

MINUTES, REGULAR MEETING
PLANNING COMMISSION, CITY OF LA CRESCENT, MINNESOTA
April 1st, 2025

The Planning Commission met at 5:30 p.m., on April 1st, 2025, in the City's Community Building located at 336 S. 1st Street.

Item 1. Call to Order

Chair Jerry Steffes called the meeting to order at 5:30 p.m.

Item 2. Pledge of Allegiance

Members recited the Pledge of Allegiance.

Item 3. Roll Call

Upon a roll call taken and tallied by Josh Tarrence, Building Inspector, the following members were present: Dave Hanifl, Don Hogan, Mike Welch, Jerry Steffes, Greg Husmann, and Judy Enright. Ex-Officio City Council Representative Chris Langen was present. Gina Schneider was absent. Sustainability Coordinator Jason Ludwigson was also present.

Item 4. Approval of the January 7th, 2025 Planning Commission Minutes

After reviewing the minutes from the January 7th, 2025 meeting, a motion to accept the minutes, was made by Vice Chair Husmann and seconded by Commissioner Welch. Upon a roll call vote taken and tallied by Josh Tarrence, Building Inspector, the following Members voted in favor thereof, viz;

Greg Husmann	Yes
Mike Welch	Yes
Don Hogan	Yes
Dave Hanifl	Yes
Jerry Steffes	Yes
Judy Enright	Yes

and none voted against the same. The motion was declared duly carried.

Item 5. PC-25-01 AD SUB 609 Royal Court - Merrill

A public hearing was held in regards to an application for an Administrative Subdivision. The subject property is 609 Royal Court. The property owner, Jeff Merrill, addressed the Planning Commission in regards to moving the north west property pin 10 feet onto the adjoining property to allow for more space

to plant trees. Jeff owns the adjoining property as well. There were no other speakers in regards to this matter. The public hearing was closed. After a brief discussion by the Planning Commission, a motion was made by Vice Chair Husmann to approve the application with the following conditions and findings of facts. The motion was seconded by Commissioner Enright.

Conditions:

1. The applicant is responsible for utility hook ups and relocating or adding any utility easements.
2. The applicant shall work with the utility companies for any well-defined easements that will be required, and that the property description is recorded.
3. The applicant shall record the deed and accompanying survey in the office of the County recorder within ninety (90) days.
4. The Applicant will abide by all representations made by the Applicant or their agents made during the permitting process, to the extent those representations were not negated by the planning Commission or City Council and to the extent they are not inconsistent with the spirit or letter of explicit condition of the application.
5. The Applicant complies with all applicable federal, state, and local regulations.

Findings of fact:

1. The Administrative Subdivision conforms to all requirements for lots within a CDD Conservation Development District and the applicant has demonstrated by survey that they comply with the requirements.
2. The request is in harmony with the general purposes and intent of the ordinance and consistent with the comprehensive plan.
3. The property owner proposes to use the property in a reasonable manner permitted by the zoning ordinance.
4. The lot boundary line adjustments/lot split will not alter the essential character of the locality

Upon a roll call vote taken and tallied by Josh Tarrence, Building Inspector, the following Members voted in favor thereof, viz;

Greg Husmann	Yes
Judy Enright	Yes
Jerry Steffes	Yes
Mike Welch	Yes
Don Hogan	Yes
Dave Hanifl	Yes

And none voted against the same. The motion was declared duly carried.

Item 6. Update from Jason Ludwigson- Sustainability Coordinator

Jason Ludwigson gave an update to the Planning Commission on the projects and grants he is working on for the City of La Crescent. No action was needed on this item.

Item 7. Future Agenda Items

The Planning Commission discussed possible training and continuing education opportunities for the commission.

Item 8. Adjourn

A motion was made to adjourn the Planning Commission meeting by Commissioner Welch and seconded by Commissioner Enright.

The Planning Commission meeting was adjourned at 6:39 p.m.