order to have the necessary space for construction, material staging and site safety. Fencing will be needed during the demolition/excavation, concrete, framing and roofing phases of construction. We anticipate it will take from May 29 - August 23 to complete these phases.

Thanks, Bryce

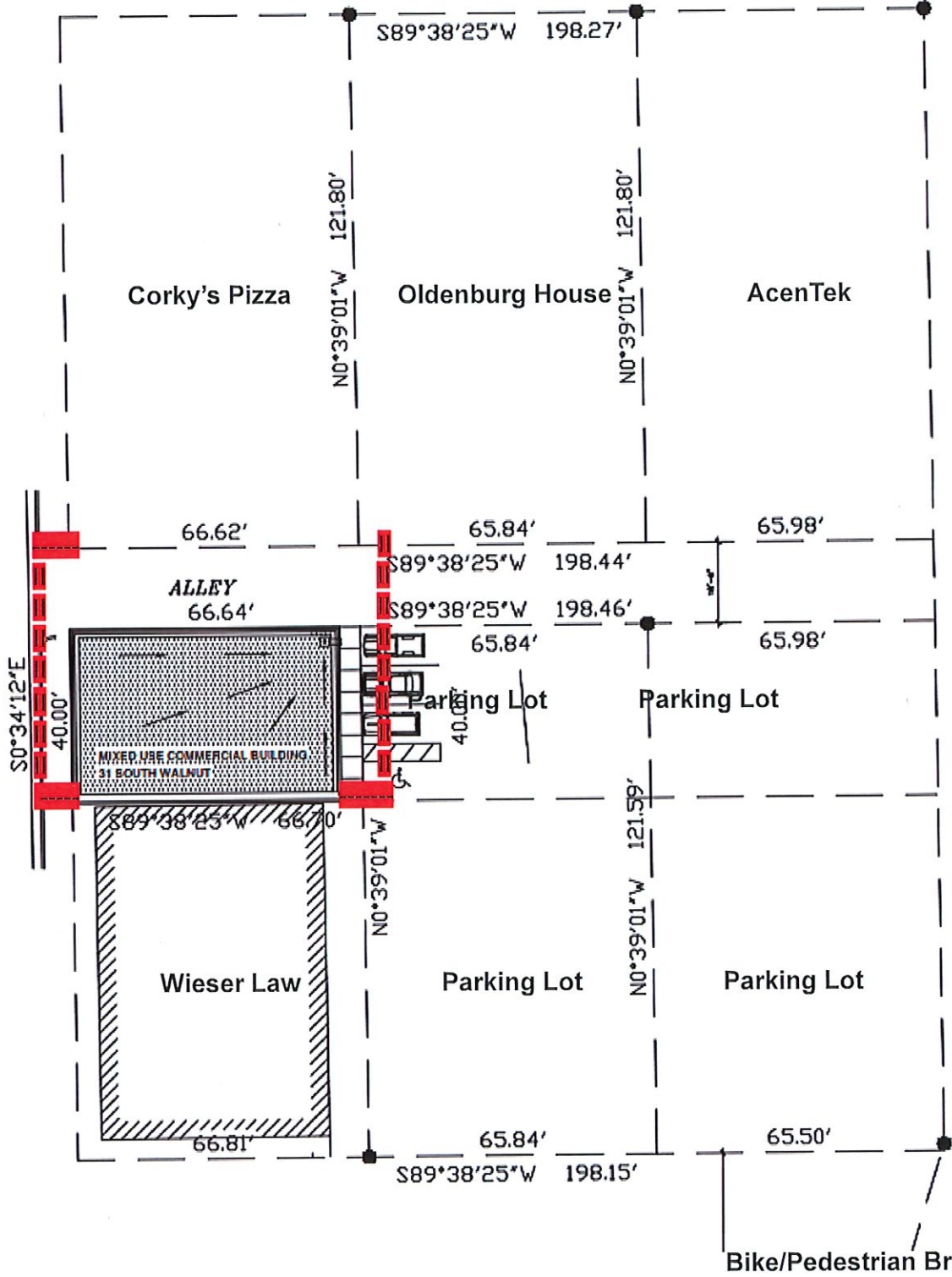
--

The information transmitted herewith is confidential information intended only for use to the individual or entity to which it is addressed. If the reader of this message is not the intended recipient, you are hereby notified that any review, retransmission, dissemination, distribution, copying or other use of, or taking of any action in reliance upon, this information is strictly prohibited. If you have received this communication in error, please contact the sender and delete the material.

SOUTH WALNUT STREET

MAIN STREET

31
MIX
31 S
LA



#3.6



To: City Council

From: Jason Ludwigson, Sustainability Coordinator

Date: 05/01/2024

Re: National Bike Month 2024

Background:

May is National Bike Month, promoted by the League of American Bicyclists and celebrated in communities from coast to coast. Established in 1956, National Bike Month is a chance to showcase the many benefits of bicycling — and encourage more folks to give biking a try.

National Bike to Work Week and Bike to Work Day are often cited as the month's flagship events, occurring the third week and third Fridays of May, respectively. This year National Bike to Work Week is May 13th-19th. National Bike to Work Day falls on May 17th this year.

Encouraging more people to go places by bike is beneficial to La Crescent's health, economic growth and sustainability. According to Bill Nesper, executive director of the League of American Bicyclists, "When local communities invest in making bicycling safer and a real transportation option for more people, the return on investment is clear for individuals and society at large from cost-savings on public health to small businesses' growth and more."

Included in the packet is a Proclamation for consideration to celebrate National Bike Month. The city is planning to promote Bike to Work day May 17th with a photo opportunity and healthy snack at the bike and pedestrian bridge between 7:00 and 7:30 a.m. on the 17th. All are welcome and encouraged to attend.

National Bike Month Proclamation

WHEREAS: May is National Bike Month, sponsored by the League of American Bicyclists and celebrated in communities from coast to coast; and

WHEREAS: May 13-17, 2024 is "Bike to Work Week" and May 17, 2024, is "Bike to Work Day"; and

WHEREAS: the bicycle is an economical, healthy, convenient, and environmentally sound form of transportation and an excellent tool for recreation and enjoyment of La Crescent's scenic beauty; and

WHEREAS: La Crescent's Road and trail system attracts bicyclists each year, providing economic health, transportation, tourism, and scenic benefits; and

WHEREAS: creating bicycle-friendly communities has been shown to improve citizens' health, well-being, and quality of life, to boost community spirit, to improve traffic safety, and to reduce pollution and congestion; and

WHEREAS: the City of La Crescent has worked diligently to promote bicycle usage with community outreach educational programs, implementation of bicycle lanes designed to increase usage to commute in the City of La Crescent and to surrounding communities, expansion and improvements to the Wagon Wheel Trail, and the continuation of creating awareness and opportunities to engage residents in the activity of bicycling.

NOW, THEREFORE, I, Mike Poellinger, Mayor of the City of La Crescent, Minnesota, do hereby proclaim May 2024, as

National Bike Month

In the city of La Crescent, I strongly encourage our community members who are able to celebrate with a bicycle ride.

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 13th day of May in the year 2024.

Mayor _____

3.7

To: City Council

From: Jason Ludwigson, Sustainability Coordinator

Date: 04/29/2024

Re: Charging Smart Silver Designation

The city was recently awarded Charging Smart Silver designation by the Great Plains Institute. Funded by the U.S. Department of Energy (DOE), Charging Smart offers free technical assistance to help local governments adopt policies, practices, and incentives that exemplify recognized best practices for enabling efficient and equitable EV charger expansion. The steps communities can take to achieve designation (also referred to as "criteria") include tasks such as reviewing zoning requirements for EV charging equipment; coordinating with utilities to launch or expand EV charging rate structures or identify other collaboration opportunities; and installing public EV charging equipment. Local governments that achieve certain sets of criteria can earn bronze, silver, or gold designations, providing national recognition of their status as an EV-friendly community.

La Crescent (along with Hopkins MN) is the first city in Minnesota to receive Charging Smart Silver designation. I will be in attendance to present the award to the city council.

#3.8



TO: City Council

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: April 29th, 2024

RE: MN GreenCorps Host Site Resolution

Background:

The Minnesota GreenCorps program is a program coordinated by the Minnesota Pollution Control Agency (MPCA) that aims to preserve and protect Minnesota's environment while training a new generation of environmental professionals. The program places AmeriCorps members with host organizations around the state to assist communities and local governments in addressing a variety of statewide needs, including reducing water runoff and improving water quality.

The member will split time between the WinLac and the City of La Crescent. WinLac is a partnership among 10 local governments to implement the watershed plan for the Mississippi River-Winona and La Crescent watersheds. The member's efforts will be focused on stormwater and forestry. The member will work with the city from September 2024 to August 2025. The member will be supervised by me during their time working for the city.

There is a small cost to the city for participation in the Minnesota GreenCorps program. Information about this cost is outlined below. If travel is required the city would be required to provide mileage reimbursement. The MPCA does not charge a fee for participation, however host sites are expected to provide in-kind contributions in the form of supervision, operating costs, and professional development costs. The expected costs for hosting one member are \$4,800, broken down into the following categories. This cost would be split between La Crescent and WinLac.

Category	Estimated contribution per member
Supervision (4 hours per week) in-kind	\$4,000
Operating costs (office space, internet connections, phone connection, computer purchase or rental, office equipment)	\$500
Professional development (trainings, conference registration, networking events, or other opportunities)	\$300

RESOLUTION NO. 05-24-16

**A RESOLUTION APPROVING AN APPLICATION FOR THE CITY OF
LA CRESCENT TO BE A HOST SITE FOR THE MINNESOTA
GREENCORPS**

WHEREAS, the City of La Crescent has applied to host an AmeriCorps member from the Minnesota GreenCorps, a program of the Minnesota Pollution Control Agency (MPCA), for the 2024-2025 program year; and

WHEREAS, if the MPCA selects the City of La Crescent, the organization is committed to implementing the proposed project as described in the host site application, and in accordance with the pre-scoped position description; and

WHEREAS, the MPCA requires that the City of La Crescent enter into a host site agreement with the MPCA that identifies the terms, conditions, roles, and responsibilities;

BE IT RESOLVED by the City Council of the City of La Crescent hereby agrees to enter into and sign a host site agreement with the MPCA to carry out the member activities specified therein and to comply with all of the terms, conditions, and matching provisions of the host site agreement.

Adopted this _____ day of _____, 2024

SIGNED:

Mayor

ATTEST:

City Clerk

3.9



TO: Honorable Mayor and City Council Members

FROM: Tyler Benish, Public Works Director

DATE: May 9th, 2024

RE: Salt storage ordinance

A handwritten signature in black ink, appearing to read "T Benish", is written over the "FROM:" line.

The City of La Crescent has a permit that is authorized by the Minnesota Pollution Control Agency (MPCA) to discharge stormwater. The City of La Crescent has had a permit since 2002 and has had renewals in 2006, 2013 and 2020.

Communities are required to obtain a municipal separate storm sewer system (MS4) permit if they meet one of the three following requirements:

1. Located in an urbanized area and used by a population of 1,000 or more.
2. Located in a municipality with a population of 10,000 or more.
3. Have a population of at least 5,000 and the system discharges to specially classified bodies of water.

The City of La Crescent is required to obtain an MS4 permit because the community is included in the La Crosse Metropolitan Planning Area.

The Permit has become more restrictive and has more requirements with every renewal. The latest permit requires the City to have a mechanism to regulate proper storage of salt. Below is the language from the permit.

18.6 For cities and townships, the permittee's regulatory mechanism(s) must require proper salt storage at commercial, institutional, and non-NPDES permitted industrial facilities. At a minimum, the regulatory mechanism(s) must require the following: a. designated salt storage areas must be covered or indoors; b. designated salt storage areas must be located on an impervious surface; and c. implementation of practices to reduce exposure when transferring material in designated salt storage areas (e.g., sweeping, diversions, and/or containment). [Minn. R. 7090]

Attached for review and consideration by the City Council are the findings and the Salt Storage ordinance. We suggest the City Council adopt the ordinance as presented, and reference the findings as the basis for adopting the ordinance.

Findings for Ordinance No. 582

- I. The removal of snow and ice from roadways is essential to both public safety and to the local economy and in order to protect the public safety, during and after winter storm events, the use of pavement deicing chemicals is a widely accepted means of keeping roadways passable; and
- II. Pavement deicing is typically accomplished through the use of deicers which can be corrosive to vehicles, roadway surfaces, and bridges and has been found to have adverse effects on the surface waters, ground water and to environmentally sensitive areas.
- III. The restoration of surface and ground water quality and ecosystems in such areas can be very difficult and costly, if not impossible, to rehabilitate through reverse osmosis once the events of contamination occur.
- IV. Negative environmental impacts may occur when salt and other deicers are not properly applied, stored, and transported.
- V. One of the primary sources of chloride entering the ground water is salt spillage that is either plowed or washed from maintenance yards, unloading, and loading areas.

CITY OF LA CRESCENT ORDINANCE NO. 582

AN ORDINANCE CONCERNING BULK STORAGE OF DEICING CHEMICALS

The City Council of the City of La Crescent hereby ordains:

SECTION I. SMART SALT TRAINING FOR WINTER MAINTENANCE PROFESSIONALS.

Individuals and businesses engaged in the operation of a winter maintenance business for the private operation of a snowplowing service or the use of or storage of salt or other deicing materials, or to assist others in the same for the purpose of managing ice and snow from private roadways, parking areas and sidewalks and on commercial, industrial, institutional, office, multi-family and private single-family residential dwellings are encouraged to become a Smart Salt Certified Applicator.

SECTION II. DEICER STORAGE REQUIREMENTS. Proper salt storage practices are required at commercial, institutional, and industrial facilities in accordance with the effective Minnesota Pollution Control Agency's General Permit to Discharge Stormwater Associated with Small Municipal Separate Storm Sewer Systems. The following requirements apply to all designated salt storage areas at commercial, industrial, and industrial facilities:

1. Salt storage areas must be fully covered or indoors.
2. Salt storage areas must be located on an impervious surface.
3. Practices must be implemented to reduce exposure when transferring material in designated salt storage areas (e.g., sweeping, diversions, and/or containment).

SECTION III. VIOLATION. A violation of this Ordinance is a petty misdemeanor subject to penalty not to exceed \$300.00.

PASSED AND ENACTED this _____ day of _____, 2024.

SIGNED:

Mayor

ATTEST:

City Administrator

3.10



TO: Honorable Mayor and City Council Members

FROM: Tyler Benish, Public Works Director

A handwritten signature in blue ink, appearing to read "TB", is placed over the name Tyler Benish.

DATE: May 9th, 2024

RE: Sand/Salt storage facility agreement-MNDOT

The City of La Crescent and MNDOT first entered into an agreement to jointly share maintenance facilities in 1993. The original agreement allowed MNDOT to use space in the City's maintenance building; and the City was allowed to store salt and sand in MNDOT's Shed, along with additional covered storage.

The contract, which is attached, will allow for the same partnership to continue. The City has added requirements to comply with the salt storage ordinance. The contract would expire on 6/30/2030.

We suggest the City Council approve the partnership Contract with MNDOT. A copy of the agreement is included.

STATE OF MINNESOTA PARTNERSHIP CONTRACT

Project Description: Joint sharing of maintenance facilities located in La Crescent, Minnesota

This Contract is between the Minnesota Department of Transportation ("MnDOT") and City of La Crescent ("City").

Recitals

1. Under Minnesota Statutes Section 174.02, subdivision 6, the Commissioner of Transportation may enter into agreements with governmental or nongovernmental entities for research and experimentation, for sharing facilities, equipment, staff, or other means of providing transportation-related services; or for other cooperative programs that promote efficiencies in providing governmental services or that further the development of innovation in transportation for the benefit of the citizens of Minnesota; and
2. The parties wish to cooperatively to share facilities to reduce initial and future building maintenance costs of both parties; and,
3. Both parties are willing to enter this Contract to set forth their respective rights and duties.

Contract 1. Term of Contract; Incorporation of Exhibits

1.1. **Effective Date:** This Contract will be effective on the date signed by all necessary state officials, as required by Minnesota Statutes §16C.05, subdivision 2. The City must not begin work under this contract until this contract is fully executed and the City has been notified by the State's Authorized Representative to begin the work.

1.2. **Expiration Date:** This Contract will expire on 06/30/2030, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

2. Scope of Work**2.1. MnDOT agrees to:**

- 2.1.1. Make available to the City, for their exclusive use, bays of approximately 21 1/2 ft. by 34 ft. and 33 1/2 ft. by 34 ft. with a covered loading area outside the bays.
- 2.1.2. Provide to the City, for their exclusive use, a 16 ft. by 34 ft. enclosed storage area addition to the sand/salt building with an overhead door.
- 2.1.3. Make available to the City, an area of the existing MnDOT yard approximately 150 ft. by 369 ft. (0.27± acres). Except for being subject to the rights of existing or future utilities, the City will have exclusive use of this area.
- 2.1.4. Provide maintenance to the City portion of the sand/salt storage building.
- 2.1.5. Keep Salt Storage Areas fully covered or indoors.
- 2.1.6. Keep Salt Storage Areas located on impervious surfaces.
- 2.1.7. Use best practices to reduce exposure when transferring material in a designated Salt Storage Area (i.e. sweeping division and/or containment).

2.2. The City agrees to:

2.2.1. Make available to MnDOT, for their exclusive use, a portion of their existing vehicle storage building approximately 40 ft. by 60 ft. in size.

2.2.2. Provide certain improvements to this building portion as mutually agreed upon and listed below.

2.3. Mn/DOT and the City agree:

2.3.1. To provide mutual access to their shared facilities on their respective sites.

2.3.2. To provide the facilities described above to each other without cost for the duration of this agreement, except that MnDOT will be responsible for actual utility usage on its portion of the City's vehicle storage building.

2.3.3. That in the event that either the Mn/DOT salt shed or the City's vehicle storage building is destroyed or damaged to the extent that it cannot be used by the other party, this agreement is terminated and the parties shall negotiate a new agreement.

2.3.4. That either party would be responsible for repair to the other's building caused by their negligence.

2.3.5. That neither party shall be held liable for damage to the other party's personal property stored in their building and caused by fire, wind, or theft by forcible entry.

3. Contract Personnel

3.1. MnDOT's Authorized Representative will be: Name/Title:

Andrew Fischbach/TOS4, or successor

MnDOT - District 6 Rochester

Street Address: 2900 48th St NW

City State Zip: Rochester, MN 55901

Telephone: 507-286-7575

Email: andrew.fischbach@state.mn.us

3.2. City's Authorized Representative will be:

Name/Title: Tyler Benish/Public Works Director, or successor

Street Address: 315 Main St.

City State Zip: LA Crescent, MN 55947

Telephone: 507-895-4971

Email: TBenish@cityoflacscent-mn.gov

4. Liability

4.1. Each party is solely responsible for its own acts or omissions associated with the tasks and deliverables covered by this Contract. The liability of the State is governed by Minn. Stat. §3.736 and other applicable law.

5. Audit

5.1. Under Minnesota Statutes §16C.05, subdivision 5, the books, records, documents and accounting procedures and practices of the Contractor relevant to this Contract are subject to examination by State and the Legislative Auditor for a minimum of six years.

6. Jurisdiction and Venue

6.1. Minnesota Law governs the validity, interpretation and enforcement of this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in Ramsey County, Minnesota.

7. Government Data Practices

- 7.1. The parties must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by under this Contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the parties under this Contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either of the parties.

8. Assignment, Amendments, Waiver, and Contract Complete

- 8.1. **Assignment.** Neither party may assign nor transfer any rights or obligations under this Contract without the prior consent of the other party and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Contract, or their successors in office.
- 8.2. **Amendments.** Any amendment to this Contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed this original Contract, or their successors in office.
- 8.3. **Waiver.** If a party fails to enforce any provision of this contract that failure does not waive the provision or the party's right to subsequently enforce it.
- 8.4. **Contract Complete.** This contract contains all negotiations and Contracts between the parties. No other understanding regarding this contract, whether written or oral, may be used to bind either party.

9. Termination

- 9.1. This Contract may be terminated by either party, with or without cause, upon 30 days written notice to the other party.

[THE BALANCE OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK]

CITY OF LA CRESCENT

The City certifies that the appropriate person(s) have executed the contract on behalf of the City as required by applicable articles, bylaws, resolutions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

COMMISSIONER OF TRANSPORTATION

By:

Date:

Title: _____

COMMISSIONER OF ADMINISTRATION

By:

Date:

3.11



TO: Honorable Mayor and City Council Members
FROM: Tyler Benish, Public Works Director
DATE: May 9th, 2024
RE: Generator service contract renewal

A handwritten signature in black ink, appearing to read "T. Benish", is written over the "FROM:" line of the memo.

Attached for review and consideration by the City Council is an agreement to renew the service contract with Interstate Power Systems for yearly service and inspections on the City's water and wastewater generators. The City has had an agreement in place for several years, and we suggest that the City Council approve the three-year service contract with Interstate Power Systems.

INTERSTATE Power Systems

City of La Crescent
PO BOX 142
LA CRESCENT, MN 55947
Tyler Benish
tbenish@cityoflacrescent-mn.gov

March 22, 2024
CUST #: 27171

Re: Preventive Maintenance Agreement

Thank You for the opportunity to allow *Interstate Power Systems* to quote your generator service inspection needs. We are sending you a (3) year service maintenance contract with the pricing for Annual Service. If you have any questions on the services provided, or need to set up an appointment or schedule please email LakevilleFieldServiceOffice@istate.com

VID: 223662 – KOHLER 275REOZJD - S/N: 2166775
An Annual Service PM for 2024 -----\$ 1412.37
An Annual Service PM for 2025 -----\$ 1456.05
An Annual Service PM for 2026 -----\$ 1501.08

VID: 255249 – KOHLER 125ROZJ71 - S/N: 255249
An Annual Service PM for 2024 -----\$ 1134.02
An Annual Service PM for 2025 -----\$ 1169.09
An Annual Service PM for 2026 -----\$ 1205.25

The Annual would include the following procedures: change oil, change oil filters, change fuel filter, fluids topped off, hoses checked, belts checked, battery checked, sample the oil, sample the coolant, start and run unit to check functions. Document the procedure.

PROPOSED SCHEDULE FOR THIS MAINTENANCE PROGRAM IS AS FOLLOWS:

Fall of 2024-2026: Annual Maintenance

Any additional parts needed during the inspections/PM that are not covered under this agreement will be available at an additional cost. You will be notified when additional parts are necessary to maintain peak operating condition and these parts will only be replaced with your prior authorization.

PAYMENT TERMS: NET30. Interstate Power Systems Terms and conditions apply. This document is subject to the General Terms and Conditions and Code of Conduct, which are expressly incorporated herein by reference, and are available at: <http://www.istate.com/about/terms-and-conditions> or in hard copy upon request.

Billings, MT | Bismarck, ND | Cedar Rapids, IA | Chicago, IL | Davenport, IA | Des Moines, IA
 Fargo, ND | Gary, IN | Gillette, WY | Grand Forks, ND | Iron Mountain, MI | Lincoln, NE | Minneapolis, MN
 Milwaukee, WI | Omaha, NE | Rockford, IL | Sioux Falls, SD | Waterloo, IA | Williston, ND

INTERSTATE

Power Systems

Please note due to the rising cost and fluctuation in petroleum/oil prices, additional fuel surcharges may apply.

Tax and environmental charges are not included.

Thank You in advance for your time and consideration. Should you have any questions please contact me.

This order accepted by:

Name: _____

Title: _____

Signature: _____

Date: _____

Thank you for your interest in the Services that we at Interstate have to offer.

Sincerely,

Gery Wagner | Service Accounts | Interstate PowerSystems

21568 Highview Ave | Lakeville, MN 55044

P: 952-854-5511 | C: 612-759-5542

www.istate.com | geri.wagner@istate.com | [Facebook](#) | [LinkedIn](#)

Pride in Service

Billings, MT | Bismarck, ND | Cedar Rapids, IA | Chicago, IL | Davenport, IA | Des Moines, IA
 Fargo, ND | Gary, IN | Gillette, WY | Grand Forks, ND | Iron Mountain, MI | Lincoln, NE | Minneapolis, MN
 Milwaukee, WI | Omaha, NE | Rockford, IL | Sioux Falls, SD | Waterloo, IA | Williston, ND

3.12



TO: Honorable Mayor and City Council Members
FROM: Tyler Benish, Public Works Director 
DATE: May 9th, 2024
RE: Resolution-Regional Safety Group

The City of La Crescent continues to work on improving and expanding its employee safety program. The League of Minnesota Cities Insurance Trust is recommending that the city join a Regional Safety Group. The existing group in Southeast Minnesota has agreed to the city joining the Bluff Country RSG, we are the 7th member city of the group.

The RSG hosts seven in person trainings a year, as well as includes NEOGOV online safety education and training, web-based Safety Data Sheet management and value-added time; time with an instructor to cover city-specific needs. The City currently utilizes NEOGOV online training for employee safety training.

The cost for the trainings provided through the Bluff Country RSG would be \$112 per meeting.

We suggest the City Council approve the resolution to join the Bluff Country Regional Safety Group. A copy of the resolution is included.

RESOLUTION 05-24-17

**A RESOLUTION AUTHORIZING CITY OF LA CRESCENT EMPLOYEES TO ENTER
INTO AN AGREEMENT WITH THE LEAGUE OF MINNESOTA CITIES INSURANCE
TRUST REGIONAL SAFETY GROUP INITIATIVE**

WHEREAS, Minnesota Statutes, Section 471.59 authorizes governmental units by agreement of their governing bodies to jointly or cooperatively exercise any power common to them; and

WHEREAS, the League of Minnesota Cities Insurance Trust has created the Regional Safety Group Initiative to offer training to cities/entities that form regional safety groups; and

WHEREAS, the City/Entity Council finds that it is in the best interest of the City/Entity to create a Regional Safety Group ("RSG") formed by agreements of other cities/entities (the "Establishing Agreement"); and

WHEREAS, the Establishing Agreement allows the City/Entity to begin a new RSG upon adoption of a resolution agreeing to all terms of the Establishing Agreement,

NOW, THEREFORE, BE IT RESOLVED, the City of La Crescent, Minnesota:

1. Authorizes Mikel Poellinger, Mayor, and Angie Boettcher, City Clerk to sign this resolution evidencing the city/entity's intent to become a member of the RSG; and
2. The City/Entity agrees to be bound by all the terms of the Establishing Agreement.

IN WITNESS WHEREOF, the City of La Crescent, by action of its governing body, caused this Resolution to be approved on the _____ day of _____, 20__.

By: _____
Mayor

And: _____
City Clerk

3.13



TO: Honorable Mayor and City Council Members

FROM: Tyler Benish, Public Works Director *TB*

DATE: May 9th, 2024

RE: Service Agreement- Today's Tree Service

Attached for review and consideration by the City Council is an agreement with Today's Tree Service inc. to grind and remove brush from the City's brush site. The contractor will haul the ground up brush to Xcel Energy to be burned.

The City will not compensate Today's Tree Service inc. for the work being done. The city will work with Today's Tree Service to arrange the brush pile for grinding. Grinding will happen when the brush site is closed to the public.

We are suggesting the City Council approve the Independent contractor agreement with Today's Tree Service. A copy of the agreement is included.

INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement ("Agreement") is made on _____, 2024 ("Effective Date"), by and between City of La Crescent, a Minnesota municipal corporation ("City"), and Today's Tree Service Inc. ("Contractor").

The parties therefore agree that:

ARTICLE I SCOPE OF SERVICES

- 1.1 Contractor shall perform the services ("Services") in the attached Exhibit A. The failure of Contractor to use its best efforts to complete the Services shall constitute a material breach of this Agreement.
- 1.2 Contractor shall devote such time to performing Services as is necessary for a satisfactory performance. Contractor shall have no obligation to work any particular hours or days or any number of hours or days. Contractor retains the right to contract for similar services with other businesses or individuals.

ARTICLE II INDEPENDENT CONTRACTOR STATUS

- 2.1 City shall not control the details, manner, or means by which Contractor performs the Services in any material respect.
- 2.2 City and Contractor expressly intend and agree that Contractor shall be independent contractors and not an employee of City. If, notwithstanding such specific intention and agreement, Contractor is finally adjudged to be an employee of City by a court of competent jurisdiction, then to the maximum extent permitted by applicable law, such status shall not entitle Contractor to (and Contractor waives entitlement to) City employee benefits, including but not limited to, medical, dental, life insurance, PERA program, vacation leave, sick leave, and holidays. If Contractor is finally adjudged to be entitled to such benefits by a court of competent jurisdiction, City shall be entitled to recover from Contractor the fair market value of any such benefits if, and only if, the monetary compensation payable to Contractor under this Agreement exceeds the reasonable salary, prorated for the term of this Agreement, that Contractor would have received if Contractor had been hired, as of the Effective Date of this Agreement, as an employee of City to do equivalent work.
- 2.3 Contractor agrees to supply its taxpayer identification number from the Internal Revenue Service and from the Minnesota Department of Revenue and to comply with all tax laws applicable to Contractor. Contractor acknowledges the payments by City to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable), as the same are imposed by applicable law. Contractor will be responsible for all withholding and deductions for all taxes (including income taxes, FICA, and Medicare taxes), unemployment insurance, and workers compensation insurance, and

other similar taxes, and payroll expenses. Contractor shall indemnify City against any withholding or deductions of payment of such amounts, and against any costs, expenses, or penalties that may be assessed if Contractor's failure occurs to comply with applicable law, regulations, and governing agreements in making such deductions and corresponding payments.

- 2.4 Contractor may not enter into any agreement, make any representation or warranty, or incur any liability for City without City's prior written consent. Contractor will conduct himself/herself in an ethical manner and comply with all federal, state, and local laws and regulations while performing the Services.

ARTICLE III WARRANTIES

- 3.1 Independent Contractor warrants that:

- (a) Contractor has the unrestricted right, power, and authority to enter into this Agreement.
- (b) Contractor has the knowledge, experience, and skill to provide the Services.
- (c) The Services will be performed in a good and professional manner and under any statutes, regulations, or ordinances applicable to the Services including, but not limited to, all laws and regulations pertaining to wages and hours of employment, social security, unemployment, Workers' Compensation, and the withholding of taxes.

- 3.2 The representations and warranties in this Section are continuous and shall survive expiration or earlier termination of this Agreement.

ARTICLE IV INDEMNIFICATION

- 4.1 Contractor shall indemnify City against any and all losses, liabilities, damages, claims, demand, suits, actions, and/or judgments, and all costs and expenses, including, but not limited to, reasonable attorneys' fees, based upon or arising out of damage to property or injury (including death) to any person or persons caused by any act or omission of Contractor or Contractor's agents, employees, contractors, or representatives or sustained with the performance of Services or based upon or arising from the failure by Contractor to carry out its obligations or from any unauthorized disclosure of all or part of the Confidential Information by Contractor or Contractor's agents, employees, contractors, or representatives.

ARTICLE V TERMINATION

- 5.1 This Agreement may be terminated under the following conditions: (a) by the mutual consent of the parties hereto; (b) by City if Contractor has breached this Agreement and has not cured such breach within 5 days of Contractor's receipt of written notice of the

breach from City; (c) upon completion of the Services to be performed; or (d) upon 10 days written notice by either party.

ARTICLE VI INSURANCE

6.1 During the term of this Agreement, Contractor shall carry and maintain in force, at Contractor's expense, the following insurance, with coverage limits at the greater of those set forth below or the coverage limits under insurance held by Contractor as of the Effective Date of this Agreement:

- (a) Worker's Compensation-Statutory and Employer's Liability: \$500,000 per accident, per employee.
- (b) Commercial General Liability (occurrence form), including Contractual Liability, in a combined limit for Bodily Injury and Property Damage: \$2,000,000 per occurrence.

6.2 Certificates of insurance evidencing the coverage's required of Contractor shall be provided to City.

ARTICLE VII NOTICE

7.1 Any notice, demand, or request required under this Agreement shall be given in writing at the addresses set forth below by personal service, by overnight service from a nationally-recognized courier, or by United States mail, certified with return receipt requested and postage prepaid. Notice shall be sent:

If to Contractor: Today's Tree Service Inc.
PO Box 793
Onalaska, WI 54650

If to City: City of La Crescent
315 Main Street
La Crescent, MN 55947

w/copy to: Al "Skip" Wieser, III
Wieser Law Office, P.C.
33 South Walnut Street, Suite 200
La Crescent, MN 55947

A party may change its address for notice by delivering notice of the new address to the other parties as required above. Any notice, demand, or request shall be deemed received: (a) if sent by personal service, when such personal service is effected; (b) if sent by overnight service from a nationally recognized courier, on the business day immediately following timely deposit with the courier; and (c) if sent by United States mail, five (5) business days following deposit in the mail.

**ARTICLE VIII
LIMITATION OF LIABILITY**

- 8.1 City shall not be liable for any consequential, special or indirect damages arising out of this agreement.

**ARTICLE IX
MISCELLANEOUS**

- 9.1 Except as otherwise provided to the contrary, this Agreement shall be binding upon and inure to the benefit of the parties hereto and their successors and assigns. No other person has any rights, interest, or claims hereunder or is entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.
- 9.2 Contractor shall assign no rights or delegate any obligations hereunder without the prior written consent of City.
- 9.3 This Agreement shall be governed by, interpreted, and enforced under the laws of Minnesota, without giving effect to its conflict of laws provisions. Any litigation between the parties shall be conducted exclusively in the state and federal courts in Houston County, Minnesota, and any arbitration or similar proceeding shall be conducted exclusively at a location within such county and state. Each party consents to the jurisdiction and venue of the courts described above.
- 9.4 This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and all of which taken together shall constitute one and the same instrument.
- 9.5 The failure of a party to enforce a right under this Agreement shall not be construed as a waiver of that right. No waiver of any provision of this Agreement shall be valid unless in writing and signed by the person or party against whom the waiver is charged.
- 9.6 This Agreement contains the entire agreement between the parties and supersedes all prior understandings and agreements, whether oral or written.
- 9.7 No modification of this Agreement shall be valid unless such modification is in writing and signed by the parties hereto.
- 9.8 Contractor shall enter into appropriate agreements with others, including, but not limited to, employees and contractors, whose services may be required by Contractor to perform its obligations under this Agreement sufficient to enable Contractor to comply with this Agreement.
- 9.9 While at City's facilities, Contractor shall have access only to areas designated by City. Contractor shall be subject to City's security requirements.
- 9.10 This Agreement has been negotiated by the parties hereto and their respective counsel. This Agreement will be fairly interpreted under its terms and without strict construction in favor

of or against either party.

The parties have signed this Independent Contractor Agreement on the date set forth in the first paragraph of this Agreement.

CITY OF LA CRESCENT

By: Mikel Poellinger
Its: Mayor

By: Bill Waller
Its: City Administrator

TODAY'S TREE SERVICE INC.

By: _____
Its: _____

EXHIBIT A
STATEMENT OF WORK

1. **Scope of Services.** Grind and remove brush from City owned brush site and delivery to Xcel Energy.
2. **Compensation.** Contractor will be entitled to remove all brush from the brush site and will solely be entitled to all proceeds of sale, if any. City will have no responsibility to compensate Contractor for any Contractor services.
4. **Out of Pocket Expenses.** City will not reimburse Contractor for any out of pocket expenses incurred by Contractor.

3.14



TO: Honorable Mayor and City Council Members
FROM: Tyler Benish, Public Works Director *TB*
DATE: May 9th, 2024
RE: Authorize Capital Expenditure

We are suggesting that the City Council approve the following capital expenditures:

1. The slides at the pool are in need of repair; the gelcoat and fiberglass on the inside of the slides is starting to blister at the seams causing the slides to become rough and unsafe. The City has gotten a quote to repair the gelcoat, fiberglass and caulk the seams from Fischer Bros. LLC for \$12,800. There are funds in the Aquatic Center budget to pay for the repairs. The repairs are anticipated to be completed by June 1st.
2. The 2022 Capital equipment certificate includes funds for the purchase of a new zero turn mower that will be used in the City's Public Works Department. The new mower will replace a 2010 zero turn mower. We are suggesting that the City Council approve the purchase of a 2024 EXMARK from the State Equipment Bid through Breyer's Sales and Service at a price of \$23,279.
3. We are suggesting the purchase of a walk behind floor scrubber from the state bid through Dalco at a price of \$5,705.26. Funds are available in the 2022 Capital equipment certificate to pay for the floor scrubber. The floor scrubber will be used at the Wieser park pavilion, community building, fire station as well as other solid surface flooring.

3.15



TO: Honorable Mayor and City Council Members

FROM: Tyler Benish, Public Works Director *TyB*

DATE: May 9th, 2024

RE: Authorize Sale of Equipment

We are suggesting that the City Council approve the sale of equipment:

Public Works

1. 2006 John Deere Z-Trak
2. 2010 John Deere Z-Trak
3. 2014 Hiniker V-Plow

Fire Department

1. Hydraulic cutter/spreader
2. Gas powered fan

Golf Course

1. (3) golf carts
2. 2003 1435 John Deere
3. Pull behind Gang Mower and parts
4. Mete-r-Matic topdresser

The equipment will be listed on MNBid.mn.gov; the State of Minnesota's surplus auction website.

3.16



TO: Honorable Mayor and City Council Members

FROM: Tyler Benish, Public Works Director *TyB*

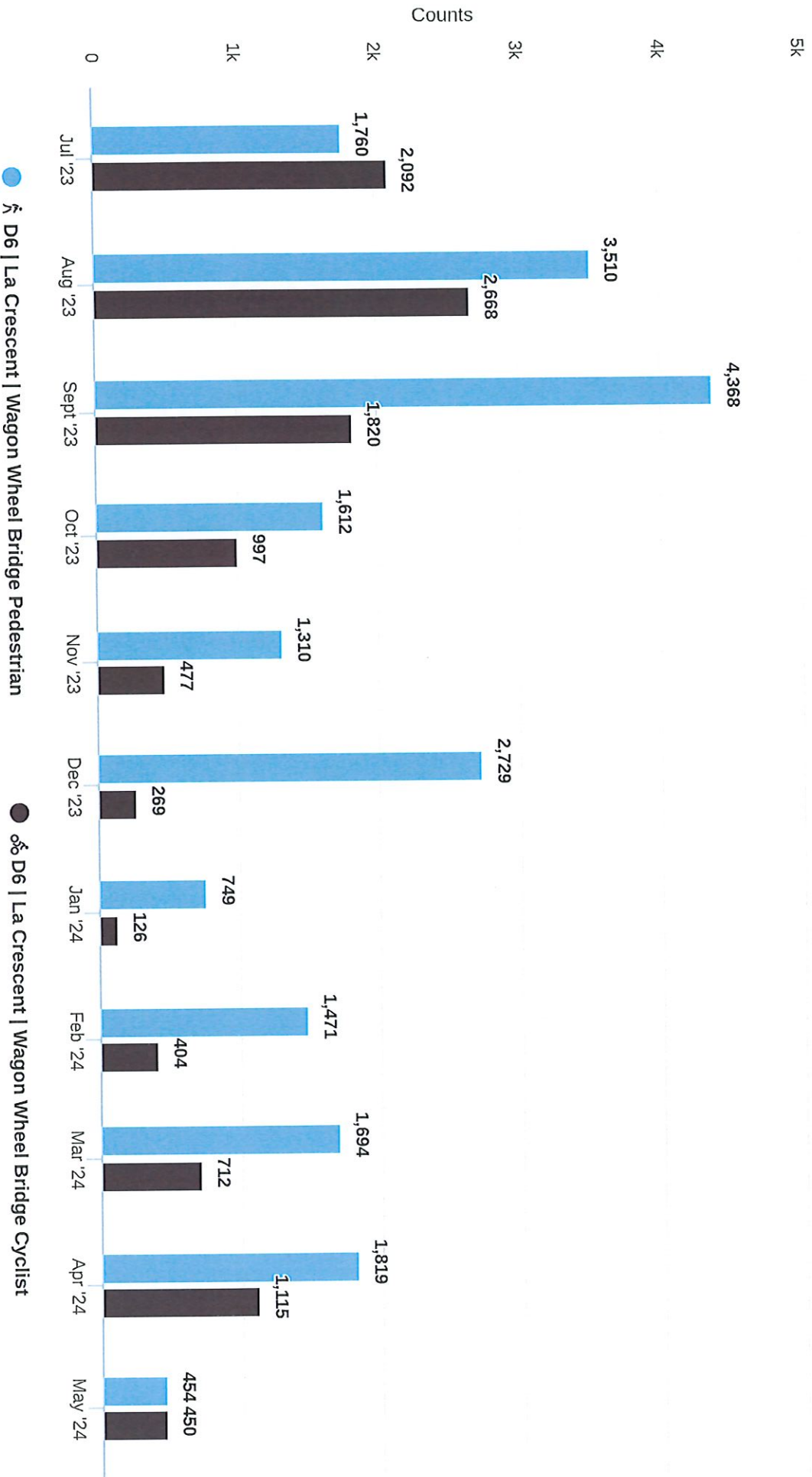
DATE: May 9th, 2024

RE: Bicycle/Pedestrian Bridge Traffic Count

In the summer of 2023 MNDOT installed a bicycle and pedestrian counter on the west side of the bicycle and pedestrian bridge. Attached is the report from July 12th, 2023 to May 8th, 2024.

Wagon Wheel Bridge

July 12, 2023 12:00 AM → May 8, 2024 12:51 PM



3.17

RESOLUTION NO. 05-24-18

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN APRIL 2024**

WHEREAS, the following donations were made to the City of La Crescent in the month of April 2024:

1. Steve and Maggie Vidaurri of La Crescent wish to donate \$20.00 to the La Crescent Fire Department.
2. Ed & Ruth Wieser wish to donate \$15.00 to the La Crescent Fire Department in memory of Donna Ready.
3. Martin & Kathleen Passe wish to donate \$25.00 to the La Crescent Fire Department in memory of Donna Ready.
4. Laurel & Mavis Millie wish to donate \$25.00 to the La Crescent Fire Department in memory of Donna Ready.
5. Tracy Brown wishes to donate \$20.00 to the La Crescent Fire Department in memory of Donna Ready.
6. Joe & Heidi Thesing wish to donate \$25.00 to the La Crescent Fire Department in memory of Donna Ready.
7. Bruce and Barb Grant wish to donate \$20.00 to the La Crescent Fire Department in memory of Donna Ready.
8. John Poellinger wishes to donate \$25.00 to the La Crescent Fire Department in memory of Donna Ready.
9. Dale and Terri Williams wish to donate \$20.00 to the La Crescent Fire Department in memory of Donna Ready.
10. Susan Wilhelm wishes to donate \$10.00 to the La Crescent Fire Department in memory of Donna Ready.
11. Dorothy and Donald Murphy wish to donate \$50.00 to the La Crescent Fire Department in memory of Donna Ready.
12. Pat's Insurance Agency, Inc. wishes to donate \$100.00 to the La Crescent Fire Department in memory of Donna Ready.
13. Louise Hill wishes to donate \$40.00 to the La Crescent Fire Department in memory of Donna Ready.
14. John and Roberta Haugan wish to donate \$25.00 to the La Crescent Fire Department in memory of Donna Ready.
15. Charles and Lois Hund wish to donate \$25.00 to the La Crescent Fire Department in memory of Donna Ready.
16. Robert and Katy Langen wish to donate \$20.00 to the La Crescent Fire Department in memory of Donna Ready.
17. Joseph and Lisa Skemp wish to donate \$50.00 to the La Crescent Fire Department in memory of Donna Ready.
18. Darlene Erickson wishes to donate \$20.00 to the La Crescent Fire Department in memory of Donna Ready.
19. Vicky Yeiter wishes to donate \$25.00 to the La Crescent Fire Department in memory of Donna Ready.

20. Tim and Kathryn Ready wish to donate \$100.00 to the La Crescent Fire Department in memory of Donna Ready.
21. Miscellaneous cash donations in the amount of \$345.00 to the La Crescent Fire Department in memory of Donna Ready.
22. Betty Baier wishes to donate \$25.00 to the La Crescent Fire Department in memory of Donna Ready.
23. Brian and Kathy Wieser wish to donate \$100.00 to the La Crescent Fire Department in memory of Donna Ready.
24. Daniel and Cynthia Ellenz wish to donate \$50.00 to the La Crescent Fire Department in memory of Donna Ready.
25. Employees of AcenTek wish to donate \$300.00 to the La Crescent Fire Department.
26. AcenTek – wishes to donate a company match of \$300.00 to the La Crescent Fire Department.
- 27.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 13th Day of May 2024.

SIGNED:

Mayor

ATTEST:

City Clerk

#3.18



TO: Honorable Mayor and City Council Members
FROM: Chris Fortsch, Administrative Assistant *Chris*
DATE: April 29, 2024
RE: 2024 License Renewal

The City has received the following 2024 license renewal since the last City Council meeting.

2024 LICENSES RENEWALS	\$45.00	REC'D/
	GAS	DATE
BUSINESS	INSTALLERS	PAID
Benedict Refrigeration Service, Inc. dba Benedict Sales & Service	X	4.22.2024

The application appears to be in order, and I would suggest that the City Council approve the license renewal application for 2024.

3.19



TO: Honorable Mayor and City Council Members
FROM: Chris Fortsch, Administrative Assistant *Chris*
DATE: April 30, 2024
RE: Liquor License Application

The City has received the following temporary liquor license application:

1. La Crescent Apple Festival, Inc.: September 20-22, 2024 at Abnet Field

The application appears to be in order, and I would suggest that the City Council approve the application and authorize that it be forwarded to the Minnesota Department of Public Safety.

#6.1



**La Crosse County Convention & Visitors Bureau
Board Meeting
Explore La Crosse Office
123 7th Street South
Tuesday, April 23, 2024
8:00 a.m.**

Board of Directors: Dave Ring, President; Jen Burch, Vice President; Chris Roderique, Treasurer; Pete Boese, Secretary; Pat Stephens, Ryan Johnson, Nathan Franklin, Patrick Barlow, Dan Stevens, Barb Janssen, Cherryl Jostad, Dan Wick, Kalynn Kruger, Jay Patel, Ashley Santolin, Dan Kapanke, Val Erickson, Vicki Markussen, Brody Meier & Austin Wells

Ad Hoc: Mary Larson (DMI), Beth Franklin (La Crosse Chamber), Jay Odegard (City of La Crosse Parks and Rec), Elizabeth Poh (La Crosse Center), Brian Meeter (La Crescent Chamber), Debbie Hosch, (La Crescent Area Event Center)

Executive Director: A.J. Frels

AGENDA

- 1. Call to Order**
- 2. Consent Items**
 - a. **Board Minutes**
March 2024
 - b. **Financial Committee**
Minutes
April 2024
Statements
March 2024
 - c. **Community Updates**
- 3. Community Partners Update**
 - a. DMI
 - b. La Crescent Chamber
 - c. La Crosse Chamber
- 4. Event Center Updates**
 - a. La Crescent Area Event Center
 - b. La Crosse Center
 - c. Omni Center
- 5. Presentation - Haleigh Doyle, Director of Media and Marketing**
- 6. Executive Director's Report – A.J. Frels**

7. Committees

- a. Membership - Pat Stephens
- b. Grants - Pat Stephens
- c. Convention/Sales - Dan Wick
- d. Marketing/Media - Jay Patel
- e. Belonging and Mattering Committee – Jen Burch

8. Old Business

- a. C D Renewal/T-Bills
- b. LCCVB Board Seats – La Crosse County, La Crescent Best Western & LCC
- c. Downtown La Crosse Odor
- d. Beer Wine & Cheese Update
- e. LSE Work Group Summary and Survey

9. New Business

- a. Board Retreat Action Plan
- b. Survey/Study for Team – DiSC
- c. September 1 School Start Date

10. Adjournment

Next Scheduled board meeting – Tuesday, May 21, 2024, at 8:00 a.m. at the LCCVB Office at 123 7th Street South, La Crosse.

**LA CROSSE COUNTY CONVENTION & VISITORS BUREAU****BOARD MEETING****March 19, 2024— 8:00 a.m.**

Board Members:

Present: Dave Ring, Jen Burch, Chris Roderique, Dan Wick, Pete Boese, Ryan Johnson, Patrick Barlow, Dan Stevens,

Dan Kapanke, Barb Janssen, Cherryl Jostad, Kalynn Krueger, Ashley Santolin, Leo Silva, Austin Wells, Val Erickson,

Vicki Markussen, Brody Meier, Elizabeth Poh

Excused: Jay Patel, Mary Larson, Pat Stephens, Debbie Hosch, Brian Meeter, Jay Odegaard

Absent: John Anderson, Beth Franklin, Nathan Franklin

Others present:

Executive Director: A.J. Frels, Director of Finance & Human Resources: Michelle Hoch

PROCEEDINGS:

D. Ring brought the meeting to order at 8:05 a.m.

Consent Items:

Board minutes-February 2024, and Community Updates.

MOTION: to approve the Board minutes-February 2024 and Community Updates. (D. Wick, P. Boese) Carried.

FINANCIAL COMMITTEE:

Financial Committee Minutes: March 1 & 14, Statements: February 2024

MOTION: to approve the Financial Committee Minutes: March 1 & 14, Statements: February 2024. (P. Boese, B. Meier) Carried.

MOTION: was made to allow purchasing a trolley not to exceed the amount of \$100,000 and where that amount covers the costs of taxes, wrap and delivery fees. (D. Stevens, B. Meier) Carried.

MOTION: to renew the expiring CD to a 24-month CD at the rate of 4.80%. (B. Meier, D. Wick) Carried.

MOTION: was made to create an account for funding start-up businesses in our region from the leftover funds from the community grant line in 2024. (K. Krueger, L. Silva) Carried.

COMMUNITY PARTNERS & EVENT CENTER UPDATES:

Community Partners-N/A

La Crosse Center-Events including: WAMO Pool, NCAA, Pabst vs. Old Style, Spring String, Car Show, Brantley Gilbert, Rural Water, FIRST Robotics. Recently hired a new Operations Manager, and in the process hiring a Building Engineer.

Omni Center-Several events coming up including; La Crosse Builders Show, Craft Fair, Beer by Bike Brigade Bingo, Ducks Unlimited Banquet, and Kicking Bear.

EXECUTIVE DIRECTOR REPORT:

-AJ and Erik attended the La Crosse Center Board Meeting in February.

-Ben, Jeremiah, and AJ attended the Explore Minnesota Tourism Conference on February 26 & 27 in Rochester, MN.

-Jeremiah and AJ met with the USA Cycling Group on February 21st. They toured the area and spent the day with Jeremiah looking at routes.

-Michelle has installed a new time keeping system. The new platform, Homebase, is very user friendly for the staff to log their time, and submit time off requests through their computer or phones if they are away from the office.

- The Explore La Crosse Team and Dave Ring attended WIGCOT in Lake Geneva on March 10-13. AJ gave a Welcome to the La Crosse Region speech for the 2025 conference will held in La Crosse.
- Ben is working with Debbie at the La Crescent Event Center in the planning of the fall tourism conference. They are planning a "Taste of La Crescent" event for the main evening of the conference.
- Our summer internship position is now posted to the Handshake platform. So far four applications have been received.

COMMITTEE REPORTS:

Membership - Reports were distributed. Revenue for February is \$7,327.75 budgeted for \$7,900. The next meeting will be held on March 21.

Grants- Reports were distributed. Thus far \$22,500 has been awarded in grants. The next meeting will be held on March 21.

Convention/Sales- No meeting was held this month. Next meeting scheduled for March 20th.

Marketing/Media- N/A

Belonging and Mattering Committee-No meeting was held this month. Next meeting April 10th.

OLD BUSINESS:

- Employee Handbook Review & Job Descriptions Update-The staff has all received a copy of the handbook, reviewed, and signed off on the document. The job descriptions are being worked on at this time, and we are awaiting the first draft.
- Board Retreat Feedback-Lynn will be sending out a survey to the board for their feedback of the retreat, however, it may be a little late as she is taking care of some personal issues at this time.
- LCC Board Seat-There is a vacant seat on the LCC Board that is open for a Explore La Crosse Board member. Please let AJ know if you have an interest in serving on that board.
- Beer, Wine, and Cheese ticket sales have started. Thus far the following are signed up; 60 beer vendors, 6 wine vendors, and 12 bite vendors. The event is scheduled for April 27th, and tickets went on sale March 2nd. As of March 15th 1,846 tickets have been sold.

NEW BUSINESS:

- Air Service Meeting- Information from the presentation at the meeting was included in the packet. Details pertaining to air service efforts, airline possibilities, and challenges moving forward.
- Downtown La Crosse Odor-Visitors are complaining of the smells in the downtown area. This topic can be of discussion at the next Impact meeting.
- Homeless Meeting-AJ was contacted by City of La Crosse, Council Chair, Chris Kahlow as she is considering starting a committee or holding a meeting(s) to discuss the homeless. No additional information has come forth on the next steps.
- Snowflake Ski Jump-Jem Grant Application: the group will be applying for a JEM grant, and have asked Explore La Crosse for help and guidance as they work through the process. The team is happy to help where they can.

Motion: to adjourn at 9:00am. (P. Boese, D. Wick) Carried.

Next Board Meeting Tuesday, April 23, 2024 at 8:00am.

Respectfully submitted, Michelle Hoch

#6.2

TO: City Council

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: April 29th, 2024

RE: La Crosse Area Water Soak It Up Signs Eagles Bluff/McIntosh Rain Garden and John S. Harris Park Rain Garden

Attached are the final sign designs being manufactured by the La Crosse Area Waters group for installation at the Eagles Bluff/McIntosh Rain Garden and John S. Harris Park Rain Garden. The John S. Harris Park sign has incorporated the history of John S. Harris into the new stormwater sign. The signs are an important component of the city's efforts to educate the public about stormwater pollutions effects on our water. The signs will be installed at these locations in the next two months.



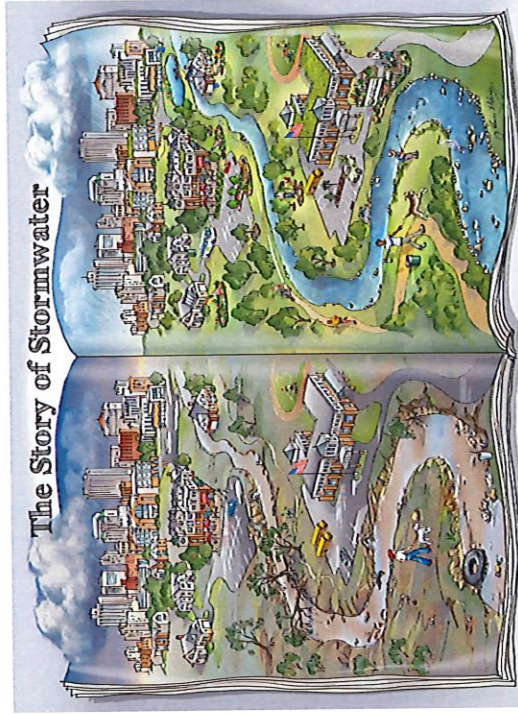
LaCrosseAreaWaters.org

Have you ever noticed water flowing down the street and wondered where it goes? Have you thought about what's in the water?

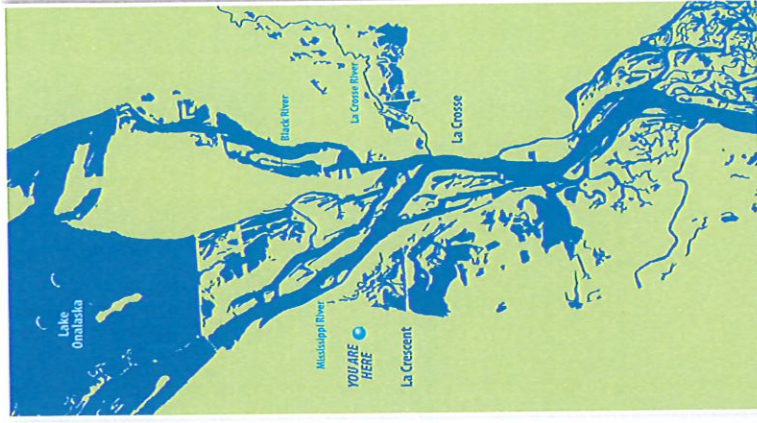
In a woodland or prairie, most rain and melting snow soaks into the ground. Some water is used by plants and some evaporates, but very little flows across the ground.

In town, water can't soak into roads, sidewalks, parking lots, driveways, roofs, and other hard surfaces so it runs fast to drains, ditches, creeks, and rivers, picking up pollution as it goes. It is the biggest source of water pollution in our region.

We are learning from nature to redesign cities, business properties, and our own yards so they soak up water where it falls. This is improving the condition of our rivers and drinking water.



CAN YOU FIND THE DIFFERENCE BETWEEN THESE COMMUNITIES?



Growing from River to Ridge

This stormwater improvement area was made possible by a collaboration between the City of La Crosse, WinLAC Partnership, Root River Soil & Water Conservation District, the National Wildlife Foundation, and private donors.



ABSORB STORMWATER

Native plants play a crucial role in healthy communities in many ways. Their deep root systems absorb and infiltrate water, reducing runoff and erosion. They promote soil health, filtering pollutants and purifying water. Their foliage slows rainfall, decreasing runoff volume and velocity. They support biodiversity and habitat, enhancing ecosystem resilience. And, as native species, they require fewer resources and are more resilient, ensuring long-term sustainability.



CAPTURE WATER ON SITE

A berm is simply a mound of soil added to a property to help capture rain and melting snow. Berms are important for managing stormwater because they help control erosion, trap sediment, prevent flooding, promote groundwater recharge, and support vegetation. Incorporating berms into stormwater management plans can help mitigate the negative impacts of urbanization and protect water resources for future generations.



DIRECT THE FLOW

Curb cuts are designed to redirect stormwater runoff from impervious surfaces, such as roads and sidewalks, into vegetated areas or infiltration basins. This helps to mitigate the adverse effects of urban runoff, such as flooding, erosion, and water pollution. By allowing rainwater to infiltrate into the vegetation and soil, curb cuts contribute to absorbing and filtering pollutants, recharging groundwater and helping replenish local aquifers.

SOAK IT UP RAIN GARDENS AND NATIVE PLANTS



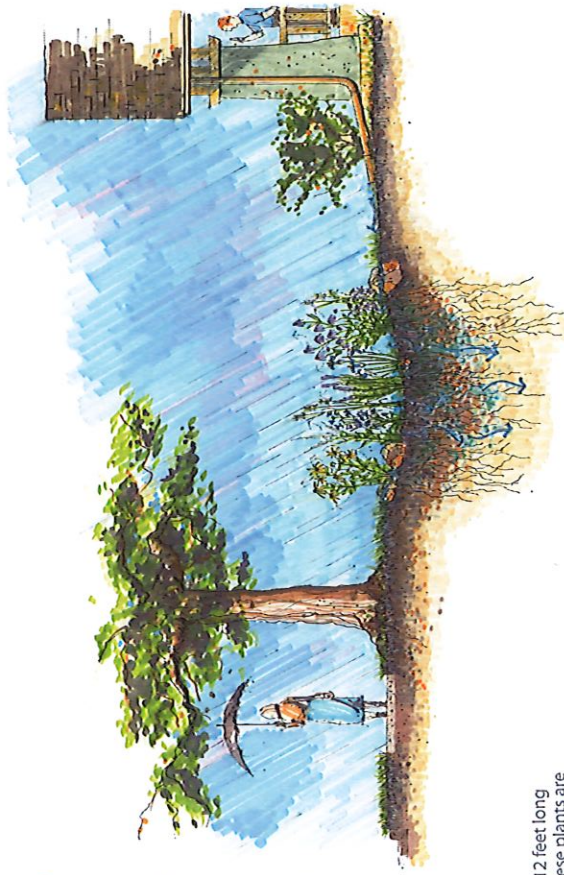
LaCrosseAreaWaters.org

HOW DOES A RAIN GARDEN WORK?

Rain gardens are shallow, landscaped depressions in the ground that capture, clean and absorb stormwater from roofs, parking lots and roads. The rain garden at John S. Harris Park holds and absorbs water as the soil and long roots of native plants naturally filter pollution and keep it out of the rivers, lakes and streams that surround us.

Native plants also attract pollinators, improve soil, absorb pollutants and bring beauty to urban areas. Their deep roots hold soil, absorb nitrogen and phosphorus, and aerate soil to slow runoff.

Learn more at LaCrosseAreaWaters.org



DID YOU KNOW?

Native plants can have root systems that grow up to 12 feet long to help stabilize soil, store water, and hold carbon. These plants are resilient, adapted to our seasons, grow back year after year, and should be included in your property's landscape.



 **BLACK EYED SUSAN**



 **BUTTERFLY WEED**



 **PURPLE CONEFLOWER**



 **AMERICAN ASTERS**



 **SPIDERWORT**



 **GOLDENROD**



 **COMMON MILKWEED**



 **PRAIRIE SUNDROPS**

JOHN S. HARRIS

"Godfather of Minnesota's Apple Industry"

Since the 1820s, settlers in Minnesota yearned for apples. Despite harsh winters thwarting many attempts, **John S. Harris** defied the odds. Born in Ohio in 1826, Harris learned farming from his parents, excelling in horticulture from a young age. After serving in the Mexican-American war he traveled by foot from Ohio and eventually settled in La Crosse, but finding the soil unsuitable, he moved across the river to La Crescent.

There, he pioneered apple cultivation, developing hardy trees that thrived in the extreme cold. Harris played key roles in founding the MN Horticultural Society and MN Fruit Growers Association, securing government funding for agricultural education, and fostering a culture of innovation and collaboration within the agricultural community. Thanks to him, La Crescent earned the title "Apple Capital of Minnesota."

PROJECT PARTNERS



LA CRESCENT CITY NEWS

Visit our Website www.cityoflacrescent-mn.gov

Spring/Summer 2024



Election Year 2024

Primary Election: August 13, 2024 & **General Election:** November 5, 2024

The following City seats will be up for election: **2 Council Member seats**—term is 4 years
Mayor—term is 2 years

If you are interested in becoming a candidate for one of the City seats, you must fill out an Affidavit of Candidacy form between July 30, 2024 and August 13, 2024. Forms can be completed at City Hall. Candidates will be on the November 5th General Election Ballot. The filing fee is \$2.00.

Pre-registration for those who are not currently registered voters closes 20 days prior to any election, pursuant to law.

Pre-registering is easy and will save you time at the polling place!

How to Register to Vote

- **Online Registration**—<https://mnvotes.sos.mn.gov/VoterRegistration/> located on the Office of the Minnesota Secretary of State website.
- **Paper format**—Paper forms can be picked up at City Hall or can be downloaded from the same website as above.
- **Register when you vote**—Vote at your polling place on election day with proper identification. Visit the Minnesota Secretary of State website for a complete list of proper identification. <https://mnvotes.sos.mn.gov>

Polling places are open from 7:00 am to 8:00 pm on the election dates.

Where Is My Polling Place?

If you are unsure where your polling place is located, you can visit the following site: <https://pollfinder.sos.mn.gov/> or call City Hall at 507-895-2224 or 507-895-2595 for assistance.

Absentee Voting or Early Voting

In Minnesota, you can vote early with an absentee ballot starting 46 days before an Election Day. You can request an absentee ballot online for federal, state, and county elections. To request an absentee ballot online, please visit: <https://mnvotes.sos.mn.gov/> or stop by City Hall and request an absentee application form. You can also vote absentee/early in person at the County Building in Caledonia. Please contact the Auditors office at 507-725-5803 for times.

City Awarded a \$30,000 Minnesota DOT Technical Assistance Grant

The city received a \$30,000 IJA grant from the Minnesota DOT to assist the city in completing an engineering feasibility study for the extension of a multi-use trail south of the city to Miller's Corner. The funding from the state is intended to assist the city in preparing future federal grant applications. The city, along with the Minnesota DOT funded an Active Transportation Action Plan which the city adopted in December of 2023. The Action Plan examined the corridor from the new Wagon Wheel Bicycle Pedestrian Bridge south to Miller's Corner. The technical assistance grant will look at the engineering feasibility of constructing a multi-use path in the South Chestnut Street Corridor and along Minnesota Trunk Highway 16 to Miller's Corner. The trail facility, if constructed, would be part of the city's connection to the Root River State Trail. City staff is supporting an eight person citizens committee that includes representatives from the cities of Houston, Hokah and La Crescent and as well as Houston County. The four entities, through a Memorandum of Agreement to Jointly Cooperate, are exploring the feasibility of extending the Root River State trail between La Crescent, Hokah and Houston. The Active Transportation Action Plan and the IJA Grant supports the overall effort to eventually connect the three communities.

Article by Larry Kirch, City of La Crescent Community Development coordinator

Adopt-a-Drain Program

Did you know that the City of La Crescent has over 1,000 storm water drains? The City of La Crescent has partnered with Hamline University and the Adopt-A-Drain program. Storm drains flow directly to local lakes, rivers, and wetlands, acting as a conduit for trash and organic pollutants. The Adopt-A-Drain program asks residents to adopt a storm drain in their neighborhood and keep it clear of leaves, trash, and other debris to reduce water pollution. For more information on how to Adopt-A-Drain visit: <https://mn.adopt-a-drain.org>

Storm Water Murals

In 2023, the City of La Crescent was awarded a Source Water Protection grant by the Minnesota Department of Health. The project will fund the installation of four stormwater murals in Veterans Park. The murals will use colorful designs and creative ways to educate the public. The goal of the murals is to connect residents and visitors to the important community responsibility of preventing pollutants from entering storm drains. Article by Jason Ludwigson, City of La Crescent Sustainability Coordinator



Buckthorn Removal in Vetsch/Stoney Point

This past fall, the Natural Resource Advisory Group (NRAG) and community volunteers, began efforts to remove buckthorn from Stoney Point and Vetsch Park. Buckthorn is a non-native invasive which was brought from Europe for hedges. It is a threat to our forests because it outcompetes native species, including forest floor plants which are needed to help control erosion. The effort to control

buckthorn is a multi-year project, and the NRAG focused their work last fall on the Stoney Point dry prairie, as well as on the ridge just below Stoney Point. These areas were chosen because of the sensitive habitat on Stoney Point, and the density of buckthorn along the ridge. The approach used was a cut stump treatment, which isolates the herbicide used to only the cut buckthorn stump. Also identified in this area were pockets of Round Leaf Bittersweet, another exotic invasive plant, which was treated as well. Efforts to control exotic invasives will continue in these locations next fall. For additional information on buckthorn management, see the MN DNR webpage. Article by Betsy Knowles, City of La Crescent Natural Resource Advisory Group Member

Dry Prairie Restoration on Eagles Bluff

Eagles Bluff Park on La Crescent's north end is home to two native dry bluff prairie sites. These bluff prairies, sometimes referred to as goat prairies, were facing encroachment by woody vegetation and exotic invasive species. Over the fall and winter, efforts began to restore the bluff prairies by clearing exotic invasives. The work culminated with a work party sponsored by the City of La Crescent on February 24th, when volunteers from the region worked to cut and treat buckthorn, and stack brush off of the prairie. It will be exciting to see the return of native prairie plants to this area in the next several years. If you are interested in volunteering with this effort in the future, contact Chris Fortsch at La Crescent City Hall, 507-895-2595. Article by Betsy Knowles

Pine Creek Stream Restoration Project

In 2023, the City of La Crescent was awarded a \$500,000 grant from the Minnesota Department of Natural Resources to restore water quality and improve cold water trout habitat in Pine Creek that runs through La Crescent property. The project will restore 2,625 linear feet of Pine Creek. The funds come from the Clean Water, Land and Legacy Amendment which was passed on November 4th, 2008 by Minnesota voters. The amendments to the state constitution provides funds to restore, protect, and enhance Minnesota's wetlands, prairie, forest, and habitat for fish, game, and wildlife. According to the Minnesota Pollution Control Agency, sediment solids and water temperature in the restoration zone are at unsafe levels due to water stress on soils and habitat damage. Rock rapids, large boulders, and a narrower stream are all part of the restoration plans to help alleviate the sediment pollution. Floodplain benches also will be re-created to help deposit sediment outside the stream channel during high water events. To ensure more stability in the banks, excavators will cut down nearby trees and create "toe woods," sections of trees embedded under hard bank corners that add stability to the bank. By mitigating sediment deposits, speeding up the flow of water, and installing root wads, the project aims to stabilize the stream banks and return the creek to colder temperatures that trout thrive in. Article by Jason Ludwigson

Building Permits

All permits for the City are done online. Visit our website at: www.cityoflacrescent-mn.gov/building-zoning/ If you are unsure if a permit is required, please call the Building Department 507-895-4409.

Prescription Drug Drop-off Box

The Prescription Drug Drop-off box is located in City Hall and may be accessed during regular business hours 7:30 am - 4:00 pm M-F. Meds can remain in their original containers. No need to remove or mark-out the labels. This is a confidential disposal unit. *No liquids or needles accepted.*

La Crescent Public Library



Monday, Wednesday, and Friday
(10:00 am - 6:00 pm)

Tuesday and Thursday
(10:00 am - 6:00 pm)

Saturday
(10:00 am - 2:00 pm)

For more information visit the La Crescent Library Website at: www.lacrescent.lib.mn.us



Pay Your Water Bill With Online Pay

The City of La Crescent partners with PSN which is an invoice cloud service that residents can use to pay their water and sewer bill online. Visit our website: www.cityoflacrescent-mn.gov, menu item 'Pay My Bill.' You can also call 877-885-7968 for assistance.

Pay now, schedule a payment or set up Auto-Pay. Please opt out of paper bills to help save money and be GREEN. An email is sent when your bill is ready. If you choose to use this service we recommend setting your payment date no later than the 10th or 12th of the month.

City Hall Closings

May 27, 2024 - Memorial Day
June 19, 2024—Juneteenth Holiday
July 4, 2024—Independence Day
September 2, 2024—Labor Day



Keeping our Storm Sewers Clean: What is an Illicit Discharge?

Anything that goes into the storm sewer system that is not storm water is

considered an illicit discharge including but not limited to: paint, grass clippings and leaves, pet waste, motor oils, lawn chemicals, and sidewalk deicers.

How do I Report an illicit discharge?

Step 1. Observe from a safe distance. DO NOT touch or smell the substance.

Step 2. Notify the Non-Emergency Police Dispatch 507-895-4414 (Available 24/7). In case of an emergency, call 911.

Step 3. Provide the following information: your name, phone number, discovery/incident time, date, and location, description of material, and source if known, estimated extent of the problem, take photographs of the scene and send them to:

www.lacrescentwwtp@gmail.com

For more information on Storm Water Pollution and what you can do to prevent it, please visit our website:

www.cityoflacrescent-mn.gov and select the 'Administration' menu title and then from the drop-down menu select 'Storm Water & Erosion Control'

La Crescent Food Shelf

The La Crescent Food Shelf is grateful for the support of community members, schools, churches, and the Scouts Food Drive. They have seen an increase in visits and are glad to be able to meet needs, thanks to their generous donors and volunteers. Your financial contributions have helped purchase food from their food banks and local stores to stock shelves. To learn more about how you can shop, support, or volunteer call 507-895-1115 or email:

www.lacrescentfoodshelf@gmail.com.

Hours

Wednesday 1-5 pm,

Thursday 2-6 pm

2nd Saturday each month 9 am—Noon



ReLeaf Grant



In 2023 the City of La Crescent was awarded a ReLeaf grant by the Minnesota Department of Natural Resources. The city will plant 305 new trees over the next three years with funds from the ReLeaf grant. The tree plantings will bring many benefits to the community including reduced flooding by absorbing stormwater, conserving energy and cooling buildings during summer heat, provide community shade, host food for wildlife, and cut noise and air pollution. Article by Jason Ludwigson

City Awarded \$1.5 Million Dollar MN Department of Transportation Local Road Improvement Program (LRIP) Grant for Walnut Street

The City was recently awarded a grant from the Minnesota DOT for \$1.5 Million for the reconstruction of Walnut Street/Walnut Place. The grant supports the city's effort to revitalize and reconstruct the Walnut Street corridor from Veterans Park to South 3rd Street. The City Council adopted a Walnut Street Corridor Plan in December of 2023 that provides the vision and guidance for what Walnut Street will look like for the next forty years. The city is also applying for funding through the Minnesota Department of Employment and Economic Development for a Small Cities Development Program grant for \$600,000 for streetscaping elements of the corridor. The city also applied to the State of Minnesota capital projects program for additional funding. The city continues to look for funds from Federal and State agencies to fund this project. Article by Larry Kirch

Mayor for a Day Essay Winners



The League of Minnesota Cities has held a Mayor for a Day Essay Contest annually since 2013 for students from 4th to 6th grades. La Crescent was fortunate enough to have three students from Crucifixion School win awards. This years winners are DeLaney Small, Betsy Kramer, and Mya Michaels. Each student received an inscribed commemorative gavel at the April 8, 2024 City Council Meeting and also

participated in the meeting. Congratulations to our winners.

RECYCLING & COMPOST SITE HOURS

RECYCLING CENTER (160 S. 3rd St) operated by Houston County. For questions please call: 507-725-5800.

THURSDAYS 10 am – 6 pm (YEAR AROUND)

SATURDAYS 8 am - 3 pm (YEAR AROUND)

COMPOST SITE (JUST PAST CLASSIC ROCK) operated by the City of La Crescent.

SUMMER HOURS - (Beginning the first Monday in April)

MONDAY 2 – 7 pm

SATURDAY 8 – 3 pm

FALL HOURS - (Beginning the first Thursday in October thru last Thursday in November)

MONDAY 2 – 7 pm

THURSDAY 2 – 7 pm

SATURDAY 8 – 3 pm

WINTER HOURS - (Beginning the first Saturday in December)

SATURDAY 8 – 3 pm

Sign Up For Weekly City Updates

Did you know you can sign up to receive weekly updates from the City? Updates may include City Council Agenda's, notices of special meetings, police reports, events sponsored by the La Crescent Library, and other information. If you would like to receive these updates please visit the City of La Crescent's website: www.cityoflacrescent-mn.gov. and at the bottom of the home



page enter your email address and select "Subscribe" Updates are sent out at 4:00 pm on Friday's.

The City is currently accepting applications for City Boards/Commissions/Committees. If you or someone you know are interested, please visit the City Government link on our website. The application is available on any of the Commission/Committee links. Applications can also be picked up at the front desk of City Hall.

Are you new to La Crescent? View the 'Welcome to La Crescent' guide on our website or pick up a copy at City Hall, 315 Main Street.

Summer Recreation Guide—The 2024 Summer Recreation Guide can be found on the City's website under the News page: [cityoflacrescent-mn.gov/2024-summer-recreation-guide/](https://www.cityoflacrescent-mn.gov/2024-summer-recreation-guide/). Sign-up can be done at the front desk of City Hall after May 6th.

Facility Use Request Form—Please use this form when requesting use of park shelters. The form can be found on the City's website under Parks & Recreation: <https://www.cityoflacrescent-mn.gov/parks-recreation/>

City Council

The City Council meets at 5:00 p.m. on the 2nd and 4th Mondays every month in the Fire Department Community Room. Meetings are open to the public.

Council Members:

Mayor - Mikel Poellinger

Ryan Hutchinson
Cherryl Jostad
Teresa O'Donnell-Ebner
Dale Williams

Council Agenda's, Meeting minutes, and Meeting packets can be found on the City website:

www.cityoflacrescent-mn.gov
'City Government' tab.

La Crescent
Newsletter

PRSR STD
U.S. POSTAGE
PAID
LA CRESCENT, MN 55947
PERMIT NO. 34

a Crescent City Hall
15 Main Street
a Crescent, MN 55947