

TO: Park & Recreation Commission Members
FROM: Bill Waller, City Administrator
Chris Fortsch, Administrative Assistant
Jon Steffes, Summer Recreation Director

DATE: July 18, 2024

RE: Meeting Notice

Monday, July 29, 2024

5:30 p.m., Wieser Park Pavilion at Wieser Park
1817 County Road #6, La Crescent

AGENDA

1. Consideration of meeting minutes – May 20, 2024.
2. Discussion regarding the 2025 Park & Recreation season. In the course of evaluating options to fill the City's Park & Recreation Director position, City staff entered into discussions with Lancer Youth Baseball/Softball (LYB) and Community Education over the possibility of those organizations assuming responsibility for the recreation offerings that the City has provided in the past. As proposed, LYB would provide baseball and softball programming for 6,7, and 8 year-olds. It should be noted that LYB already offers an option for 7 and 8 year-olds to participate in their program as an alternative to the City's program. Community Education would then assume responsibility for t-ball, volleyball, basketball, tennis, and golf. The City would continue to operate the Aquatic Center.
3. Discussion regarding Community Education developing a pickleball program utilizing the pickleball courts at Wieser Park. Community Education Director Beth Theede will attend the meeting to review this with the Park & Recreation Commission.
4. Review the Outdoor Recreation Grant that was approved for improvements at Wieser Park. Information included.
5. Review SHIP grant that was received for new City park signs. Information included.
6. An update will be provided at the meeting on the Conservation Partners Legacy Grant project for the Stoney Point property and Horse Track Meadows property.
7. Consideration of the Park & Recreation Commission recommending that the City Council approve the ADA Facility Audit of Parks and Recreation Facilities that was reviewed at the May 20, 2024 Commission meeting.
8. An update will be provided at the meeting on the Root River State Trail extension plan, and on-going planning activities related to the development of the trail.
9. Request from soccer organization to install banner at Old Hickory Park. Information included.
10. Update on the Blue Lake Canoe/Kayak access and the Dog Park project.

11. Set date for next meeting. Tuesday, August 27th, 2024 – 5:30 pm, at Wieser Park Pavilion.
12. Additional discussion items.
13. Adjournment.

Please call either Chris or Bill at 895-2595, or e-mail us at cfortsch@cityoflacscent-mn.gov or bwaller@cityoflacscent-mn.gov, if you will not be able to attend, have questions, or need more information. Thank you.

#1

TO: Honorable Mayor and City Council Members
Park and Recreation Commission Members
FROM: Bill Waller, City Administrator
DATE: May 21, 2024
RE: Meeting Minutes
May 20, 2024

The La Crescent Park and Recreation Commission met at 5:30 p.m., on Monday, May 20, 2024, in the Wieser Park Pavilion at Wieser Park. The following members were present: Maseray Bangura, Patti Martell, Marge Loch-Wouters, Diana Adamski, Sarah Wetterlin, Jon Steffes and Paul McLellan. Also in attendance were Teresa O'Donnell-Ebner, Tyler Benish, and Bill Waller.

1. It was the consensus of the Commission to approve the minutes of the March 18, 2024 Park and Recreation Commission meeting as presented.
2. Carter Arndt and Hannah Cramer from MSA were in attendance at the meeting via Zoom to review the draft of the ADA Facility Audit of Parks and Recreation Facilities for the City of La Crescent. Discussion followed, and it was agreed that Commission members would review and provide comments and suggested revisions to City staff by June 3, 2024. A revised draft of the Facility Audit would then be reviewed at the next Park & Recreation Commission meeting.
3. The Commission reviewed the recently approved Conservation Partners Legacy Expedited Grant Application for mowing, treating, and then re-planting a portion of the Stoney Point property and the Horse Track Meadows property. It was agreed that this item will be on the agenda for the next Park & Recreation Commission meeting.
4. An update was provided on the 2024 summer recreation season, activities, programming, and staffing.
5. The Commission reviewed Jon Steffes resignation letter effective at the end of the 2024 summer recreation season. An overview was provided on the City's tentative plan to fill the vacancy.
6. The Commission was provided an update on the Blue Lake Canoe/Kayak access project and the dog park project.
7. The Commission reviewed the usage data generated at the bicycle/pedestrian bridge.
8. The next Park & Recreation Commission meeting will be July 29, 2024. The meeting will be held at the Wieser Park Pavilion.
9. There being nothing further to discuss, the meeting was adjourned at approximately 6:47 pm.

#4



June 24, 2024

Jason Ludwigson, Sustainability Coordinator
City of La Crescent
315 Main St
La Crescent, MN 55947-1362

RE: City of La Crescent, Wieser Park

Dear Mr. Ludwigson:

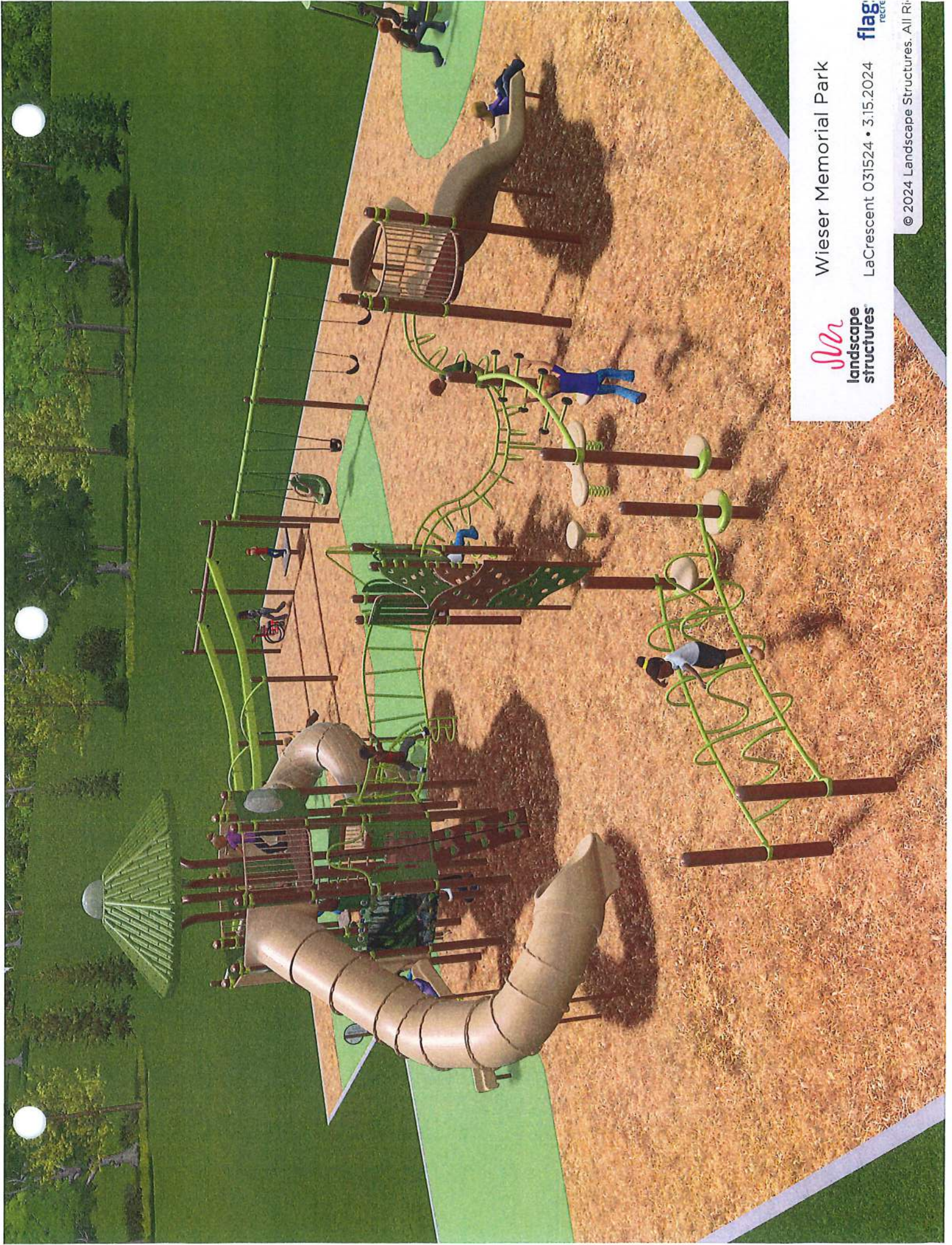
I am pleased to inform you that your application for the FY25 Outdoor Recreation Grant Program has been selected for funding. We anticipate being able to offer you a grant in the amount of \$166,116, contingent upon the final processing of your application. Our program staff will contact you soon with more information on how to proceed with your project.

We are looking forward to working with you on this project. If you have any questions, contact Sarah Wennerberg at 651-259-5579, sarah.wennerberg@state.mn.us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ann Pierce'.

Ann Pierce, Director
Division of Parks and Trails



 **landscape
structures**

Wieser Memorial Park

LaCrescent 031524 • 3.15.2024

flag
recre

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FLAGSHIP RECREATION
11223 UPPER 33RD ST N
LAKE ELMO, MN 55082
763-550-7860
FLAGSHIPPLAY.COM
@FLAGSHIPPLAY



THIS PLAY AREA & PLAY EQUIPMENT IS
DESIGNED FOR AGE RANGES AS NOTED
ON PLAN.

WIESER MEMORIAL
PARK PLAYGROUND
031524
La Crescent, MN
1817 County Rd 6,

SALES
REPRESENTATIVE:
TIM TRUELSON

DESIGNED BY:
AO
3/15/24

1/4" = 1'-0"

SHEET

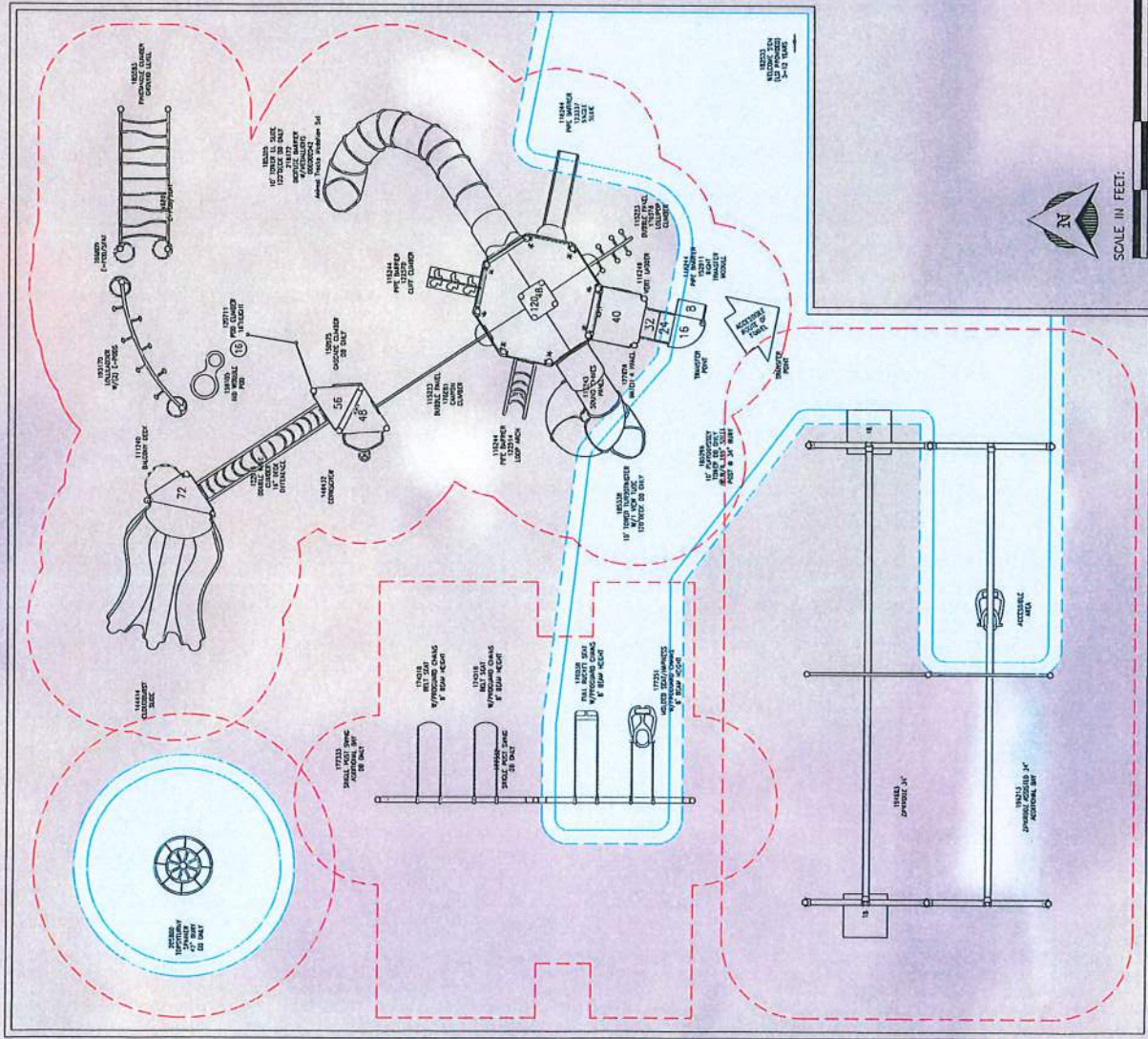
LS101

CONTAINER DETAILS

TOTAL CONTAINER AREA	5711 SF
ASTM SAFETY SURFACING TYPE	ENGINEERED WOOD FIBER AND POURED IN PLACE
TOTAL PIP AREA	1350 SF
TOTAL EWF AREA	4361 SF
TOTAL PERIMETER	321 LF
EDGING TYPE	6"x12" CONCRETE CURB
FINISH GRADE	TOP OF CURB

*SITE PREPARATION REQUIREMENTS:

- MAXIMUM OF 1% GRADE CHANGE ACROSS CONTAINER PERIMETER
- NO PRE-INSTALLED DRAIN TILE OUTSIDE OF 4 FEET OF PERIMETER
- NO DRAINAGE AGGREGATE PRE-INSTALLED
- NO FABRIC PRE-INSTALLED
- MINIMUM CONTAINER SIZE NEEDED DENOTES THE INSIDE OF CURB DIMENSION



5-12 AREA

TOTAL ELEVATED PLAY COMPONENTS 16
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP 0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY SLIDES 0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN 10
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS 7

#5



Houston County
Public Health

Partnering for Health: Every Person, Every Day.

611 Vista Drive, Suite 1
Caledonia, Minnesota 55921
Phone: (507) 725-5810
Fax: (507) 725-3990
www.co.houston.mn.us

Memo

DATE: May 22, 2024

TO: City of La Crescent

ATTN: Jason Ludwigson

FROM: Houston County Public Health and Human Services

SUBJECT: Statewide Health Improvement Partnership (SHIP) Partner Project MOU

This Memorandum of Understanding (MOU) sets for the terms and understanding between Houston County Public Health and Human Services— City of La Crescent.

Background

The City of La Crescent has many parks that the community members and its visitors can enjoy. There are current signs that identify the park and their location; however, they are deteriorating making it harder for park users to read the signage.

Purpose

The purpose of this project is to update the park entrance signs in the La Crescent parks. These park signs would be updated with the new city logo. The new signs would be manufactured with a more durable material that is less likely to rot and fade over time.

The above goals will be accomplished by undertaking the following activities:

The goals will be accomplished by purchasing new durable signage that incorporates the updated La Crescent logo. All signage will be maintained and installed by the City of La Crescent.

Reporting

The city of La Crescent will update Houston County Public Health and Human Services on the progress of this project based on the proposed timeline. The project is expected to be completed by August 31, 2024.

Funding

Bringing people together to create a healthy future for everyone in Houston County.



Public Health
Prevent. Promote. Protect.



LOGO 8-12



DRAWING 1394
CUSTOM SD24-000

CLIENT LA CRESCENT PARKS & REC

REP GS DATE 2-12-24 VERSION : 1 DESIGN: JS office use only

ITEM CAS #1 ☐ EasyCare ☒ ArmorSign ☐ Rinowood ☐ Black Forest ☐ Other

Frame L060 ☐ Laser Engraved ☒ Decal ☐ Poured color(s):

Panel TEXT ☐ Laser Engraved ☒ CNC (no pour) ☐ Poured color(s):

☐ Logo Artwork Needed ☐ Shape/Symbol Artwork Needed

☐ Approved ☐ Approved with Changes (specify) ☐ Submit New Proof

Signature _____ Date _____

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Estimate

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dba Landmark Golf Course Products
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Phone: 888-337-7677 Fax: 262-679-8485
www.rinowood.com

Drawing #	DATE	ESTIMATE #
1394	2/28/2024	20626

Prepared For:
City of La Crescent Jason Ludwigson Sustainability Coordinator and SRTS Coord 507-313-9633

Ship To
City of La Crescent Jason Ludwigson Sustainability Coordinator and SRTS Coord 507-313-9633

DUE DATE	P.O. NO.:	TERMS	Custom #	REP
3/29/2024		50% Down - Balance Due Net 30	SD24-585	GS

QTY	ITEM	DESCRIPTION	OIL	COST	TOTAL:
1	CAS	Custom Armor Sign Color: White/Green/White .75" Armor Material Engraved Text: No resin pour "JOHN S. HARRIS PARK" 31.5" H x 48" W (+) Inlaid Decal logo 1" SQ. TUBING ON BACKSIDE QTY.2		682.00	682.00T
	Decal 8-12P	Vinyl Decal 8-12" placed on plastic		58.00	58.00T
	Shipping & Ha...	Shipping & Handling **TBD** *CHARGES BILLED ONCE FREIGHT IS WEIGHED & MEASURED* - Charges may vary based on actual weight / dimensions, fuel surcharges, and line haul rates - Lift Gate Service and Limited Access are additional fees if needed			

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	\$740.00
(0.0%)	\$0.00
TOTAL:	\$740.00

#9

Bill Waller

From: Christina Fortsch
Sent: Tuesday, July 9, 2024 1:54 PM
To: Bill Waller
Subject: FW: Old Hickory Sponsorship Banner

Topic to add to Park & Rec Commission meeting agenda??

From: jim bertelsen <jbert09@hotmail.com>
Sent: Wednesday, July 3, 2024 3:07 PM
To: Christina Fortsch <cfortsch@cityoflacscent-mn.gov>; Doug Harpenau <harpenaud@gmail.com>; Sarah Danielson <sarahdelacy206@gmail.com>
Subject: Old Hickory Sponsorship Banner

Chris,

We are looking at trying to get some sponsors on board for soccer this coming year.

One of the things we thought would help entice more sponsors is to create a banner with all our sponsors names on it that we could keep up all summer at Old Hickory.

Now nothing has gone out to anyone at this point but is this something the City would be ok with?
I am thinking two stakes in the ground and a 6' or so length banner.

Sponsorship is brand new to us so as a board we are throwing out ideas that we think could help us get more sponsors on board.

Let me know the Citys thoughts on this and any restrictions we may have.

Thanks,

Jim Bertelsen
MVS DOC, Sparks Coordinator

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